

A Vermont Farmer's Guide  
to Finding, Writing, and Applying for  
Grants



**NOFA-VT and Middlebury College  
2006**

# Table of Contents

- I. Success Stories of Vermont Farmers..... 2
- II. What Makes a Good Research Question?..... 3
- III. What Research has been Conducted Already?..... 5
- IV. What are some Available Grants?..... 11
  - Government Funding..... 11
  - Foundation Funding..... 15
  - Funds for Non-profit Farms/ Organizations..... 16
  - Funds for Collaborative Research..... 18
- V. How Do I Write A Grant?..... 20
- VI. Sample Grant Application..... 24

## I. Success Stories of Vermont Farmers

Sustainable Agriculture Research and Education's (SARE) mission is to provide grants and information to improve profitability, stewardship, and quality of life. These stories highlight two farmers who have successfully received a SARE grant. A list of more than sixty other SARE grant recipients in Vermont follows in Section III.



Eugenie Doyle and her husband, Sam Burr, have organically grown garlic on their family-owned, Monkton, VT farm for 15 years. There they annually plant garlic along with other fruits and vegetables, such as strawberries and asparagus. Their project, funded by a NE-SARE grant and the Garlic Seed Foundation, involved working with sustainably produced garlic.

Jodi and Michael Lew-Smith have been organically farming on their 43-acre farm on Hopkins Hill in Hardwick, VT for six years. They produce organic seeds on several acres, have an organic apple orchard, and raise beef cows under intensive grazing management. They received a SARE Farmer-Grower grant in 2005 to assess the viability of direct-seeding mustard greens for seed crop production.



## II. What Makes a Good Research Question?

Anything that you're curious about on your farm that can be tested using experimentation makes a good research question. You can follow these steps when conducting your on-farm research:

**1) Formulate a hypothesis.**

This is a starting-point for further investigation. Say, for example, that every year your plants are affected by a certain insect. Your curiosity about how to control the insect can lead to a research hypothesis. You might hypothesize that changing when you plant the seeds or altering the conditions on your farm during different growth periods (water conditions, light conditions, the presence of other crops, etc.) might alleviate the insect problem.

**2) Test your hypothesis with experimentation.**

**3) Draw a conclusion based on the data you find.**

Here are a few pointers that are important to remember when conducting an experiment/research:

- control all sources of external variation when possible
- use a control (an unchanged experimental unit that can be compared against the other experimental treatments)
- replicate and repeat the experiment if possible to minimize sources of error

### Research Guides

***How to Conduct Research on Your Farm or Ranch*** ([guide](#) by SARE)

- sections on different kinds of research (multiple-farm collaborative research, crops, livestock, marketing)
- three profiles of farmers and their research
- basics of research methods (e.g. randomizing treatments)
- some directions on how to apply for grants
- list of outside resources

**Website:** <http://www.sare.org/publications/research/research.pdf>

(You will need Adobe Acrobat Reader to view guide. [Free download for Adobe Acrobat Reader](#) or <http://www.adobe.com/support/downloads/product.jsp?product=10&platform=Windows>)

***On-Farm Research Guide*** ([guide](#) by Organic Farming Research Foundation (OFRF))

- tips for experiments and research (e.g. forming a hypothesis)
- explanation of different types of experimental design (replication, randomization, and use of control)
- ways to test hypotheses
- list of outside resources

**Website:** <http://www.ofrf.org/research/On-farm.Research.Guide.PDF>

***A Field Guide for On-Farm Research Experiments*** by Keith Baldwin  
North Carolina A & T State University Extension  
**Phone:** (336) 334-7957  
**Email:** [kbaldwin@ncat.edu](mailto:kbaldwin@ncat.edu), No website provided.

***On-Farm Research Guidebook*** by Dan Anderson  
University of Illinois Urbana-Champaign

- guidelines for conducting simple on-farm experiments
- definition of the responsibility of farmers in research
- helpful hints about on-farm research (definition of variation, normal distribution, etc.)

**Phone:** (217) 333-1588  
**Email:** [aslan@uiuc.edu](mailto:aslan@uiuc.edu)  
**Website:** [www.ag.uiuc.edu/~vista/abstracts/aGUIDEBK.html](http://www.ag.uiuc.edu/~vista/abstracts/aGUIDEBK.html)

***The Paired Comparison: A Good Design for Farmer-Managed Trials*** by Rick Exner and Dick Thompson, Practical Farmers of Iowa.

- examples based on farmer experiences and worksheets
- methods for avoiding bias in research
- description of the importance of replication in research

**Phone:** (515) 294-5486  
**Email:** [dnexner@iastate.edu](mailto:dnexner@iastate.edu)  
**Website:** [www.pfi.iastate.edu/ofr/OFR\\_worksheet.htm](http://www.pfi.iastate.edu/ofr/OFR_worksheet.htm)

***Resource Guide for Vermont's New and Aspiring Farmers***

\*\*Although focused on resources for new farmers this guide includes many resources useful for all farmers.

This is a guide put together by agricultural organizations in an attempt to better serve new and aspiring farmers in Vermont. It is put out by the Vermont New Farmer Network, whose goal is to strengthen collaboration and communication among people and organizations that serve new farmers.

**Part 1:** Addresses four common challenges to new farmers: 1) access to capital 2) access to production knowledge 3) access to land 4) access to markets

**Part 2:** Provides descriptions of Vermont New Farmer Network member organizations (services overview, contact information, how the organization works/serves you)

**Phone:** (802) 656-5459, Center for Sustainable Agriculture at UVM

**Website:** [www.vermontagriculture.com/newfarm.htm](http://www.vermontagriculture.com/newfarm.htm) (PDF format of guide)



### III. What Research has been Conducted Already?

This section includes a list all of past Vermont research projects funded by SARE's Farmer Rancher Grants. It also includes a few potentially helpful projects from other states. Information about all of the projects funded by SARE is available on their website and can be searched using keywords. If you are interested in a specific topic this can be a useful resource; related questions may have been researched by farmers outside of Vermont or funded by grants other than the Farmer Rancher Grant.

