



INSIDETHIS ISSUE

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CAREER SERVICES

Location

Adirondack House

Drop-In Hours

- Weekdays 2–5 p.m.
- Wednesdays 10 a.m.–5 p.m.
- Appointments may be made by phone

Contact Information

- E-mail: cso@middlebury.edu
- Phone: (802) 443-5100
- Fax: (802) 443-2061
- Web site: www.middlebury.edu/cso
- MOJO: www.middmojo.com

FUNDING FOR UNPAID INTERNSHIPS

Each year about 40 students receive stipends to undertake unpaid internships, thanks to a number of funds established by alumni for this purpose. For summer 2009, students can use a single application to access this funding.

Who is eligible? First through third years, however, most of the funding is directed to juniors.

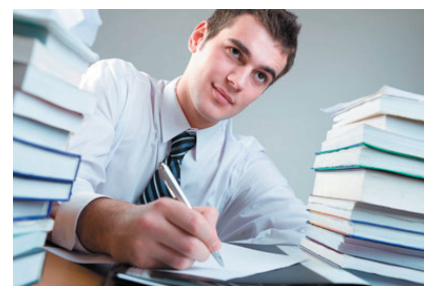
How much funding can I receive? Between \$1000 and \$4500.

Does my internship have to be in a certain field? The short answer is no. Some of the funds target certain fields and others don't. See the CSO Web site for details.

Can I apply even though I haven't secured an internship yet? NO! **You must have the internship secured** by the time you submit your application.

When can I apply? February 1 through April 1

How do I apply? Go to CSO's Web site (www.middlebury.edu/administration/cso), then select Students, Internships, and Funding for Internships.



* See page 2 for **Internship Search Tips**

ALUMNI PROFILE—RYAN KOUPAL '03

Major: Chinese and Studio Art

Current Position: Executive Program Director, Where There Be Dragons

Colorado-born, Vermont-educated, and with a 3-year stint in Wyoming's northwest corner, Ryan attributes much of who he is today to the serenity and beauty of the natural environments in which he has spent his first 27 years. In balance, a deep exploration of Asia has granted Ryan with the most necessary perspective on life at home. These days, the face of his overly-comfortable and abundant "reality" never lasts without a good slapping; and from the broad hand of the developing world, Ryan seeks no cover. As a past Where There Be Dragons student, Ryan became enthralled with experiential learning at the age of 18. He has since logged extensive travels in many parts of Asia, including China, Tibet, India, Nepal, Laos, Thailand, Cambodia, and In-



donesia. In 2006, Ryan stepped away from steady field-work and into the Dragons home office in Boulder, CO, where he now enjoys a settled life and the opportunity to welcome each year's change of seasons. Ryan is a writer, a photographer and videographer, a meticulous cabin keeper, a backcountry snowboarder, and he is also a certified Wilderness First Responder. This winter, Ryan is headed to Kyrgyzstan, Central Asia, to co-create a documentary film highlighting regional development in light of the local government's smart promotion of community-based tourism programs.

Be sure to check out Ryan's blog at <http://kyrgyzstanplan.blogspot.com> where you can find out more about his travels.

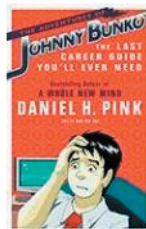
*See the Upcoming Deadlines and MOJO for job opportunities with Where There Be Dragons.

First years and sophomores: looking to get some experience this summer? It's never too early to begin looking, so here are a few suggestions specifically for you, to get you started in the right direction:

