

Middlebury College

Recording Consent & Copyright Release Form

Middlebury College preserves and disseminates recordings of select events sponsored by the College. This form must be initialed and signed in order to make an audio or video recording of any speaker, presenter or participant. *If an event includes multiple participants who are recorded, each shall initial and sign a Release Form.*

Statement of Release

This release applies to the participation of the following person at the Middlebury College event listed below:

Speaker/Participant: _____

Event Date/Time: _____

Program Title: _____

1. **Consent to be recorded (required)**

initial I hereby give my consent to Middlebury College, its officers, agents and employees, to record my participation in the program or event described above (hereinafter, the "Recording").

I understand and agree that:

- the content of the presentation as well as my name, likeness, image, and/or voice may be recorded;
- the Recording will be retained and archived by Middlebury College.

2. **Release (required)**

initial I understand and agree that Middlebury College holds complete ownership and copyright of the Recording in which I or my presentation, performance or contribution appears.

I expressly release Middlebury College, and all persons acting under its permission or authority, from every claim, liability, or action in law, including any and all claims for defamation or copyright infringement, arising as a result of the production and distribution of the Recording of my participation in this event.

3. **Use and Distribution of the Recording**

initial I hereby grant a non-exclusive, royalty free license¹ to Middlebury College, its authorized agents and contracted parties, to retain, reproduce, and distribute worldwide this Recording for commercial or non-commercial purposes. I understand and agree that this Recording:

- may be indexed in Middlebury College Library's public catalog and made available for viewing via library circulation and through the College's computer network;
- may be recorded on or transferred to analog or digital media in formats now known or hereafter developed;
- may be used, distributed, edited, mixed, and duplicated without restriction, in whole or in part, by Middlebury College for publication or transmission via means now known or hereafter developed;
- may be used for any educational and promotional use deemed appropriate by Middlebury College.

x _____

Signature of Presenter

_____ **Date**

Contact information may be noted on the next (reverse) page of this form, should follow-up be needed.

¹ A *non-exclusive* license means you retain the right to use the content of the presentation in other venues while granting Middlebury College permission to make the Recording of this presentation available by a number of different methods as described in the agreement. *Royalty-free* means you will receive no payments from any distribution of the recording of this event by Middlebury College.

Speaker contact information

Business/Institutional	Home
address:	address:
phone:	phone:
email:	email:

Department sponsorship information

Department/Organization:
Contact person:
Campus address:
Campus phone:
email:

Return this form to:
Middlebury College Library and Information Services
LIS Administration Office
Library 250
Middlebury VT 05753