

First-Year Seminar Registration Information Fall 2020

Registration Window:

Wednesday, July 15 at 12:00 p.m. through Tuesday, July 21 at 5:00 p.m.
(Eastern time)

Welcome Class of 2024. You will register your **First-Year Seminar choices in Banner 9**, which you can access via this URL: <https://reg-prod.ec.middlebury.edu/StudentRegistrationSsb/ssb/registration>.

All students will enter 6 seminar choices in preferential order, from your first choice to your last choice. **Students attending remotely may only choose from those seminars listed as Scheduled Online.** You must submit all 6 choices at the same time since you will not be able to log back in, so please proofread your choices carefully before you submit.

This is *not* a first-come, first-served registration. Students are assigned a seminar based on the availability of their choices only after the registration window closes. Notification of which First Year Seminar you have been enrolled in will be sent via email (Middlebury email account) prior to your arrival in August.

If you do not have access to the web during the registration period, you may email your ranked First-Year Seminar choices to Claire Wilkinson, Associate Registrar (contact information below).

BannerWeb registration is preferable, but if your selections are received by the July 21 deadline it makes no difference to your seminar assignment how or when you register during the registration window.

E-mail: cwilkinson@middlebury.edu

If you have questions, please contact:

Amy Morsman: Director of the First-Year Program, with seminar-related questions; 802.443.3223
fysd@middlebury.edu

Claire Wilkinson: Associate Registrar, with registration questions; 802.443.5354
cwilkinson@middlebury.edu

Instructions on Registering for your First Year Seminar Choices:

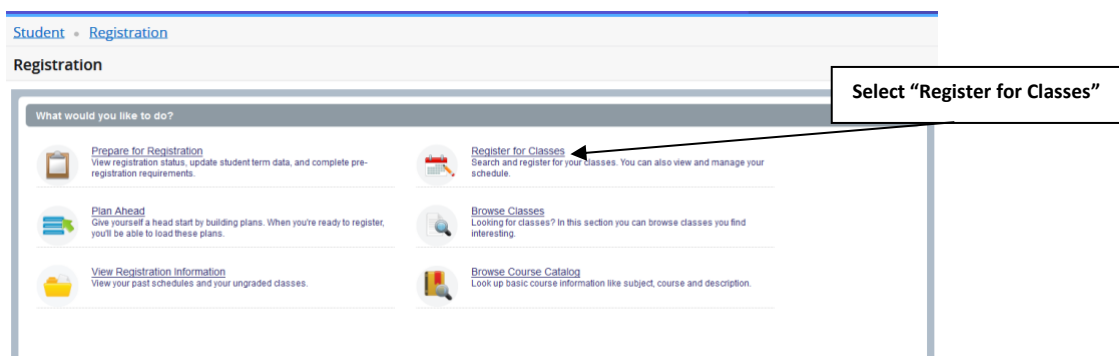
1. **Begin by navigating to Banner 9:**

<https://reg-prod.ec.middlebury.edu/StudentRegistrationSsb/ssb/registration>

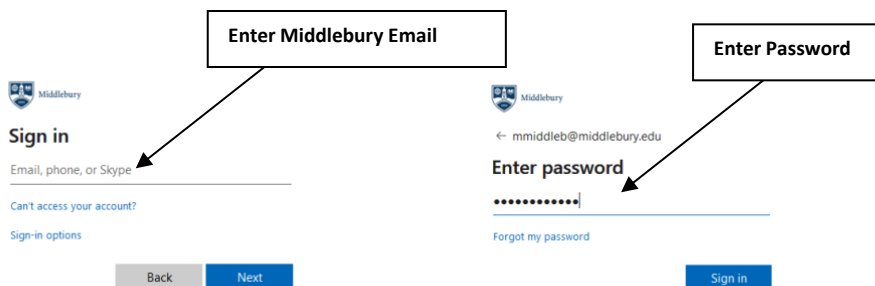
We recommend using Firefox on either your Mac or PC. Your login credentials are your Middlebury email and password.

To protect your privacy, always exit and close your browser after each use.

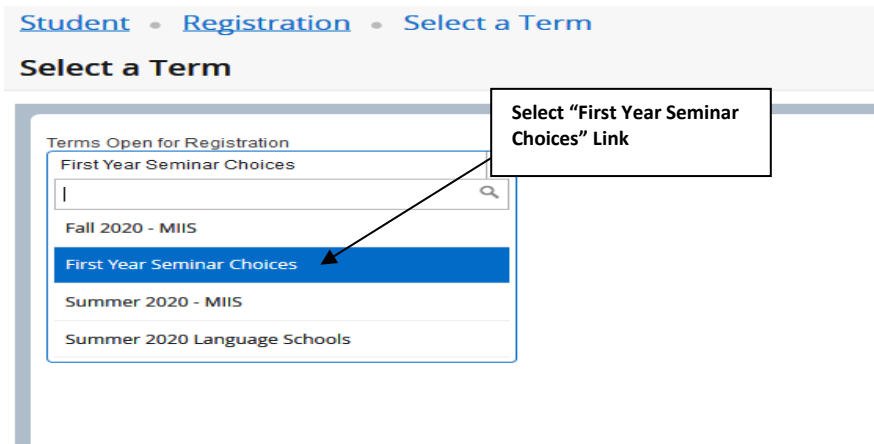
2. **To Register for your First-Year Seminar choices, you will first select the “Register for Classes” link.**



