
OUTLINE FOR MIDDLEBURY COLLEGE CLUB CONSTITUTIONS

Article I Name: The name of the organization should be stated.

Example: The name of this organization shall be the Awesome People.

Article II Purpose: State the group's purpose.

Example: The purpose of the Awesome People is as follows:

1. To provide an outlet for awesome people from all over the world to interact with other awesome people.
2. To plan awesome events that allow the current awesome people to showcase their awesomeness through arts, sports, debate, and any other media they chose, bringing all of our awesomeness into the community.

Article III Membership: Membership must be open to all Middlebury College students.

Article IV Officers: List officers and their corresponding duties. State that officers must be Middlebury College students. *Designate a treasurer and specify their role as the formal liaison between your student organization and the SGA Finance Committee.*

Article V Elections: Describe methods of election.

Specify that all elections must be completed by March 15th.

A quorum (i.e. the necessary percentage of members to be present at the election) and majority (e.g. simple, 2/3, etc.) required for elections to take place must be defined in this article, as well as a definition of voting membership.

A Mode of Succession procedure must also be specified in case officers drop out during the year and their positions need to be re-filled.

Example: Elections for the Awesome President, Vice President, Treasurer and other officers shall be completed by March 15th. Anyone who attends the election meeting, sent to everyone on the Awesome People's e-mail list, is a voting member. Anyone who has attended at least 3 awesome meetings and participated in an Awesome event may run for an awesome office. The Awesome President must be elected by a simple majority, and the Awesome Vice President will be whoever gets the second-most votes (or, in the case of an unopposed President, whoever gets the most votes in a Vice Presidential election). The Awesome Treasurer and Secretary will also be elected by a simple majority. If the President cannot finish the semester, the Vice President shall be President until the next election. If any other position is vacated, the President can call for a special election.

Article VI Meetings: Describe frequency and nature of meetings.

Article VII Committees: Describe committees, if any, and enumerate their duties. If no standing committees exist, it may be desirable to grant power to the president of the organization to appoint temporary committees as the need arises.

Article VIII Faculty/Staff Adviser: *(Mandatory Form)*
The membership agrees to maintain an adviser from the Middlebury College faculty or staff, as required.

Article IX Affiliations: List any affiliations with local, state, national or international organizations and describe your organization's relationship with these affiliates. Please also include the discrimination policies of your affiliate organizations. If no affiliates exist, note accordingly.

Article X Discrimination Policy: *(Mandatory Form)*
This student organization operates in full accordance with Chapter Eight, Section 10 of the Middlebury College Handbook concerning Student Organization Policies of Discrimination, Freedom of Association, Anti-Hazing, Freedom of Inquiry and Expression, Student Publication, Funding, Advertising, and Scheduling. Any and all changes made to the Student Organizations Policies section of the Middlebury College Handbook will immediately become policies adopted by the insert your organization's name here.

Paragraph One of Chapter Eight, Section 10 states:

No student organization may discriminate in its membership, leadership, programs, or activities on the basis of race, creed, color, place of birth, ancestry, ethnicity, national origin, religion, sex, sexual orientation, gender identity or expression, age, marital status, service in the armed forces of the United States, positive HIV-related blood test results, genetic information, or against qualified individuals with disabilities on the basis of disability and/or any other status or characteristic as defined and to the extent protected by applicable law. (For further information, please see Middlebury's Nondiscrimination Statement and Anti-Harassment/Discrimination policy).

Article XI Ratification: *(Mandatory Form)*
A. The constitution must be ratified by a two-thirds majority of the membership.
B. The constitution must be approved by the Student Government Constitution Committee.

Article XII Amendment: *(Mandatory Form)*
A. The constitution must be amended by a two-thirds majority of the membership.
B. The constitution must be approved by the Student Government Constitution Committee.

Any extra articles your club requires.

The date