**Website:** [http://www.sare.org/reporting/report\\_viewer.asp](http://www.sare.org/reporting/report_viewer.asp)

#### Past Projects of SARE Grant Recipients

##### *Fruit, Vegetables, Grain, and Legumes*

##### 1) Matted Row Strawberries Planted into Weed Suppressing Cover Crops

**SARE Grant:** \$4,020

David Marchant (Fairfax, VT)

##### 2) Mustard Green Seed Crop Production

**SARE Grant:** \$4,514

Jodi Lew-Smith (Hardwick, VT)

##### 3) Legume Interseed in Field Corn-2004

**SARE Grant:** \$6,096

Steve Stocking (Fairlee, VT)

##### 4) Agronomic and Economic Effects of Harvesting Legume Cover Crops at Varying Maturities

**SARE Grant:** \$7,128

Kate Duesterberg (East Thetford, VT)

##### 5) Early Sweet Corn from Transplants

**SARE Grant:** \$7,735

Jon Satz (Brandon, VT)

##### 6) Evaluating New, Extra-Hardy Grape Cultivars in Vermont

**SARE Grant:** \$4,919

Chris Granstrom (New Haven, VT)

##### 7) Legume Interseed in Field Corn

**SARE Grant:** \$5,137      **Matching Non-Federal Funds:** \$2,175

Steve Stocking (Fairlee, VT)

##### 8) Investigating the Commercial Viability of Growing Organic Black Currants in the Northeast

**SARE Grant:** \$1,080

John Hayden (Jeffersonville, VT)

##### 9) Planting Strawberries & Blueberries Into Oats & White Clover

**SARE Grant:** \$3,690      **Matching Non-Federal Funds:** \$4,100

Dean Stockman (Richford, VT)

10) On-Farm Impacts of Soybean Silage in an Annual Rotation with Corn Silage

**SARE Grant:** \$7,200      **Matching Non-Federal Funds:** \$9,073

Jeff Senesac (Colchester, VT)

11) Evaluating the Effectiveness of Non-Chemical Methods in the Control of Tarnished Plant Bug in Strawberries

**SARE Grant:** \$2,230      **Matching Non-Federal Funds:** \$2,450

Joseph Klein (Plainfield, VT)

12) Sorghum Syrup Production in Vermont

**SARE Grant:** \$6,000      **Matching Non-Federal Funds:** \$15,800

John Williamson (North Bennington, VT)

13) Diversifying an Organic Grain System: Spring Wheat and Edible Bean Varieties

**SARE Grant:** \$6,000      **Matching Non-Federal Funds:** \$7,108

Ken V. Hazinga (Orwell, VT)

14) Testing a Biological Fertility Program for Organic Grains

**SARE Grant:** \$12,113      **Matching Non-Federal Funds:** \$1,464

Ben Gleason (Bridport, VT)

15) Sorghum Syrup Production in Vermont

**SARE Grant:** \$5,875      **Matching Non-Federal Funds:** \$46,475

John Williamson (N. Bennington, VT)

16) Best Method for Establishing Globe Artichoke Seedlings

**SARE Grant:** \$1,060      **Matching Non-Federal Funds:** 2,430

Eric Rozendaal (Burlington, VT)

17) Sorghum Syrup Production in Vermont

**SARE Grant:** \$1,750      **Matching Non-Federal Funds:** \$1,650

John Williamson (North Bennington, VT)

18) Covercropping Strategies for the Intercropping of Clovers with Corn and Cereal Crops

**SARE Grant:** \$4,348      **Matching Non-Federal Funds:** \$ 3,050

Jack Lazor (Westfield, VT)

*Dairy and Livestock*

19) Integrated Salad Green and Dairy Production

**SARE Grant:** \$5,824

Ben Dykema (Ferrisburg, VT)

20) Training Center for On-Farm Milk Processing

**SARE Grant:** \$10,000

Peter Dixon (Westminster West, VT)

21) Adaptation of the Cornell Net Carbohydrate and Protein System to Northeast Sheep Dairy Operations

**SARE Grant:** \$5,953

Tyler Hotaling (South Windham, VT)

22) Technical Assistance for Cheese Curing for Farmstead Cheese Makers

**SARE Grant:** \$5,264

Mark Fischer (Weston, VT)

23) Effect of Different Grazing Systems on Dairy Goat Productivity

**SARE Grant:** \$3,635

Kristen Doolan (East Fairfield, VT)

24) Managed Rotational Grazing in Wetland Area

**SARE Grant:** \$4,650      **Matching Non-Federal Funds:** \$5,687

Hannah Sessions (Salisbury, VT)

25) Effect of Different Grazing Systems on Dairy Goat Productivity

**SARE Grant:** \$3,700      **Matching Non-Federal Funds:** \$3,725

Kristan Doolan (East Fairfield, VT)

26) Northern Meat Breeders Cooperative Plan

**SARE Grant:** \$5,865      **Matching Non-Federal Funds:** \$5,945

Theresa Lawyer (Enosburg Falls, VT)

27) Small Breeders' Meat Marketing Project

**SARE Grant:** \$7,650      **Matching Non-Federal Funds:** \$8,930

Lydia Ratcliff (Chester, VT)

28) Identification of Local Ethnic Needs for Livestock

**SARE Grant:** \$4,904      **Matching Non-Federal Funds:** \$3,020

Jennifer Gilligan (Richmond, VT)

29) Using Milkhouse Waste Water for Alternative Cash Crop

**SARE Grant:** \$3,750      **Matching Non-Federal Funds:** \$1,650

Brent Beidler (Randolph Center, VT)

30) Low-Cost Conversion of Cow Dairy to Sheep Dairy

**SARE Grant:** \$4,625      **Matching Non-Federal Funds:** \$14,500

Neil Urie (Craftsbury Common, VT)

31) Organic Meat/Poultry Processing, Marketing and Distribution Effort

**SARE Grant:** \$3,345      **Matching Non-Federal Funds:** \$4,100

Judith Sheehan (Enosburg Falls, VT)

32) Development of NOFA Certified Pastured Poultry Contractual Company to Diversify and

Revitalize Vermont Agricultural Industry

**SARE Grant:** \$5,450      **Matching Non-Federal Funds:** \$8,150  
Ryan Rich (Randolph Center, VT)

33) Northeast Livestock Export Program (Phase II)

**SARE Grant:** \$4,600      **Matching Non-Federal Funds:** \$7,050  
Lydia Ratcliff (Chester, VT)

34) Technical Assistance for New Sheep Dairy Farms

**SARE Grant:** \$7,431      **Matching Non-Federal Funds:** \$6,181  
Cynthia Major (Putney, VT)

35) Northeast Livestock Export Program (Phase III)