- 1) **Network, network, network.** Start with people you know, like parents, parents friends, aunts, uncles etc. who can provide advice and recommendations on leads of people and places to approach. Who knows, they could even introduce you to something out of town to explore.
- 2) **Expect not to get paid.** Think about what you want out of the summer. Do you need money for school but also want some career experience? One approach is to try out the next tip.
- 3) **Think part-time.** Intern for 2 days a week or even 2 weeks total instead of all-summer long. This way you could have a paying job most of the time, but also learn something new.
- 4) **Start your search close to home.** Your chances of landing a gig near your hometown are better than if you go to a completely new place. Use your familiarity with the area to your advantage by going to organizations and companies you know first, then branching out.
- 5) **Be active not passive.** Expand your search beyond the places with 'help wanted' postings. Re-search organizations that interest you. Rather than contacting them and saying "do you have any internship openings?", say something like "I have x,y,z skills and can help you by _____. Can I talk with you about internship possibilities?"
- 6) **Stay organized and be persistent.** Keep track of what places you apply to and which people you talk with by using a log or journal. Follow up is important; don't be annoying, but stay on top of the process.
- 7) **It will be hard work.** Not to burst your bubble, but being completely realistic, you need to be flexible and adaptable and put a lot of hard work into finding and getting the right opportunity.

CSO is here to help. Stop by anytime during Drop-Ins and we'll get you started. Good luck.

NEW BOOKS IN THE CSO LIBRARY

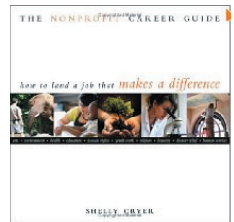


The Adventures of Johnny Bunko–The Last Career Guide You'll Ever Need

This unique career guide tells the story of a generic young college grad who lands his first job; the twist: its written in manga, the Japapanese comic book format that has taken the world by storm. Johnny Bunko's tep by step journey as he builds a career is fully illustrated and offers practical advice for anyone looking to start a rewarding career. Join Johnny and learn the six core lessons of finding, keeping, and flourishing in satisfying work.

The Nonprofit Career Guide–How to Land a Job That Makes a Difference

A must read for anyone hoping to launch a nonprofit career! Nonprofits need talented, creative people with all types of skills and experiences. This hands-on guide is filled with practical advice from real people working at all levels of diverse nonprofits. In detailed profiles, you'll find out what their work is like, the career paths they followed, and what they look for when hiring new staff.



WORKSHOP

Finding a Job or Internship in Public Service

How to take advantage of the new administration and explore careers in the government

Join Matt Joseph '09, Ambassador to the Partnership for Public Service, as he leads a presentation to help you learn about ways to get a job or internship in the government. Get started by exploring www.makingthedifference.org in advance and come with questions.

**Thursday, January 22
4:30–5:30 p.m., MBH 104**

SUMMER SURVEY 2008

What is it?

The Summer Survey is a compilation of what hundreds of Midd students did over last summer. You can search by geographic area, industry, and employer. It's a great opportunity to find some jobs, internships, and programs done by other Midd students and get the juices flowing on your summer search.

How do I find it?

- Check the CSO Library bookshelf for the big binder
- Go to the CSO Web site (www.middlebury.edu/cso)
- Click "Student" and then "Internships"
- Click "Internship Resources"
- Scroll to the bottom and click on "Summer Survey 2008"



Hot Internships

Hot internships can be found in MOJO!

For details on the hot internships listed below:

For the Midd-Friendly Internships:

- Go to MOJO: www.middmojo.com
- Click Students/Alumni login
- Go to the "Jobs/Internships" tab on the top of the screen.
- Select "Midd-Friendly Jobs/Internships"
- Put name of internship in "Keyword Search"
- Click "Search"

Midd-friendly Internships are usually provided by alumni and often offered only to Midd students.

Midd-Friendly Internships

- Business
- Communications/Media
- Education
- Finance
- Research
- Technology

Business

Putnam Associates, Burlington, MA

Putnam Associates is a leading business strategy consulting firm focused on the pharmaceutical, biotechnology, diagnostics, and medical device industries. Putnam is hiring 2-3 rising seniors to spend 10 weeks assisting with casework while being exposed to a genuine consulting experience.

Deadline: January 25

Gerson Lehrman Group, Austin, TX

Gerson Lehrman Group (councils) are industry- and discipline-focused networks of consultants, physicians, scientists, engineers, attorneys, market researchers and other professionals from around the world. They have a strong need for individuals with language skills – Spanish, Portuguese, Chinese, and Japanese are of particular interest.

