Reminder to 2006 Flexible Spending Account Participants
You have until March 15th, 2007 to submit claims for services provided in the calendar year, 2006. All claims should be sent to Ceridian via fax at 1-877-488-6454, or mailed to Ceridian FSA Services, PO Box 534134, St. Petersburg, FL 33747.
Claim forms can be found in the Human Resources office or on the HR website by clicking on “Benefits,” scrolling down to the Flexible Spending Accounts section, then clicking on dependent care or health care reimbursement form.

In This Issue . . .
• Letter Coming from EBPA
• Faculty Grants
• Benefits FAQs
• Where on Campus?
• Trustee/Staff Breakfast

Your Human Resources Team


When College employees come up to the Human Resources department or call on the phone, the first person to help them is most often Melissa Nicklaw, Employment Assistant. She fields calls, answers many questions, and assists employees and applicants with online job applications and their searches for job openings. Melissa assists with College staff recruitment, which includes posting staff positions on the Human Resources Website and placing supplemental advertising. Erin Fierman, HR Information Specialist, also works out front. Erin is the first point of contact regarding Banner Web questions. Liz Hammel is an office assistant and the new editor of Midd Points.

Many inquiries to the HR office are about benefits. Loretta Lee, Benefits Specialist, and Cheryl Mullins, Benefits Manager are the two who assist employees with all things benefits-related. Patty Saunders, Disability/Leave Coordinator, assists staff and faculty who need time away from work for family or medical reasons or who have work-related injuries. Employees work with Patty on worker’s compensation claims, short- and long-term disability claims, and family/medical leave.

Laura Carotenuto, Manager of Employee Relations, leads a team of Generalists: Alexa Euler, Perry Richards, and Petrina teRiele. The Generalists provide two-way communication between HR and other College departments. They partner with and provide direct (continued on pg. 2)
Attention Colleagues with Two-Person or Family Medical Coverage

This week, EBPA is sending “Coordination of Benefit” letters to all employees with two-person or family medical coverage. Middlebury College’s medical plan requires that EBPA have information on file regarding other coverage the employee and his/her dependents may have.

Please complete this important form and either mail to the address shown on the form or fax to the number listed. Prompt return of this form will ensure there will be no delays on your medical insurance claims. Please call Human Resources at 443-5465 if you have questions.

Faculty Grants

Paul Monod (History) has received a fellowship from the National Endowment for the Humanities in support of his 2007-2008 leave when he will be working on a book project titled King Solomon’s Arts: The Occult in the British Enlightenment, 1650-1815. This study will address such questions as why, in an age of reason, educated people continued to believe in astrology, alchemy and occult philosophy.

Thomas Van Order (Italian) has received a fellowship from the National Endowment for the Humanities in support of his 2006-2007 leave during which he hopes to finish his book, Listening to Fellini: Music and Meaning from “Lo sceicco bianco to 8 ½.” This project examines the cinematic value of music and sound in Federico Fellini’s early black and white films.

John Huddleston (Studio Art) has received a grant from the Elizabeth Firestone Graham Foundation to support the publication of his book, Healing Ground.

The American Association of University Women has awarded a Campus Action Project grant to a team led by Ann Mari May (Economics) for a project titled Working for Working Women; other team members include five students and co-advisors Sujata Moorti and Karin Hanta (both from WAGS) and Gail Smith (Physical Education). The main activity funded by the grant will be a symposium this spring that is titled “Economically Secure Future” and will address various issues related to women in the workplace.

Kathryn Kramer (English & American Literatures) has received a grant from the Vermont Council for the Arts in support of her 2007-2008 leave. She will be working on a non-fiction book about the rise and fall of a small Vermont community.

Where on Campus?

Can you figure out where this sign is? Submit your guess via Outlook to Middpoints Editor or Middpoints@middlebury.edu. Be specific! Next issue, we’ll report on how many keen observers we have out there.
Benefits FAQs: Some of the most commonly asked questions about the College Benefits packages

The questions for this edition focus on frequently asked questions about prescription drugs and insurance cards.

Q: What is RESTAT?
A: This is the pharmacy benefit manager that administers the prescription drug plan for the College. You must be enrolled in the medical plan to get this benefit at no extra cost. Prescription maximum out of pocket for the calendar year is $400 for individual, $800 for 2-person and $1200 for a family.

Q: What is NEMOP?
A: This is New England Mail Order Pharmacy (formerly VEMOP), the mail order pharmacy you use to order maintenance drugs. They are located downtown in the Marbleworks complex. You can get a 3-month supply for the price of 2 co-pays. If your prescription is for a pill that can be split, you can get a 3-month supply for the price of 1 co-pay; normal copay is $10 generic/$25 preferred brand/$40 for non-preferred brand for one month. A pill splitter will be mailed to you.

Q: How can I determine the cost of a current drug that I am taking?
A: Go to the website www.restat.com and click on Members. Select the Formulary option to see list.

Q: When do I get insurance cards?
A: Approximately 2 weeks after New Employee Orientation. The black and white cards are mailed to your home address. The insured’s name will appear in full with a randomly generated ID number. Cards are sent for each dependent with the employee’s ID number on them. If you have both medical and dental coverage, use this one card for both.

Q: Does my social security number appear on the card?
A: No, not anymore. As of January 1, 2007, an ID number is randomly generated by EBPA.