**SARE Grant:** \$5,370      **Matching Non-Federal Funds:** \$5,900  
Lydia Ratcliff (Chester, VT)

36) Northeast Livestock Export Program

**SARE Grant:** \$4,400      **Matching Non-Federal Funds:** \$5,700  
Lydia Ratcliff (Chester, VT)

37) Minimizing Damage to Poultry During Transportation

**SARE Grant:** \$3,025  
Rob Litch (New Haven, VT)

38) Using Pastured Chickens for the Control of Colorado Potato Beetle

**SARE Grant:** \$821      **Matching Non-Federal Funds:** \$1,050  
Joseph Klein (Plainfield, VT)

39) Mountain Sheep Project

**SARE Grant:** \$3,600  
David Major (Putney, VT)

40) Evaluating Hoophouses for Rotationally Grazed Turkeys

**SARE Grant:** \$705  
John Hayden (Jeffersonville, VT)

*Growing Media*

41) Educational Plan for Alternative Manure Management System

**SARE Grant:** \$5,752  
Mary Whitcomb (Williston, VT)

42) A Comparison of Biodegradable Mulches to Black Plastic Mulch

**SARE Grant:** \$2,577  
Laura Sorkin (Cambridge, VT)

43) Organic Plug Production: Evaluating Growing Media, Fertilizer and Economic Feasibility  
**SARE Grant:** \$2,954  
Brenda Hedges (Waterbury, VT)

*Plants*

44) pH and Calcium Requirement in Woods-Grown Organic Goldenseal Hydrastis Canadensis L  
**SARE Grant:** \$5,399  
Steven Saint-Onge (Fairfield, VT)

45) Organic Row Cropping of Threatened Medicinal Herbs for Market in the Northeast  
**SARE Grant:** \$3,825      **Matching Non-Federal Funds:** \$3,850  
Jeffery Carpenter (Hyde Park, VT)

46) Education of Public in the Use of Native Woodland Plants and Wildflowers in the Home Garden  
**SARE Grant:** \$1,145      **Matching Non-Federal Funds:** \$1,600  
Chris Schlegel (Glover, VT)

*Energy*

47) Greenhouse Subsurface Pipe System to Convert Solar Energy to Soil Heat  
**SARE Grant:** \$4,475      **Matching Non-Federal Funds:** \$5,350  
Pete Johnson (Greensboro, VT)

48) Cost of Producing Bio-Diesel to Fuel a Greenhouse  
**SARE Grant:** \$4,367  
Carl Benson (Glover, VT)

49) Soil Heating in Unheated Tunnels  
**SARE Grant:** \$973  
Michael Collins (Putney, VT)

*Other*

50) Development of Organic Feeds and Production Techniques for Tilapia Fish Production in Ecologically Based Re-circulating Aquaculture Systems  
**SARE Grant:** \$9,733  
Erik Wells (South Burlington, VT)

51) Three Sisters Farm  
**SARE Grant:** \$3,679  
Brian Rahm (Peru, VT)

52) Rearing Free Mated Mite-Tolerant Queens Without Chemotherapies  
**SARE Grant:** \$5,081  
Jeff Cunningham (Putney, VT)

53) No-Till Reduction or Elimination of Major Equipment for the Small-Scale Farmer

**SARE Grant:** \$1,605      **Matching Non-Federal Funds:** \$1,101

Maggie Randolph (Burlington, VT)

54) Rootswork 1998 – A Community-Based Research, Demonstration, Education and Participation Project

**SARE Grant:** \$3,393      **Matching Non-Federal Funds:** \$7,168

Linda Faillace (Warren, VT)

55) Agri-Tourism: Educating the Public and Generating On-Farm Income

**SARE Grant:** \$1,450      **Matching Non-Federal Funds:** \$5,540

John Hayden (Jeffersonville, VT)

56) The Value of Low Maintenance Turfgrass for Cut Flower Production

**SARE Grant:** \$2,483      **Matching Non-Federal Funds:** \$2,141

Judith Hall (Belmont, VT)

57) Deep Root Organic Truck Farmers Co-op Mentor Program

**SARE Grant:** \$3,300

Dennis Sauer (Hardwick, VT)

58) Don't Bag it ... Compost It!!

**SARE Grant:** \$2,100

Tod Delaricheliere (East Hardwick, VT)

59) Garlic: The Natural Wormer

**SARE Grant:** \$2,500

Laini Fondiller (Westfield, VT)

60) Comparative Rotational/Cover Cropping for Weed Suppression

**SARE Grant:** \$325

Martin Gil (Williston, VT)

61) Biological Control of Tarnish Plant Bug in Strawberries

**SARE Grant:** \$1,275

Bruce Kaufman (East Hardwick, VT)

62) Establishment of a Production Line for Food Grade Rolled Organic Oats

**SARE Grant:** \$5,200

Andrew Leinoff (Cabot, VT)



## IV. What Are Some Available Grants?

This is a list of 17 grants that are all open to Vermont organic farmers. It's not an exhaustive list, and more can be found by conducting an internet search or visiting your local library. There are many other grants, generally more narrow in their focus, that were not included in this booklet, so if you don't find what you need here, keep looking! Grants are listed alphabetically within each section and may require Adobe Acrobat Reader for viewing of additional materials ([Free download for Adobe Acrobat Reader](#) or <http://www.adobe.com/support/downloads/product.jsp?product=10&platform=Windows>).

### Government Funding

#### 1) [Cooperative State Research, Education and Extension Service \(CSREES\) Special Research Grants Program: Pest Management Alternatives Research](#) (PMAP)

**What:** A government program supporting development and implementation of integrated pest management practices (IPM) and tactics and systems for specific pest problems, while reducing human and environmental risks. For Vermont, the PMAP focus is to:

- a) Address a pest management need identified by stakeholders to the Northeastern IPM Center, as listed on the website [http://northeastipm.org/regu\\_regional.cfm](http://northeastipm.org/regu_regional.cfm)
- b) Develop or improve IPM options for weed management, including weed identification, for agricultural settings.
- c) Research, or provide outreach for, nursery pests, including diseases, insects, vertebrates, and weeds.
- d) Assess, develop, and distribute new or improved methods for pest monitoring systems.
- e) Develop IPM tactics for critical or emerging pests of regional or national magnitude.

**When:** Applications due February 1 (2006) and can be submitted as early as December 6

**Eligible Applicants:** Individuals, state agricultural experiment stations, colleges and universities, other research institutions and organizations, federal agencies, and non-profit private organizations or corporations. Collaboration is encouraged.

**Application Information:** [http://www.csrees.usda.gov/funding/rfas/pdfs/06\\_pmap.pdf](http://www.csrees.usda.gov/funding/rfas/pdfs/06_pmap.pdf)

**Application:** [http://www.csrees.usda.gov/funding/forms\\_standard.html](http://www.csrees.usda.gov/funding/forms_standard.html)

**How Much:** Total funds for 2005 were \$1.4 million (individual grants averaged \$125,000)

**Contact:** Monte Johnson, National Program Leader for Environmental Toxicology at (202) 401-1108 or email [mpjohnson@csrees.usda.gov](mailto:mpjohnson@csrees.usda.gov)

**Address:**

United States Department of Agriculture  
Cooperative State Research, Education, and Extension Service  
1400 Independence Avenue SW., Stop 2201  
Washington, DC 20250

**Website:** <http://www.csrees.usda.gov/fo/fundview.cfm?fonum=1114>

#### 2) [Natural Resources Conservation Services Agricultural Management Assistance](#)

(NRCS AMA) (*page temporarily unavailable as of April 28, 2006*)

**What:** Provides cost-share payments to agricultural producers to address issues like water management, water quality, and erosion control by incorporating conservation into their farming operations. Generally, the contract ranges from five to ten years in length.

**When:** unavailable at time of printing

**Requirements:** A conservation plan is required for the area covered in the application and becomes the basis for developing the AMA contract. NRCS will work with the landowner to develop a conservation plan. Landowners must agree to maintain cost-shared practices during the execution of the plan.

**Eligible Applicants:** Applicant must own or control the land and agree to implement specific eligible conservation practices.

**Application:**

- a) USDA online services page: <http://www.sc.egov.usda.gov/>
- b) eForms page: <http://forms.sc.egov.usda.gov/eforms/mainservlet>  
\*Browse forms and type in “AMA”

**How Much:** Total AMA payments (from NRCS, AMS and RMA) will not exceed \$50,000 per participant a year. Total funds estimated at \$10 million a year.

**Contact:** Middlebury Service Center: (802) 388-6748 or local USDA or NRCS office via USDA Service Center Locator <http://offices.sc.egov.usda.gov/locator/app> to retrieve contact information and information for physical pick-up/drop-off application in your area.

**Address:**

Middlebury Service Center  
68 Catamount Park  
Middlebury, VT 05753

Other county addresses and numbers available at:

<http://offices.sc.egov.usda.gov/locator/app?service=page/CountyMap&state=VT&stateName=Vermont&stateCode=50>

**Website:** <http://www.nrcs.usda.gov/programs/ama/amafacts.htm> (*page currently unavailable*)

3) [Sustainable Agriculture Research and Education Farmer Grower Grant](#)

**What:** This grant funds the testing of new crops, practices, and systems by farmers. See Section III for past projects of SARE grant recipients.

**When:** Applications due in December

**Eligible Applicants:** For-profit, nonprofit farms, and most community supported farms are eligible—full-time farming operations are not required. Farms must have a main crop or animal. Educational farms are usually not eligible. Producing and selling food under the economic limitations that often affect commercial growers must be the main activity of the farm.

**Application:** [www.uvm.edu/~nesare/06fgapp.doc](http://www.uvm.edu/~nesare/06fgapp.doc) See Section VI for sample application

**How Much:** Grants average \$5,200 and are capped at \$10,000 per grant recipient

**Contact:** (802) 656-0471 or email [nesare@uvm.edu](mailto:nesare@uvm.edu)

**Address:**

Farmer/Grower Grants  
Northeast Region SARE  
9 Hills Building  
105 Carrigan Drive  
University of Vermont  
Burlington, VT 05405

**Website:** [www.uvm.edu/~nesare](http://www.uvm.edu/~nesare)

4) [SARE Research and Education Grant](#)

**What:** This grant is geared towards projects that improve farming practices as well as improve the quality of life for farmer and rural communities. Funding is provided for

- a) projects with joint efforts between farmers and stakeholders during project planning, implementation and evaluation process
- b) projects that link research, Cooperative Extension and education.

**When:** Pre-proposal due in mid-spring

**Eligible Applicants:** The grant is open to anyone and requires the submission of a one-page pre-proposal. Project must occur and affect the Northeast SARE region (CT, DE, ME, MD, MA, NH, NJ, NY, PA, RI, VT, WV, and Washington D.C.).

**Application:** Preproposal: [http://www.uvm.edu/%7Enesare/grants\\_prepro.html](http://www.uvm.edu/%7Enesare/grants_prepro.html); Full proposal: [http://www.uvm.edu/%7Enesare/grants\\_R&Ebkgd.htm](http://www.uvm.edu/%7Enesare/grants_R&Ebkgd.htm)

**How Much:** Grants range from \$4,300 to \$331,500, averaging about \$90,000.

**Contact:** David Holm at (802) 656-0487 or email [david.holm@uvm.edu](mailto:david.holm@uvm.edu), General #: (802) 656-0471

**Address:**

Northeast SARE  
University of Vermont  
Hills Building  
105 Carrigan Dr.  
Burlington, VT 05405

**National website:** [www.sare.org/reporting/report\\_viewer.asp](http://www.sare.org/reporting/report_viewer.asp).

**Resources:** [www.uvm.edu/~nesare/grants\\_R&Ebkgd.htm](http://www.uvm.edu/~nesare/grants_R&Ebkgd.htm) and Guide for the Research and Education Grant: <http://www.uvm.edu/%7Enesare/applicantguide.pdf>

5) [USDA Rural Business-Cooperative Service Value-Added Producer Grant Program \(VAPG\)](#)

**What:** A program established by the USDA's Rural Business Cooperative Service to provide grants for producers interested in value-added activities. Contact Vermont's Rural Development Office to obtain additional information and assistance.

**When:** Applications due in March

**Eligible Applicants:** Independent producers, farmer and rancher cooperatives, agricultural producer groups, and majority-controlled producer-based business ventures.

**Application:** Contact Lyn Millhiser at your State Rural Development Office for an application

**How Much:** Previous grants have ranged from \$9,500 to \$500,000

**Contact:** Lyn Millhiser at (802) 828-6069 or email [lyn.millhiser@vt.usda.gov](mailto:lyn.millhiser@vt.usda.gov)

**Address:**

USDA Rural Development  
Third Floor City Center  
89 Main St. Montpelier, VT 05602

**Website:** [www.rurdev.usda.gov/rbs/coops/vadg.htm](http://www.rurdev.usda.gov/rbs/coops/vadg.htm)

**Resources:** List of 2005 VAPG Recipients and Awarded Proposals:

<http://www.rurdev.usda.gov/rbs/coops/VAPG%202005%20Recipients.pdf>

6) [Vermont NRCS - EQIP \(Environmental Quality Incentives Program\)](#)

**What:** A voluntary conservation program for farmers and ranchers that promote agricultural production and environmental quality as compatible national goals. Grants and/or assistance

(incentive payments and cost share payments) to install or implement structural and management practices on eligible agricultural land. Generally ranges from 1 year to a max of 10 years in length

**When:** Varies, contact local NRCS office for more information

**Eligible Applicants:** NRCS determines eligibility of applicants. Guidelines for producer and land eligibility: [http://policy.nrcs.usda.gov/scripts/lpsiis.dll/M/M\\_440\\_515\\_F.htm](http://policy.nrcs.usda.gov/scripts/lpsiis.dll/M/M_440_515_F.htm)