Deadline: January 31

Currently, there are

33

Midd-Friendly internships in MOJO

Currently, there are

379

internships in LACN

Communications/Media

[Unigo.com](#), Middlebury, VT

Unigo.com is a new online resource dedicated to accurately representing America's top colleges and universities with student-generated video, photos, reviews, and articles. They are looking for creative and outgoing undergraduates who want to document their college experiences to act as on-campus video representatives in an internship lasting through the spring semester. All video interns will receive a Flip Video Camera, theirs to keep upon proper completion of the internship.

Deadline: January 30

Education

[Mississippi Teacher Corps](#), Oxford, MS

This two-year program, designed for non-education majors recruits college graduates to teach in the Mississippi Delta and other critical-needs areas of Mississippi. The program offers a host of benefits, including teacher training and certification, a full scholarship for a master's degree in education, job placement that includes full pay and benefits and, most importantly, the opportunity to make a difference in the lives of students in one of the poorest areas of the country.

Deadline: January 26

[LanguageCorps](#), Worldwide

LanguageCorps' goal is to help students create a personalized adventure in teaching English abroad, so that they will be equipped for a secure, rewarding experience. Flagship Programs are available in Cambodia, Thailand, Vietnam, Ecuador, and Mexico; TESOL Certification Programs are available in Costa Rica, Argentina, Brazil, Chile, Peru, Czech Republic, Italy, Spain, Cambodia, Thailand, and Vietnam and a unique program is offered in China. Volunteer Programs are also available in Cambodia, Thailand, Vietnam, and Ecuador.

Deadline: January 29

Finance

[Hartford Investment Management Company](#), Hartford, CT

HIMCO is currently seeking investment analyst interns to support the work of the senior asset management team. Possible areas of opportunity include, but are not limited to: insurance, portfolio management, mezzanine and private equity, private placements, and public fixed income funds management.

Deadline: January 23

[Fidelity Management and Research Company](#), Boston, MA

Fidelity is looking for Assistant Trader Interns to join Fidelity's Equity Trading Department. The Assistant Trader Intern position is designed to provide participants with a spring and/or summer experience in equity trading. Select candidates who have demonstrated consistent, exceptional performance may be eligible for a full time position in trading within Fidelity.

Deadline: February 9

Research

[J. Robert Scott](#), Boston, MA

Researchers for this firm work on multiple small project teams conducting primary and secondary qualitative research across all industry specialties. The researcher is also responsible for assisting sales executives in their business development efforts and tracking industry specific news information. The role requires extensive telephone networking, the use of library resources/periodicals and the Internet.

Deadline: January 29

[International Institute for Nanotechnology](#), Evanston and Chicago, IL

Participants in the REU program at the IIN come from small and large schools and represent a wide range of disciplines in the life sciences and engineering. Over 9 weeks in the summer, they participate in hands-on research, group meetings, research seminars, facility tours, and field trips. They have access to world-class equipment and world-renown faculty. Interactive workshops provide a fun setting to learn and practice communication fundamentals and the way to organize and develop winning academic papers. There are also opportunities to publish in Nanoscape, the first undergraduate research journal on nanotechnology in the country. PAID.

Deadline: January 31

Technology

[United/Ware, LLC](#), Multiple Locations

United/Ware is seeking highly motivated, independent thinking Web/software developers, network support technicians, and server technicians to perform consulting work for local businesses. Much of this effort will be done independently so it is crucial that the candidate be a self-starter with little to no direction needed.

Deadline: January 26

For the **LACN-Liberal Arts Career NetWORK Internships** below:

Go to MOJO: www.middmojo.com

Click “Jobs/Internships” tab on the top of the screen.

Select “Liberal Arts Career Network-LACN” from the drop-down menu.

Click User Type: *Student*

Sign in again by clicking on “Student” in the “User Type” field.

Enter you username and password

If this is your first time into the system, follow the instructions in the yellow box.