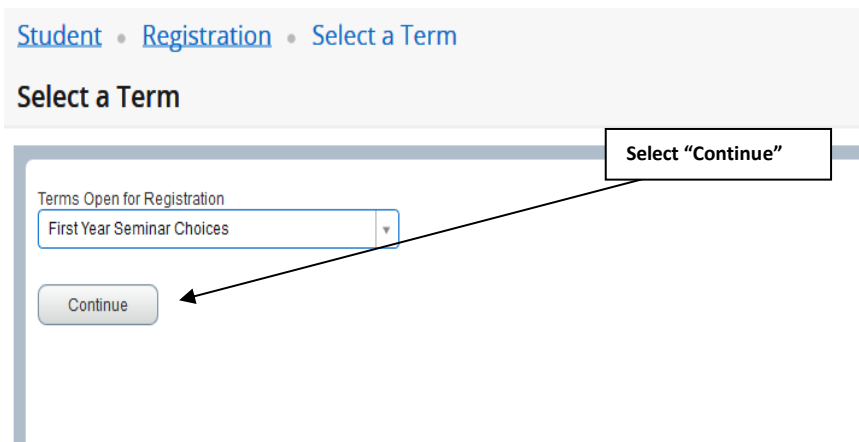
3. **Log in to Banner 9. Your login credentials are your Middlebury email and password.**



4. Select the appropriate term by clicking on the drop down menu and highlight the “First Year Seminar Choices” link



Then press “Continue”



5. Click in the "Subject" window and type "First Year Seminar" then press "search"

The screenshot shows the 'Register for Classes' page. At the top, there are navigation links: 'Student', 'Registration', 'Select a Term', and 'Register for Classes'. Below this is the 'Register for Classes' title. A navigation bar contains 'Find Classes', 'Enter CRNs', and 'Schedule and Options'. The main section is titled 'Enter Your Search Criteria' with a help icon. Below this, the term is set to 'First Year Seminar Choices'. There are three input fields: 'Subject' (containing 'First Year Seminar'), 'Course Number', and 'Keyword'. A 'Search' button is located below the 'Keyword' field, with a 'Clear' button and a link to 'Advanced Search' next to it. Two callout boxes with arrows point to the 'Subject' field and the 'Search' button. The first callout box says 'Select the "First Year Seminar" link.' and the second says 'Press "Search"'. A 'You can add another' button is also visible next to the 'Subject' field.

Read carefully before proceeding to enter your First Year Seminar choices:

When adding your First-Year Seminar choices, you must enter your top 6 seminar choices in order of preference from your top choice to your last choice. You must submit all 6 at the same time. Please proofread these carefully before you submit, as you will not be able to resubmit these choices and retain the priority you wanted. Please enter only 6 choices.

Continue on to step 6.

6. **Search Results window:** A listing of available First Year Seminar (FYS) courses will appear.

Your task is to click the “Add” button next to each FYSE *in your order of preference* Figure 2.

Note: If you are a remote learner this Fall make sure each of your 6 FYSE choices are online seminars.