**Application:**

a) USDA online services page: <http://www.sc.egov.usda.gov/>

b) eForms page: <http://forms.sc.egov.usda.gov/eforms/mainservlet>

\*Browse forms and type in “AMA”

**How much:** No contract for payment over \$450,000

**Financial Assistance (FA) funds in 2 categories:**

a) applications addressing water quality problems associated with animal wastes and/or silage leachate - contain requests for conservation practices associated with construction, storage, transfer, handling or application of animal wastes/wastewater and silage leachate

b) all other applications that address nutrient, pathogens, and/or sediment loading issues

**Additional Information:** High priority is given to applications that address local priorities, assist the participant to comply with state and local laws and regulations, and include innovative conservation practices, provide for protection of multiple resources, and provide the highest degree of environmental benefit

**Contact:** Dave Hoyt at (802) 951-6796 x 227 or email [dave.hoyt@vt.usda.gov](mailto:dave.hoyt@vt.usda.gov) To retrieve contact information to physically pick up/drop off an application in your area:

<http://offices.sc.egov.usda.gov/locator/app>. Middlebury Service Center: (802) 388-6748

**Address:**

Middlebury Service Center

68 Catamount Park

Middlebury, VT 05753

Other county addresses and numbers available at:

<http://offices.sc.egov.usda.gov/locator/app?service=page/CountyMap&state=VT&stateName=Vermont&stateCode=50>

**Website:** [http://www.vt.nrcs.usda.gov/programs/EQIP/EQIP2006/EQIP2006\\_Vermont.html](http://www.vt.nrcs.usda.gov/programs/EQIP/EQIP2006/EQIP2006_Vermont.html)

7) [Vermont Agency of Agriculture, Food, and Markets: Nutrient Management Plan Incentive Grants](#)

**What:** This is a cost-share program for the development of Nutrient Management Plans (NMP). NMPs can help farmers comply with the Federal Concentrated Animal Feeding Operation (CAFO) and State Medium Farm Operation (MFO) regulations.

**When:** Contact Matt Kittredge or Abigail Pajak for more information (see below).

**Eligible Applicants:** Owners of medium-sized farm operations

**Application:**

[www.vermontagriculture.com/Nutrient%20Management/ICM%20Incentive%20Grants/ICM%20Application.pdf](http://www.vermontagriculture.com/Nutrient%20Management/ICM%20Incentive%20Grants/ICM%20Application.pdf)

**How Much:** Total payment limited to \$13,000. Maximum is for NMP development, soil and waste testing, and three additional years of NMP updates. Development of the NMP on cropland, including hayland, is covered at \$6/acre. Pastureland receiving mechanical application of nutrients may also be covered at \$6/acre. Plan will cover 100% of soil and

manure/waste testing (\$9 per soil test and \$30 per manure/waste test). \$5,000 for 3 additional years of NMP updates is available as \$2,000 per year for first two years of NMP updates and \$1,000 for third year of updates.

**Contact:** For more information or an application, Matt Kittredge (802) 828-6908 or email [matt.kittredge@agr.state.vt.us](mailto:matt.kittredge@agr.state.vt.us) or Abigail Pajak (802) 828-1379 or email [abbi@agr.state.vt.us](mailto:abbi@agr.state.vt.us)

**Address:**

The Vermont Agency of Agriculture, Food and Markets  
116 State Street  
Drawer 20  
Montpelier, VT 05620

**Website:**

<http://www.vermontagriculture.com/Nutrient%20Management/ICM%20Incentive%20Grants/nutrient%20management%20-%20ICM%20Incentive%20Grants.htm>

## Foundation Funding

8) [Charles A. and Anne Morrow Lindbergh Foundation Grant](#)

**What:** Grants for scientific research demonstrating a commitment to the vision upheld by the Lindberghs to promote the balance between technological advance and preservation of the natural/human environment

**When:** Applications due the second Thursday in June

**Eligible Applicants:** Open to all, but most recipients seem to have a background in science.

**Application:**

[http://www.lindberghfoundation.org/grants/documents/2007LindberghGrantApplication\\_000.pdf](http://www.lindberghfoundation.org/grants/documents/2007LindberghGrantApplication_000.pdf)

**How Much:** Grants capped at \$10,580

**Contact:** (763) 576-1596 or email [info@lindberghfoundation.org](mailto:info@lindberghfoundation.org)

**Address:**

The Charles A. and Anne Morrow Lindbergh Foundation  
2150 Third Avenue North, Suite 310  
Anoka, MN 55303

**Website:** <http://www.lindberghfoundation.org/grants>.

9) [The Herb Society of America, Inc. Research Grant](#)

**What:** Support for small, self-contained research on horticulture

**When:** Applications need to be postmarked by January 31

**Eligible Applicants:** Students, professionals, and individuals researching horticulture

**Application:** Available at <http://www.herbsociety.org/grantap05.pdf>

**How Much:** Maximum grant of \$5,000

**Address:**

The Herb Society of America, Inc.  
RESEARCH GRANT  
9019 Kirtland Chardon Rd.  
Kirtland, OH 44094

**Contact:** (440) 256-0514 or [herbs@herbsociety.org](mailto:herbs@herbsociety.org)

**Website:** <http://www.herbsociety.org/research.php>

10) [National Association of Animal Breeders Research Grant](#)

**What:** Grant for research involved in health of bulls, semen physiology, genetic evaluation, disease prevention, insemination techniques, and other topics relating to artificial insemination.

**When:** Pre-proposal is due October 1, the full proposal is due February 1 of the following year

**Eligible Applicants:** Individuals with advanced degree required

**Application:** Pre-proposal must be accepted before full application is submitted. Contact organization for pre-proposal format.

**How Much:** Grant capped at \$15,000

**Contact:** (573) 445-4406 or email [naab-css@naab-css.org](mailto:naab-css@naab-css.org)

**Website:** [www.naab-css.org](http://www.naab-css.org)

### Funds for Non-Profit Farms/Organizations

NOFA-VT can serve as a fiscal sponsor for farmers who need non-profit status to apply for grants in this section.

11) [Ben and Jerry's Foundation](#)

**What:** Various grants for projects that emphasize grassroots organizing and activism that will:

- a) inspire societal, institutional and/or environmental change
- b) empower local communities of involvement.

