

HOW TO ACCESS/PRINT ONLINE PAY STUBS

To access/print your online paystub, follow the instructions below.

- Log on to BannerWeb at <http://go.middlebury.edu/bw>
- Select the **Employee** tab
- Click on **Pay Information**
- Click on **Pay Stub**
- Select Year from drop down list and click Display
- Select Date to View; click on the Printer Friendly button at the bottom of the screen to print

Contact payroll@middlebury.edu with any questions.