
MIDDLEBURY COLLEGE PEP BAND CONSTITUTION

- Article I Name: The name of this organization shall be the Middlebury College Pep Band.
- Article II Purpose: The purpose of the Middlebury College Pep Band is to invigorate and inspire Middlebury students and the general public by playing music at Middlebury College events.
- Article III Membership: Membership is open to everyone, including Middlebury students, faculty and staff, as well as members of the Middlebury community. Membership may not be denied to those who do not play an instrument, provided they are willing to learn. A voting member is defined as a current Middlebury College student who has attended at least one rehearsal and one performance or at least two rehearsals.
- Article IV Officers: Officers must be Middlebury College students. There are five officers:
1. A conductor, who leads rehearsals and performances, selects music with input from the club members, and serves as the highest ranking member of the organization.
 2. An assistant conductor, who temporarily assumes the powers of the conductor if the conductor is unable to fulfill his or her duties. In addition, the assistant conductor is to conduct one-third of rehearsals (and perhaps some performances), to be worked out with the conductor at the beginning of the term.
 3. An equipment manager, who is responsible for making sure all equipment is ready for rehearsals and performances and is properly stored afterward. He or she selects equipment to purchase with the members' input. If a member has an issue with a piece of equipment, he or she should bring it to the equipment manager, who will do his or her best to find a solution to the problem. Equipment includes, but is not limited to, instruments, chairs, and stands.
 4. A librarian, who photocopies and distributes parts to musicians, and also keeps track of scores and other club documents. He or she is authorized to directly use club funds to this end.
 5. A treasurer, who acts as the formal liaison between the Middlebury College Pep Band and the SGA Finance Committee. While the conductor determines what music to buy and the equipment manager determines what equipment to buy, the treasurer executes and records the transactions.
- Article V Elections: Elections are held at the end of each Fall and Spring term, and must be completed by March 15th. In the event that an officer vacates a position before this time, an election should be held at the earliest possible date to elect a replacement who will carry out that position's duties for the remainder of the term.

The conductor will inform the members of the election protocol and the responsibilities of each position:

Two-thirds of the pep band members must be present for an election to be valid. A member may nominate him or herself or any number of other members to any position. All members will vote by ballot for one candidate for each position. Two

officers will each tally the votes, and if they agree on the results, announce them (if they do not agree, they are to immediately recount the votes). Any member may ask to count the ballots him or herself if he or she is unsatisfied with the officers's tally. To be elected to a position, a nominee must receive the greatest number of votes of any candidate for that position. In addition, the nominee must receive at least one-third of the votes cast for that position. In the event that both these conditions are not met, a re-nomination and re-election will immediately be held for that position only. If a member is elected to two or more positions, he or she must choose to hold only one. A re-nomination and re-election will then immediately be held for the vacant positions—the runners-up do not automatically win them. As soon as a member is officially elected to a position, he or she assumes the powers and responsibilities of that position. The former officers are to turn over all club documents, music, equipment and financial information to the new officers before the first rehearsal of the new term.

Article VI Meetings: During terms in which we perform at events, rehearsal will occur at least once per week, though extra rehearsals may be called at the conductor's discretion. Though this rehearsal is to be regularly scheduled, the conductor may reschedule individual rehearsals to avoid significant conflicts.

Article VII Committees: Any officer has the power to appoint temporary committees as needed, provided that a fellow officer seconds the first's action and that the conductor is first made aware of the committee and its purpose.

Article VIII Faculty/Staff Adviser: The membership agrees to maintain an adviser from the faculty or staff, as required.

Article IX Affiliations: The Middlebury College Pep Band has no extra-college affiliations.

Article X Discrimination Policy: This student organization operates in full accordance with Chapter Four, Section II, A of the Middlebury College Handbook concerning Student Organization Policies of Discrimination, Freedom of Association, Anti-Hazing, Freedom of Inquiry and Expression, Student Publication, Funding, Advertising, and Scheduling. Any and all changes made to the Student Organizations Policies section of the Middlebury College Handbook will immediately become policies adopted by the Middlebury College Pep Band.

Article XI Ratification:
A. The constitution must be ratified by a two-thirds majority of the membership.
B. The Student Government Constitution Committee must approve the ratified constitution.

Article XII Amendment:
A. The constitution must be amended by a two-thirds majority of the membership.
B. The Student Government Constitution Committee must approve the amended constitution.

Approved as to form: October 1977

Revised as to form: October 1986

Revised as to form: April 24, 2007