**When:** Rolling application process

**Eligible Applicants:** Organizations with 501(c)(3) status, or a comparable fiscal sponsor with such status

**Application:** <http://www.benjerry.com/foundation/letter-interest.html>

**How Much:** Awards range from \$1,001 - \$15,000

**Contact:** (802) 846-1500

**Address:**

Ben & Jerry's Foundation  
30 Community Drive  
So. Burlington, VT 05403

**Guidelines:** [www.benjerry.com/foundation/guidelines.html](http://www.benjerry.com/foundation/guidelines.html)

**Website:** [www.benjerry.com/foundation](http://www.benjerry.com/foundation)

12) [Farm Aid Grants for Family Farm Agriculture](#)

**What:** Farm Aid is accepting grant applications for projects developed by and for family farmers which help farm families stay on their land and promote solutions to the challenges facing rural communities. Grants are awarded in four categories:

- a) Farm Resources
- b) Farm Action
- c) Food Systems
- d) Farm Policy

**When:** Applications due August 31

**Eligible Applicants:** Groups or organizations building a family farm system of agriculture who meet the following requirements:

- a) Project description

- b) Background information on your organization
- c) Organizational Impact
- d) Budget information
- e) A copy of your IRS 501(c)(3) tax exempt verification letter or your fiscal sponsor's

**Application:** See "application process" at

[http://www.farmaid.org/site/PageServer?pagename=grants\\_guidelines](http://www.farmaid.org/site/PageServer?pagename=grants_guidelines)

**How Much:** \$1,000-\$50,000, most from \$3,000-\$7,500

**Reporting:** Farm Aid requires two reports a year.

**Contact:** Laura Freden at 1-800-FARM AID or email [laura@farmaid.org](mailto:laura@farmaid.org)

**Address:**

Laura Freden, Program Associate

11 Ward St., Ste. 200

Somerville, MA 02143

**Grant Guidelines:** [http://www.farmaid.org/site/PageServer?pagename=grants\\_guidelines](http://www.farmaid.org/site/PageServer?pagename=grants_guidelines)

**Website:** [http://www.farmaid.org/site/PageServer?pagename=grants\\_home](http://www.farmaid.org/site/PageServer?pagename=grants_home)

### 13) [W.K. Kellogg Foundation Grant in Food Systems and Rural Development](#)

**What:** The goal of a food system grant is to help meet the needs for a safe and nutritious diet, while ensuring that food production systems are environmentally sensitive, economically viable, sustainable and socially responsible for present and future generations. The rural development work supports comprehensive, collaborative, and integrative efforts of people, organizations, and institutions to improve the health of rural communities and lives of residents.

**When:** Ongoing application process. Submission of pre-proposals required, preferably electronically.

**Eligible Applicants:** Non-profit organization

**Application:** Please note, this foundation prefers an online application

<http://wrm2.wkkf.org/uWebRequestManager/UI/RequestedInfoOverview.aspx?LanguageID=0>

**How much:** Not specified

**Contact:** Headquarters phone number: (269) 968-1611

**Address:**

Supervisor of Proposal Processing

W.K. Kellogg Foundation

One Michigan Avenue East

Battle Creek, Michigan 49017

**Website:** <http://www.wkkf.org/default.aspx?tabid=63&ItemID=6&NID=41&LanguageID=0>

## Funds for Collaborative Research

Grants in this section provide funding for research opportunities that are done by farmers conducted in conjunction with universities and/or extension services.

### 14) [Cooperative State Research, Education and Extension Service \(CSREES\): Integrated Organic Program](#)

**What:** The purpose of the Integrated Organic Program is to solve critical agriculture issues, priorities, or problems through the integration of research, education, and extension activities in two program areas: (1) Organic Transitions Program (ORG); and (2) Organic Agriculture Research and Extension Initiative (OREI).

**When:** Applications due by December 20, 2005; applications can be submitted as early as November 4

**Eligible Applicants:** Applicants must be associated with a college or university. Farmers must conduct or get help with research in collaboration with a university. Applications must be submitted via the university (e.g. Middlebury College or University of Vermont.)

**Application:** <http://www.csrees.usda.gov/funding/rfas/organic.html>

**How Much:** Total funds for 2005 were \$4.7 million (individual grants averaged \$450,000)

**Contact:** Tom Bewick at (202) 401-3356 or email [tbewick@csrees.usda.gov](mailto:tbewick@csrees.usda.gov), USDA: (202) 401-5048

**Website:** <http://www.csrees.usda.gov/fo/fundview.cfm?fonum=1141>

### 15) [Pesticide Environmental Stewardship Program \(PESP\) Regional Grants \(EPA\)](#)

**What:** Assistance agreements awarded under this program are intended to provide financial assistance to eligible States and Tribal governments for projects that address pesticide risk reduction, integrated pest management (IPM), IPM in schools, children's health issues related to pesticides, and those research methods for documenting IPM adoption or the reduction of risks associated with changes in pesticide use. Other projects will be considered as they complement these goals through public education, training, monitoring, demonstrations, and other activities. Emphasis will be placed on those projects with defined outcomes that can quantitatively document project impacts.

#### **Requirements for Proposal Include:**

- a) Objectives as the key factors or achievements necessary to the success of the project.
- b) Discussion of potential outcomes (environmental, human health, pesticide risk and/or use reduction or pollution prevention).
- c) Approach and methods for operation and support of project.
- d) Background information in the form of literature review, summary of collective activities, previous funding.
- e) Roles and availability of resources to increase the possibility of project success.
- f) Measures and outcomes of project success.
- g) Outreach to promote project and disseminate information to intended audience.
- h) Sustainability of efforts after EPA funding ends and application of information to broader community.

**When:** Not specified, contact agency for details.

**Eligible Applicants:** Any agency or instrumentality of a State including State universities, and all federally recognized Tribes.

**Application:** Proposal format:

[http://www.epa.gov/oppbppd1/PESP/regional\\_grants/2005\\_proposal\\_format.htm](http://www.epa.gov/oppbppd1/PESP/regional_grants/2005_proposal_format.htm)

**How Much:** The total funding available for award in FY 2005 is expected to be approximately \$470,000, funding per project capped at \$47,000.

**Contact:** Andrea Szylvian for Region 1 (CT, MA, ME, NH, RI, VT) at (617) 918-1198 or email [szylvian.andrea@epa.gov](mailto:szylvian.andrea@epa.gov)

**Address:**

Andrea Szylvian  
1 Congress St., Suite 1100, (CPT),  
Boston, MA 02114

Request a proposal package via Agency Contact address.

**Grant Guidelines:** <http://www.epa.gov/fedrgstr/EPA-PEST/2005/June/Day-30/p12923.htm>

**Website:** <http://www.epa.gov/oppbppd1/PESP>

#### 16) [Sustainable Agriculture Research and Education Partnership Grant](#)

**What:** The grant funds agricultural professionals such as Cooperative Extension, NRCS personnel, non-governmental organizations, etc. who are working with farmers. Projects should focus on on-farm demonstration, research, or marketing projects related to sustainable agriculture. Proposals should:

- a) involve issues of farming and sustainability within the Northeast region
- b) recommend components of research and outreach to share results with the rest of the farm community.

