

Tuition Cash Grant Scholarship Application and Dependent Certification

Middlebury College provides educational assistance for eligible employees' dependent children when they pursue full-time undergraduate work at an accredited institution other than Middlebury College.

This form must be completed:

- By all first-time applicants,
- If the dependent has changed institutions since the last application for the tuition cash grant, or
- If the tax status of the dependent has changed per IRS guidelines.

Application: I hereby apply for the Middlebury College Tuition Cash Grant Scholarship for:

Name of legal dependent	
Dependent date of birth	
Name/address of institution	
Semester / year	

I certify that:

- I meet the employee eligibility requirements of the Tuition Cash Grant Scholarship and that the above-named student meets the eligible child definition of the policy.
- I agree to immediately notify Human Resources if the child's status changes during the grant period.
- I will claim the child as a dependent on my federal income tax return for each calendar year during which the child receives the benefit, and will provide Human Resources with a copy of my IRS Form 1040, showing the tax status of the child in the grant year(s), if requested to do so.
- I understand that if I fail to provide requested documentation, the College may (a) issue to me a bill for the full costs of the dependent tuition benefits provided, and/or (b) issue to me a corrected IRS Form W-2 to reflect any additional gross income that I may have as a result of the dependent tuition benefits provided to each child.

I DECLARE THAT THE FACTS CONTAINED IN THIS CERTIFICATION, AND THE INFORMATION THAT I PROVIDE IN ANY RELATED DOCUMENTATION, ARE TRUE AND CORRECT.

Employee name (please print)

Employee signature

Date

A copy of the student's tuition invoice must be attached.