

The Hepburn Zoo Theatre Constitution

Introduction

The Hepburn Zoo Theatre was established in the early 1970s in order to provide an informal performing space for students interested in mounting their own theatre productions. Initial funding came from an allocation from the Student Activities fee account, and technical advice and support were provided by the French Theatre Workshop and the Theatre Department. The Hepburn Zoo (formerly a lounge/study space displaying mounted hunting trophies of A. Barton Hepburn '71, donor or Hepburn Dormitory) was commandeered for this purpose.

Over the years, funding for the Zoo theatre equipment has been provided by the Student Finance Committee, and by the budgets of the Student Activities Office, the Theatre Department, and the Breadloaf School of English.

The Theatre Department has funded the student 500 and 700 Theatre Department productions and some non-credit productions, and the Student Finance Committee has provided support for extra-curricular productions and for some academic department productions. The Hepburn Zoo Theatre has developed into a scheduling organization and performing facility for student 500 and 700 projects, extra-curricular productions, and language department productions.

1) Name of Organization

- a) The Hepburn Zoo Theatre

2) Statement of Purpose

- a) To administrate the Hepburn Zoo Theatre
- b) To make available an equipped theatre for use by all Middlebury College students for both academic and extra-curricular productions.

3) Membership

- a) Membership is open to all Middlebury College students.

4) Officers

- a) Officers must be Middlebury College students.
- b) Director
 - i) Oversees use of theatre
 - ii) Schedules use of theatre
 - iii) Serves as Treasurer
 - (1) Budgets needs of shows that utilize the space.
 - (2) Consults with Technical Director on final budget proposal
 - (3) Acts as liason [sic] to the Finance Committee
 - iv) Has authority to appoint committees if needed
- c) Technical Director
 - i) Insures that the theatre is property used and maintained
 - ii) Budgets and purchases new and replaced equipment in consultation with Director

5) Elections

- a) Elections will be held annually by March 15th
- b) Elections will be publicized amongst all users of the Hepburn Zoo Theatre
- c) Offices of Director and Technical Director will be chosen by a simple majority vote.

6) Meetings

- a) Meetings may be called by an officer

7) Ratification

- a) This constitution must be ratified by a two-thirds majority of the membership
- b) This constitution must be approved by the Community Council or a subcommittee thereof

8) Amendments

- a) Amendments to this constitution must be approved by a two-thirds majority of the membership.
- b) Amendments to this constitution must be approved by the Community Council or a subcommittee thereof.

Approved: April 20, 1982

Amended: November 9, 1990

Amended: April 16, 1999

Amended: Spring 2001