**When:** Applications due in November

**Eligible Applicants:** Farmers who are working with organizations such as Cooperative Extension, NRCS, a state department of agriculture, a college or university, an agricultural nonprofit, or a commercial agricultural consulting business, for agricultural research and outreach. Agricultural research and outreach must be conducted within the Northeast SARE region (CT, DE, MA, MD, ME, NH, NJ, NY, PA, RI, VT, WV, and Washington, D.C.).

**Application:** [www.uvm.edu/~nesare/06partnerforms.doc](http://www.uvm.edu/~nesare/06partnerforms.doc)

**How Much:** Funds capped at \$10,000 per project

**Contact:** (802) 656-0471 or email [nesare@uvm.edu](mailto:nesare@uvm.edu)

**Grant Guidelines:** [www.uvm.edu/~nesare/06part.pdf](http://www.uvm.edu/~nesare/06part.pdf)



## V. How Do I Write a Grant?

Many grants listed have guidelines for completing that specific grant application (some of which are included in this booklet). However, in this section, we hope to provide some general guidelines for grant-writing along with other helpful resources, such as general tutorials, 'How To' guides, and books available at a few libraries in Vermont.

### Quick Guide to Grant-writing

- 1) **Make sure your project really interests you.** Put aside the goals of funding agencies for a moment, and focus on your own enthusiasm. Your passion will come through in a grant application and will sustain you as you see your project through to completion.
- 2) **Make your proposed project must fit nicely with your farm operation.** In other words, is the project useful to you? For the grant-writing process to be fruitful and worthwhile, it will require careful planning.
- 3) **Frame your project in the context of each specific grant** by carefully reading the application and guidelines. Your needs and enthusiasm should be stated in terms of grant opportunities. How could you change your project slightly to make it a better fit? For example, if a funding agency requires community involvement, could you somehow involve, say, local high school students in a portion of your project? If the funding agency requires a more scientific approach, use more formal, scientific language when writing your application.
- 4) **Showing funding agencies that you have already investigated certain aspects of your project** and are excited to pursue the topic in-depth makes you a more compelling applicant. A little bit of background research can go along way.
- 5) **Emphasize benefits beyond your farm.** Many foundations and government agencies want to see broader community effects and/or implications for larger numbers of farmers. Many projects have such effects already—they simply need to be stated explicitly.
- 6) **Be realistic.** Make a list of all possible expenses associated with your project and make sure the grants you're applying for will cover them (many grants require such a list). Give yourself an honest estimate of how much time you will have to devote to your project and ensure that you will be able to accomplish all you say you will in the allotted time.
- 7) **Take advantage of the resources available to you.** There are numerous guides, tutorials, organizations, and experienced individuals that can provide you with valuable information and give your project a greater chance of getting funded.

## Online Guide and Tutorials

### ***How to Write a SARE Farmer/Grower Grant Application*** ([guide](#))

This guide's table of contents is really the best description of the wealth of information it contains, but here is a general idea:

- planning and budgeting
- step-by-step process for choosing and integrating a project on the farm
- includes planning details such as methods, measuring results, & sharing results
- step-by-step how to write grant proposal & budget

Available at: <http://www.uvm.edu/%7Enesare/fgwrite.pdf>

### ***EPA Grant-Writing Tutorial*** (now available through Purdue University) ([tutorial](#))

This is an *amazing* resource that really walks you through the grant writing process. While looking at this site, concentrate on the following topics listed on the left side of the webpage:

- [Enhancing a Proposal](#): shows you how to perfect the process of writing a proposal.
- [Mock Grant Writing Activity](#): the name says it all!
- [Resources/Contacts](#): federal and state sources of grants
- [Glossary](#): a helpful set of definitions one may need during the grant writing process

Available at: <http://www.purdue.edu/dp/envirosoft/grants/src/msicopen.htm>

## Books

### **Resources at Middlebury College Main Library:**

*These books are available electronically at Middlebury College and can only be accessed on campus. However, these books may be available elsewhere.*

Main Library  
110 Storrs Avenue  
Middlebury College  
Middlebury, VT 05753  
(802) 443-2000 (Information Desk)

**Title:** *Designing successful grant proposals*

**Author:** Orlich, Donald C.

**Publisher:** Alexandria, Va. Association for Supervision and Curriculum Development, 2002.

Accessible as an [Electronic Book](#) through Middlebury College Library (Adobe Reader 4.0 or higher is required for online viewing)

**Internet:** <http://biblio.middlebury.edu/search/Ywriting+grants&searchscope=2&SORT=D/Ywriting+grants&searchscope=2&SORT=D/1,14,14,B/1856&FF=Ywriting+grants&3,3,,1,0>

**Title:** *How to write a grant proposal*

**Author:** New, Cheryl Carter and Quick, James Aaron

**Publisher:** Hoboken, N.J. John Wiley & Sons, Inc. (US), 2003.

Accessible as an [Electronic Book](#) through Middlebury College Library (Adobe Reader 4.0 or higher is required for online viewing)

**Internet:** <http://biblio.middlebury.edu/search/Ywriting+grants&searchscope=2&SORT=D/Ywriting+grants&searchscope=2&SORT=D/1,14,14,B/1856&FF=Ywriting+grants&2,2,,1,0>

**Resources at UVM Baily-Howe Library:**

*You can find the following listed books at UVM's Bailey/Howe Library and the Fletcher Free Library (both in Burlington, VT), but they also may be available elsewhere.*

UVM-Bailey-Howe Library  
Burlington, VT 05405  
(802) 656-2022

**Title:** *Writing grant proposals that win*

**Main Author:** Hale, Phale D.

**Publisher:** 3<sup>rd</sup> ed. Sudbury, MA.: Jones & Bartlett Publishers, 2006.

**Location:** 3<sup>rd</sup> Floor (Bailey/Howe Books)

**Call Number:** HG177 .H35 2006

**Title:** *Preparing a successful grant proposal*

**Main Author:** Protheroe, Nancy.

**Publisher:** Arlington, VA.: Educational Research Service, 2004.

**Location:** 3<sup>rd</sup> Floor (Bailey/Howe Books)

**Call Number:** HG177 .P76 2004

**Title:** *Developing quality grant proposals*

**Publisher:** Washington, D. C.: White House Faith-Based and Community Initiatives, 2003

**Internet:** Available for free at

[http://www.whitehouse.gov/government/fbci/quality\\_proposal.pdf](http://www.whitehouse.gov/government/fbci/quality_proposal.pdf)

