

SUPERVISOR'S INTERNSHIP EVALUATION

Middlebury College and its Schools Abroad appreciate your willingness to participate in its internship program. Please complete and return this form to the Director of the Middlebury College School Abroad at your earliest convenience.

Intern's Name: _____

Host Organization: _____

Name of Sponsor/Supervisor: _____

Title: _____

Please check the column, which best describes the student's performance during his/her internship. The intern has been asked to complete a similar self-evaluation. Comments are encouraged.

Category	Excellent	Very Good	Average	Below Average	Comments
1. Adjustment to work environment					
2. Relations with co-workers and supervisors					
3. Responsive to supervision and constructive criticism					
4. Dependability					
5. Enthusiasm					
6. Leadership/ Initiative					
7. Judgment					
8. Communication skills: Verbal and Written—Target Language					
9. Communication skills: Verbal and Written—English					
10. Overall assessment of intern's performance					

(please continue)

It will also be helpful if your evaluation includes a description of the work undertaken, any additional comments regarding your assessment of the student intern's performance, and an indication of the internship's value to you and your organization. If you prefer, these issues may be covered in an attached letter.

What suggestions can you offer the intern to enhance his/her career development and future job success?

Would you or someone else in your organization be interested in supervising another Middlebury School in Russia intern in the future? ___ Yes ____ No

Do you have any other suggestions or comments on this internship program?

Sponsor/Supervisor Signature

Date