To Renew an ILL item in ILLiad:

Login to ILLiad at: go/ILL or http://go.middlebury.edu/ill

Sign in using your Middlebury username and password.

Select ‘Checked Out Items’ from the ‘View’ menu.

- View
  - Outstanding Requests
  - Electronically Received Articles
  - Checked Out Items
  - Cancelled Requests
  - Payment History

Select the item to be renewed by clicking on the Transaction Number (TN:)

![Transaction Details](image1)

Click on ‘Renew Request’

(This link will only appear if it is possible to renew the item, and it is in the proper renewal window of 10 days before due through the Due Date)

![Renewal Request](image2)

Watch for the renewal message:

![Renewal Message](image3)

This item has been requested for renewal. You may keep the item while your renewal is being processed. We will e-mail you with the Lender's response, and a new due date if the renewal is approved.

There can be no further renewals.