Q: If I have dental insurance only, will I get an insurance card?
A: Yes. Unlike the combined medical/dental cards, the dental only cards are not personalized with each member’s name.

TRUSTEES/STAFF BREAKFAST
FRIDAY, FEB. 16TH
7:15 - 8:15 a.m.
ROSS DINING HALL

The Board of Trustees invites all Staff to join them for breakfast on Friday, Feb. 16th

The fare will highlight the local bounty and delights of Vermont’s agricultural community.
Staff Council encourages all Staff to attend and to use the opportunity for open discussion with the Trustees.
Classifieds

Classified ads are free for members of the staff, faculty, student body, and alumni of Middlebury College. Ads must be submitted seven days prior to the publication date. Please send your ads to: Classifieds, Midd Points, HR, Service Building, or via Outlook to: Middpoints Editor or Middpoints@middlebury.edu (electronic submissions preferred).

Real Estate
For Rent: House for multi-yr. rental. On quiet cul-de-sac off South St. Only a 5 min. walk to campus or the Midd. green, but feels like out in the country. Woodstove in LR. 5 BR, LR, DR, parlor, den, 3-1/2 BA, screened porch, shed, double garage, oil heat with multi. zones. Avail. from first of Jun., Jul. or Aug. 2007, for annual lease. Included in rental: W/D, freezer, lawn care, plowing. Deposit: $2,000, rent: $1,750. No smoking. Sorry, no cats, but dogs welcome. E-mail: schine@middlebury.edu.

For Rent: 3 BR, 1 ½ BA mobile home with enclosed front porch and back deck, spectacular views on quiet country road in Shoreham. Just a 25 minute scenic drive to Middlebury, Vergennes or Fair Haven. Absolutely no smokers or pets. References and security deposit required, $700.00/month plus utilities. To inquire please call 897-2595 or e-mail shotte@middlebury.edu.

For Sale: 6 y.o. well maintained saltbox with 8 acres of pastureland (perfect for horses and sheep) on the N. Ferris./Charlotte town line. Private pastoral setting with beautiful views of the Adks. and Mt. Philo. Easy commute to Burl. and Midd. House is 2,200 sq. ft. with 3 BR (one is master suite), 2.5 BA, open floor plan on main floor, and a spacious family room or artist studio over the insulated 2 car garage. Windows galore. Great layout for entertaining. For more info and a website address, call Lynn at 425-7324 or e-mail ldunton@middlebury.edu.

Auto
For Sale: 2004 Toyota Matrix. 4 dr. hatchback, 5 spd. manual trans., 2WD, 35 mpg. 48,000 mi. All weather pkg, cargo mat, studded snows and a set of summer tires. $10,750. This car is surprisingly roomy, fun to drive, and great on gas! For more info, e-mail sdriscol@middlebury.edu or call 453-2474, evenings.

Other
For Sale: Brookstone Minimax Lumbar Massager, in box, never opened, list $50, asking $30. Seven (7) “Germgrubber” filter bags (Style C) for Electrolux canister vacuum cleaner, $8 ($15 value). If interested e-mail oconnor@middlebury.edu oconnor@middlebury.edu.

Wanted
Wanted: Philatelists for trade/swap/buy/sell of duplicate or desired stamps/stamp collections. Amateur enthusiast seeking like-minded hobbyists. Free appraisals of Gramp’s old collection. APA member. E-mail: w.stewart.lane@middlebury.edu or call either x3020 or x5816.

Wanted: Responsible Middlebury student seeking to rent a furnished apartment or house close to campus for the months of June and July. I am currently studying in France so please contact my father at (203) 255-5306 or fastrohm@yahoo.com.

No Load and Standby Power Waste
If you’re like me, you often leave your cell phone charger plugged in, even when your phone is not charging. This is a waste of what is called “no load” power. No load power is the energy used by a device when it is disconnected from its load (in this case, the cell phone) and performing no function. Other such household and office devices that waste energy are those that use “standby power.” Any device with an external power supply or (wallpack), remote control, or digital display requires standby power. Most often, when one of these devices is turned off using its remote control (take your DVD player, for instance), it still draws energy in its “standby mode” because the power is still on inside the device, powering the remote control receiver. Think of how many of these are in most offices and households. Photocopiers, computers, monitors, printers, fax machines, televisions, radios, CD players, VCRs, DVD players, satellite and cable TV receivers, even dust busters, cordless drills, and night lights that are left plugged in – all of these use standby power.

While the wasted power from each of these devices taken individually is very small, if you multiply the number of households and offices in the US alone by the number of devices that use standby and/or no load power, that adds up to a significant energy waste! According to the Energy Star website, standby power is responsible for over 5% of residential electricity in the U.S. “The Lawrence Berkeley National Lab estimates that standby waste costs US households over $5 billion in electricity a year,” according to the Power® Integrations website.

I’m not suggesting that you unplug every household and office device every time you are finished using it, but I do think it’s worth the minimal effort to unplug the cell phone charger once the phone is charged, turn off the power strip that all of the computer and its related equipment are plugged into each night, and maybe even plug the TV, VCR, DVD player, and satellite or cable receiver into a power strip and turn that off each night. We all wonder sometimes if one person can really make a difference, and I think in this case, we can.

Liz Hammel