Click the “Jobs/Internships” tab on the top of the screen.

In the field “Position Type,” choose “Internship” from the drop-down menu.

Search by keyword according to the internship.

LACN — Liberal Arts Career NetWORK Internships

Business

Communications/Media

Education

Government

Non-Profit

Research

Sports Administration

Technology

Business

[Walmart](#), Bentonville, AR

The Walmart Corporate Office has roughly 150+ summer internships available this summer. Internships run 10 and 12 weeks, depending on the area you are interning with. Areas include marketing, replenishment, merchandising, planning, operations, human resources, information systems, finance, and transportation.

Deadline: February 15

Communications/Media

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[Performer Magazine](#), Multiple Locations

Performer Publications, Inc., which produces *Performer Magazine*, has several unpaid internships for this spring semester 2009 in Boston, Atlanta, and San Francisco offices.

Deadline: February 2

Education

[The Leadership School at Kieve](#), Nobleboro, ME

Teaching interns will observe teachers in the classroom, learning classroom management, curriculum design and delivery, small and large group facilitation, and strong role modeling skills. As comfort increases, they will also teach in the classroom.

Deadline: Rolling

Government

[The United States Department of Commerce](#), Multiple Locations

The Department of Commerce (DOC) offers spring and summer internships with a variety of specialties in locations that include Washington, DC; Atlanta, GA; and Chicago, IL. PAID

Deadline: Rolling

[The United States Government Accountability Office](#), Washington, DC

The U.S. Government Accountability Office (GAO) is known as “the investigative arm of Congress” and supports the Congress in meeting its constitutional responsibilities and helps improve the performance and accountability of the federal government. Internships are available in a variety of specialties.

Deadline: February 15

Non-Profit

[Boston Museum of Science](#), Boston, MA

The Boston Museum of Science Internship Program offers a wide variety of work-and-learn experiences to people of many ages and backgrounds. The Museum continually creates new internships and enhances existing ones, both paid and unpaid. Spring and summer opportunities are available.

Deadline: Rolling

Research

[The Inter-university Consortium for Political and Social Research \(ICPSR\)](#), Ann Arbor, MI

The world’s largest archive of digital social science data is now accepting applications for its annual summer undergraduate internship program. Summer Interns will work in a UNIX environment and gain experience using statistical programs.

Deadline: February 9

Sports Administration

[The Philadelphia Eagles](#), Philadelphia, PA

The Philadelphia Eagles’ organization offers internship opportunities in sports management, communications, marketing, business, and recreation. Opportunities are available and targeted to a variety of academic majors. PAID

Deadline: February 1

[Motivating Undergraduates in Science and Technology \(MUST\)](#), Multiple Locations

The National Aeronautics and Space Administration is sponsoring the MUST Project which awards scholarships and internships to undergraduates pursuing degrees in science, technology, engineering and mathematics.

Deadline: February 1

Internships by Application Deadline:

Rolling	Boston Museum of Science, Boston, MA
.....	The United States Department of Commerce, Multiple Locations
.....	The Leadership School at Kieve, Nobleboro, ME
January 23	Hartford Investment Management Company, Hartford, CT
January 25	Putnam Associates, Burlington, MA
January 26	United/Ware, LLC, Multiple Locations
.....	Mississippi Teacher Corps, Oxford, MS
January 29	J. Robert Scott, Boston, MA
.....	LanguageCorps, Worldwide
January 30	Unigo.com, Middlebury, VT
January 31	International Institute for Nanotechnology, Evanston and Chicago, IL
.....	Gerson Lehrman Group, Austin, TX
February 1	Motivating Undergraduates in Science and Technology, Multiple Locations
.....	The Philadelphia Eagles, Philadelphia, PA
February 2	Performer Magazine, Multiple Locations
February 9	Inter-university Consortium for Political and Social Research, Ann Arbor, MI
.....	Fidelity Management and Research Company, Boston, MA
February 15	The United States Government Accountability Office, Washington, DC
.....	Walmart, Bentonville, AR