Middlebury College-Mellon Foundation Research Grants

Research grant proposal guidelines
Academic year 2014-15

These research grants, supported by a grant from the Mellon Foundation, are meant to encourage student research abroad with guidance from faculty at the home institution. These research grants will support student research expenses, and the research should be conducted either during the period when a student is on an approved study abroad program or in the period immediately after study abroad. Research proposals can be in any field, and to the extent possible, they should integrate research conducted abroad with independent senior work that students will complete upon return to the U.S.

Middlebury Students: Please complete this form and submit it via email by **February 22, 2014**, to: rcga@middlebury.edu

Middlebury Faculty: Please send a letter of support/endorsement and information about your role overseeing this proposed research abroad by **February 22, 2014,** to: rcga@middlebury.edu

Non-Middlebury Students: Please complete this form and submit it via email by **April 5, 2014,** to rcga@middlebury.edu

Non-Middlebury Faculty: Please send a letter of support/endorsement and information about your role overseeing this proposed research abroad by **April 5, 2014,** to rcga@middlebury.edu

Documents required from students (please submit together, as email attachments):

- ☐ Application form (page 2 of this document)
- ☐ Budget form (page 3 of this document)
- ☐ Research project
- ☐ Curriculum vitae

Application form: Please fill in completely.

Budget form: Please fill in completely.

Research project: No more than 1000 words. To be drawn up in consultation with faculty advisor. This research plan should include statement of topic, research question(s), objectives and significance of the project, methodology, bibliography, and project timeline. The research plan should also address the feasibility of the project, addressing,

in particular, logistical issues. Finally, the project description should indicate how students will incorporate their research into senior work.

Curriculum vitae: This should normally be one to two pages.

APPLICATION FORM

Name:	
Student ID number:	
Grant amount requested (total from attached budget form):	
Anticipated graduation date:	
Major, with disciplinary focus, if applicable:	
Campus address:	
Telephone:	
E-mail address:	
Title of proposed research project:	
What is the name and location of the program(s) where you will be studying abroad? During which semester(s) will you be studying there?	
Name of faculty advisor:	
Timing of proposed research (indicating whether it will occur during the academic semester/year of study abroad or after):	
Language(s) needed for research and your proficiency in each:	

BUDGET FORM

1. Travel (estimated cost of all air and ground transportation: please break down the aggregate figure below, providing as much detail as possible. This budget line will usually *not* include international travel, since grantees will already be abroad at the study abroad site).
2. Food and lodging (estimated cost of food and lodging per day multiplied by number of days; please break down the aggregate figure below, providing as much detail as possible. These expenses will normally be outside of the normal study abroad room and board charges that students will incur as part of their study abroad program.).
3. Miscellaneous (please break down the aggregate figure below, providing as much detail as possible. Examples of miscellaneous expenses include but are not limited to supplies, entrance/admissions fees, materials acquisition, and any equipment needed to carry out research).
TOTAL FUNDS REQUESTED (1+2+3):

Expenditures in each of these categories will vary significantly from project to project, as well as from location to location. Please consult with Charlotte Tate (tate@middlebury.edu) with any questions you have about budgetary issues.

Research Project: