



# AUTOMATIC PAYMENT PLAN

*An easier way to pay for college.*

- *Affordable*
- *Convenient*
- *Interest-Free*

## Advantages

- Easy online enrollment
- Monthly payment plan
- Flexible payment options
- No interest

## Payment Methods

- Automatic bank payment (ACH)
- Credit card/debit card
- Check payments/Invoice option

*Automatic payments are processed on the 5th of each month and will continue until the balance is paid in full. If a credit/debit card is used, a convenience fee in addition to the enrollment fee will be assessed.*

## Cost to Participate

- \$15 enrollment fee per semester (ACH & credit card)
- \$20 enrollment fee per semester (Invoice option)
- \$30 enrollment fee for the annual plan (ACH & credit card)
- \$40 enrollment fee for the annual plan (Invoice option)
- \$25 returned payment fee if a payment is returned

## Simple Steps to Enroll in the Payment Plan

- Go to [www.middlebury.edu/bannerweb](http://www.middlebury.edu/bannerweb)
- Enter your user ID and Pin
- Click on the Student Accounts and Financial Aid tab
- Select the FACTS Annual or Semester Plan for the ACH or Credit Card option
- For the invoice option go to <http://go.middlebury.edu/invoice>



**Middlebury College**  
**Student Financial Services**  
Middlebury, VT 05753  
802.443.5158  
[www.middlebury.edu](http://www.middlebury.edu)

## Target Dates To Enroll By

### Annual 2009–2010 — ACH & Credit Card Options

Last day to enroll online	Required down payment	Number of payments	Months of payments
June 1	none	10	June–Mar
July 2	none	9	July–Mar
July 23	20%	8	Aug–Mar
Aug 1	25%	7	Sept–Mar

### Annual 2009–2010 — Invoice Options

Last day to enroll online	Required down payment	Number of payments	Months of payments
May 6	none	10	June–Mar
June 5	none	9	July–Mar
July 5	none	8	Aug–Mar
July 31	25%	7	Sept–Mar

Banking information is required for the down payment only on the invoice option.

**NOTE:** All down payments are processed immediately!

Semester options are also available. Please go to the Middlebury College Web site and choose Semester Plan for details. Please note, if you choose the semester option for the Fall term, another agreement is required to set up a payment plan for Spring.

Please do not assume your balance will automatically be adjusted if financial aid is received or a class is dropped or added. You should review your agreement balance online through My FACTS Account or call Nelnet Business Solutions/FACTS at 800.609.8056.

Have additional questions on how the payment plan works? Refer to the FAQ's or How e-Cashier Works located on the top tool bar of e-Cashier.



BUSINESS SOLUTIONS

formerly FACTS Management Co.

For additional help,  
please call us at  
**800.609.8056.**

Customer service representatives are available  
Monday through Thursday, 7:30 am to 7:00 pm (CST),  
and Friday, 7:30 am to 5:00 pm.