

STUDY AWAY INFORMATION SHEET

The Study Abroad Office has notified us of your intention to study off campus for all or part of the academic year. **Limited financial aid is available for an approved on leave program.** If the length of your program is at least 15 weeks for a semester or 30 weeks for an academic year, you may apply for a Federal Stafford Loan and your parents may apply for a Parent Loan for Undergraduate Students (PLUS). If you are eligible for a grant from your state higher education agency or a federal Pell Grant, ACG or SMART Grant, those grants will also be available. **Middlebury Grant aid and Perkins Loans are only available for approved programs. Please check with Student Financial Services to see if the program you want to attend is included.**

Working out the financial aid arrangements for studying off-campus requires more time, paperwork, and follow-up than staying at Middlebury. You need to be especially diligent in seeing that things are done in a timely manner. The program in which you are participating must first be approved by the Programs Abroad Committee, and the attached consortium agreement must be completed by your contact at the program and returned to Student Financial Services as soon as possible.

We strongly recommend that you take enough funds with you to cover a month or two of living expenses, regardless of how much aid you may be due to receive. There can be unavoidable delays in getting aid monies credited and refunded to you, should you be eligible for such a refund.

Full payment or confirmation of aid may be required by most institutions at the time of registration. You should contact the institution to work out arrangements and remind them that they are required to send verification of your enrollment to Student Financial Services.

All aid will be credited through your account with the Controller's Office, then sent directly to the sponsoring institution. If your aid funds are in excess of your billed costs, it will be up to the sponsoring institution to refund the excess funds. Be advised that many schools require written permission from your parent or guardian to disburse the excess funds to you.

If you are eligible for a Pell Grant, ACG or SMART Grant, be sure to list Middlebury as the school to receive your Student Aid Report. Federal regulations require us to draw down your Student Aid Report electronically. Once your federal grant eligibility has been finalized, the Controller's Office will forward the federal grant funds to the contact person of the program you will be attending.

2010-2011
CONSORTIUM AGREEMENT/STUDY AWAY COST SHEET

I. The student must complete Section I and send this form to the exchange/abroad program (programs) you have chosen.

The Consortium Agreement/Study Away Cost Sheet, to be completed by an appropriate official of your study away/on leave program, is required if you plan to study away for all or part of the 2010-2011 academic year, and are planning to apply for a Federal Stafford Loan , **OR** are eligible to receive a Federal Pell Grant, ACG, SMART Grant or a grant from your state higher education agency. The information is needed to determine the cost that will be used in computing your financial need to attend the program or to qualify for a federal loan. The proper program address is necessary so that any aid you receive may be sent to the appropriate person/program. If you plan to attend more than one program, a separate form is required for each.

Your Name: _____ **Class:** _____

I will be on the following Middlebury College approved on-leave program during the:

- (1) _____ 2010-2011 Academic Year
- (2) _____ 2010 Fall Semester Only
- (3) _____ 2011 Spring Semester Only

I understand that my eligibility for all federal financial aid must be certified by Middlebury College and that under no circumstances am I allowed to apply for any federal grant or loan through the study away program/institution. I also understand that I must inform Student Financial Services of any gift aid I receive from non-Middlebury sources, including any assistance from the study away program/institution itself, and that such aid could require an adjustment to the Stafford Loan, Pell, ACG, SMART Grant or State Grant.

Signature: _____ **Date:** _____

Print Name: _____ **ID#** _____

II. To be completed by an authorized representative of your study away program.

Please provide program and study away cost information for the student indicated and return this form to Middlebury College as soon as possible. Middlebury students are allowed to use their Federal Stafford Loan/ Pell Grant/ACG/SMART Grant/State Grant on any Middlebury approved program. The signature of an authorized representative of this program constitutes a consortium agreement for purposes of determining eligibility for all federal aid. Because Middlebury will accept credits from this program toward the Middlebury degree, the student must make any application for federal student aid at Middlebury College. If the student submits any federal aid application to your program, you must either return the application to the student or send it to Middlebury College. Please send us verification of this student's enrollment when available.

**THIS FORM TO BE COMPLETED BY THE PROGRAM COORDINATOR
PROGRAM INFORMATION**

Name of Program: _____

Program Address: _____

Telephone Number: () _____ Fax Number: _____

E-Mail Address: _____

Person to Contact (Program Director/Coordinator): _____

STUDY AWAY COST INFORMATION

Please list each cost in U.S. Dollars. Also, list the applicable foreign currency. If not known, then give the best estimate currently available. **Indicate the currency exchange rate used:** _____

	U. S. \$	Foreign Currency
Tuition	_____	_____
Required Fees	_____	_____
Room	_____	_____
Board	_____	_____
Books	_____	_____
Personal Expenses	_____	_____
Travel	_____	_____
Other (describe)	_____	_____
TOTAL COST	_____	_____

Is your program providing this student with any grant aid: YES___ NO___

If "yes" - how much? _____

Period of Enrollment: _____ to _____
month/day/year month/day/year

**REQUIRED: PROGRAM CALENDAR FOR PERIOD OF ENROLLMENT, SHOWING THE DATE
INSTRUCTION BEGINS AND ENDS, BREAKS, EXAM PERIODS AND NON-INSTRUCTIONAL PERIODS
MUST BE INCLUDED WITH THIS FORM.**

Signature: _____ Date: _____
(Program Director/Coordinator)

Print Name: _____

Return completed form and program calendar to:

Middlebury College
Student Financial Services
Meeker House
Middlebury, VT 05753
Phone: (802) 443-5158
FAX: (802) 443-2065
E-mail: studentfinancialservices@middlebury.edu

Student Name: _____

Student ID# _____