**Collection:** Internet (US government resource)

**Call Number:** Internet Resource

**Title:** *The only grant writing book you'll ever need*

**Main Author:** Karsh, Ellen

**Publisher:** 1<sup>st</sup> ed. New York, NY: Carrol & Graf Publishers, 2003.

**Location:** 3<sup>rd</sup> Floor (Bailey/Howe Books)

**Call Number:** HG177 .K37 2003

**Title:** *Grant application writer's handbook*

**Main Author:** Reif-Lehrer, Liane.

**Publisher:** Boston, MA: Jones and Bartlett Publishers, 1995.

**Location:** 3<sup>rd</sup> Floor (Bailey/Howe Books)

**Call Number:** R853.P75 R439 1995

**Resource at Fletcher Free Library:**

235 College Street  
Burlington, VT 05401  
(802) 863-3403

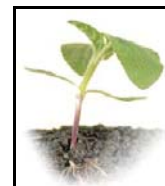
**Title:** *Grant writing for dummies*

**Main Author:** Browning, Beverly A.

**Publisher:** New Jersey: Wiley Publishers, 2005

**Location:** 2<sup>nd</sup> Floor

**Call Number:** 658.152 BRO



## VI. Sample Grant Application

### Grant Application for SARE Farmer/ Grower Grant:

#### Northeast SARE Farmer/Grower Grant

#### COVER SHEET

.....  
*Please type or print clearly*

Project Title: \_\_\_\_\_

Project Leader: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_ Best time to call: \_\_\_\_\_

E-mail address: \_\_\_\_\_ SARE request: \$ \_\_\_\_\_

How did you hear about SARE? \_\_\_\_\_

*If you are applying as a farm affiliated with an institution or nonprofit organization, or if you prefer that your farm business be considered the applicant, please write your farm name below:*

\_\_\_\_\_

.....  
**Summary:** Briefly summarize the key points of your proposal. Do not exceed the space provided.

## APPLICATION SIGNOFF SHEET

Signatures are required below in the section for **technical advisor** and the **applicant's assurance**. Complete the other signatures if it applies to your farm situation.

.....

**Technical advisor.** All proposals must have a technical advisor such as a county extension agent, NRCS staff, university research or extension specialist, private crop management consultant, or other agricultural professional. *Ask your technical advisor to read your application, fill out the contact information, and sign below.*

Name \_\_\_\_\_

Address \_\_\_\_\_

Affiliation \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Paid with grant funds? Yes No

I have read this SARE Farmer/Grower grant application and am a willing participant in the activities it describes.

\_\_\_\_\_  
Signature Date

.....

**Applicant's assurance.** I affirm that I am a farmer as defined on page 3 and, should I be awarded a grant, I am willing to comply with the reporting requirements of the Northeast SARE Farmer/Grower Grant program.

Applicant's Signature  
\_\_\_\_\_  
Date \_\_\_\_\_

.....

**Other signatures.** If you are managing a farm as an employee, the owner's signature is also required. If you are the farm manager for an institution or nonprofit organization, the signature of an authorized official of your governing board is required.

Signature of authorized official or owner:  
\_\_\_\_\_  
Date \_\_\_\_\_

Name and title of authorized official or owner and name of farm or organization (please print):  
\_\_\_\_\_

# BUDGET

Please print or type

Project Title: \_\_\_\_\_

Project Leader: \_\_\_\_\_ Telephone: \_\_\_\_\_

**This budget must be completed and returned with your application.** For each category, show the grant funds requested from SARE. Show how you arrived at your figures by providing detail as a per unit multiplied by the number of units. Round totals to the nearest dollar. Use more space as needed and delete any space you don't need, but use only the budget categories listed here. To look at a sample budget, turn ahead three pages; to learn more about developing a strong budget, read "How to Write a Farmer/Grower Grant Application."

.....

## Personnel

Only you and your farm employees should be listed as personnel—advisors and collaborators are considered consultants, and should be entered on the next page.

		SARE request
_____	___ hrs. X ___ per hour =	\$ _____
<i>Project Leader</i>		
_____	___ hrs. X ___ per hour =	\$ _____
<i>Other hired labor</i>		
_____	___ hrs. X ___ per hour =	\$ _____
_____	___ hrs. X ___ per hour =	\$ _____

## Materials and supplies

Project-related purchases with an anticipated usefulness of less than three years.

_____	at _____ each =	\$ _____
_____	at _____ each =	\$ _____
_____	at _____ each =	\$ _____
_____	at _____ each =	\$ _____
_____	at _____ each =	\$ _____
_____	at _____ each =	\$ _____
_____	at _____ each =	\$ _____
_____	at _____ each =	\$ _____
<b>subtotal this page</b>		<b>\$ _____</b>

SARE request

**Travel**

to \_\_\_\_\_, \_\_\_\_\_ miles at .40 1/2 per mile = \$ \_\_\_\_\_

to \_\_\_\_\_, \_\_\_\_\_ miles at .40 1/2 per mile = \$ \_\_\_\_\_

Other travel: \_\_\_\_\_ \$ \_\_\_\_\_

**Publications/Printing**

SARE request

*But not photocopying. Enter photocopying under "other direct costs."*

\_\_\_\_\_ at \_\_\_\_\_ each = \$ \_\_\_\_\_

**Other Direct Costs**

*Communications—postage, telephone, fax*

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

*Photocopying*

\_\_\_\_\_ at \_\_\_\_\_ each = \$ \_\_\_\_\_

*Subcontracts*

\_\_\_\_\_ hrs. X \_\_\_\_\_ per hour = \$ \_\_\_\_\_

\_\_\_\_\_ hrs. X \_\_\_\_\_ per hour = \$ \_\_\_\_\_

*Consultants—include outside technical advisors, collaborators, assistants, speakers, and trainers*

\_\_\_\_\_ hrs. X \_\_\_\_\_ per hour = \$ \_\_\_\_\_

\_\_\_\_\_ hrs. X \_\_\_\_\_ per hour = \$ \_\_\_\_\_

*Miscellaneous*

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

**subtotal this page** \$ \_\_\_\_\_

**subtotal previous page** \$ \_\_\_\_\_

**TOTAL grant funds requested** \$ \_\_\_\_\_

this should match the figure on the cover sheet of your application

## OTHER RESOURCES

**Use this page to show other resources dedicated to this project.** This can include donated or in-kind labor, the rental value of land or other facilities dedicated to the project, your outlay for project-specific materials not included in your grant request, project-related capital costs, and other expenses you will take responsibility for. Be specific about how these costs relate to the project. Add up your other resources and enter on the line at the bottom of the page.

**Total other resources**

**\$** \_\_\_\_\_