

C.V. Starr-Middlebury Schools Abroad

"International Internships"

Supported by *the Clarence and Anne Dillon Dunwalke Trust and the*

Ronald H. Brown-Time Warner Endowment Fund

(Initial Agreement Form)

Student's Name: _____

Internship Site (Organization, City): _____

Semester and Year: _____

The undersigned have agreed to the following terms and conditions, which, if honored in full by all parties, will secure for the student one academic course credit from Middlebury College for the internship.

- I. The student will work from 15 -20 hours per week for the entire semester (with exemptions for illness or Middlebury -approved travel).
- II. The target language will be used and/or spoken at the internship no less than 80% of the time.
- III. The student will complete all assigned tasks to the satisfaction of the supervisor.
- IV. The student will keep a daily journal of the internship experience, recording assignments given, tasks completed, personal impressions (of the field of employment and the host site's role in it), etc.
- V. Upon completion of the internship the student will write an informal report (1,000-2,000 words typed, in the target language) describing and evaluating the experience. The report and journal [above] will be submitted to the Director of the School Abroad before the student's departure.
- VI. Both the student and supervisor will complete a short evaluation form at the end of the internship.
- VII. One paragraph summary of the experience for the website.

Student's signature: _____

Date: _____

Supervisor's signature: _____

Date: _____

Internship Coordinator's signature: _____

Date: _____