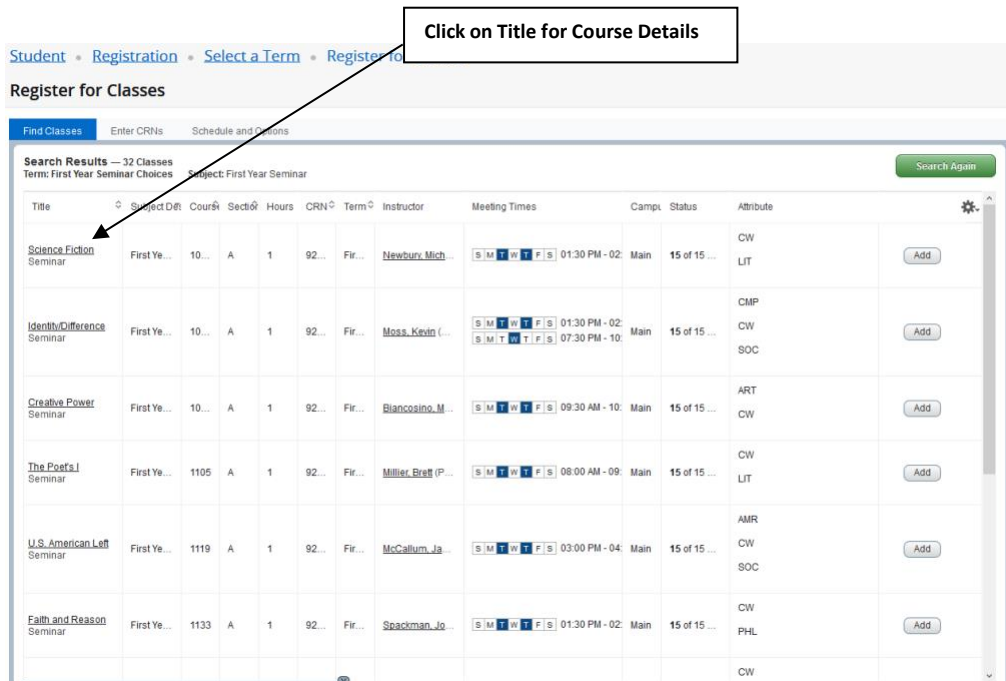


Figure 1

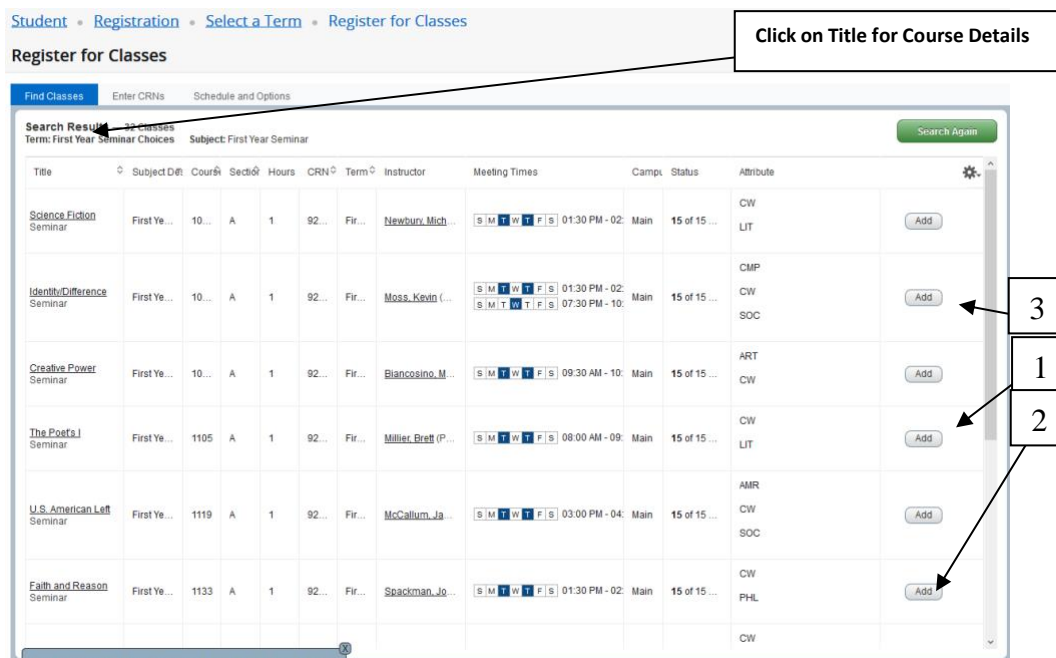


Figure 2

7. **Summary Window:** The 6 First Year Seminar courses you have selected will appear in the “Summary” window (A) located on the bottom right hand corner of your screen. Each course will be marked as “Pending” (B) in the status column and will be in order of preference starting at the bottom of the Summary screen progressing up-

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

Register for Classes

Find Classes | Enter CRNs | Schedule and Options

Search Results — 32 Classes
 Term: First Year Seminar Choices | Subject: First Year Seminar | Search Again

Course Title	Term	CRN	Section	Prerequisites	CRN	Days	Time	Location	Section Size	Prerequisites	Buttons		
American Preside... Seminar	First Ye...	1181	A	1	92...	Fir...	Dickinson, Ma... Douglas, Jam...	S M T W T F S	01:30 PM - 04:	Main	15 of 15 ...	CW HIS	Add
Printmaking/Time... Seminar	First Ye...	1186	A	1	92...	Fir...	Anderson, Ca...	S M T W T F S	09:30 AM - 10:	Main	15 of 15 ...	ART CW EUR	Add
Beast in the Jungle Seminar	First Ye...	12...	A	1	92...	Fir...	Cohen, Rober...	S M T W T F S	01:30 PM - 02:	Main	15 of 15 ...	CW LIT	Add

Page 1 of 4 | 10 Per Page | Records: 32

Schedule | Schedule Details

Class Schedule for First Year Seminar Choices

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am			The Poet's I		The Poet's I		
9am							
10am			Printmaking/Tim of Rembrandt		Printmaking/Tim of Rembrandt		

Open and close bottom panels to display extra registration information.

Summary

Title	Details	Hou	CRN	Schedule	Status	Buttons
Beast in the Jungle	FYSE 120...	1	92560	Seminar	Pending	**Registered**
American President...	FYSE 118...	1	92568	Seminar	Pending	**Registered**
Printmaking/Time o...	FYSE 118...	1	92487	Seminar	Pending	**Registered**
Euripides and Athens	FYSE 115...	1	92558	Seminar	Pending	**Registered**
Faith and Reason					Pending	**Registered**
The Poet's I					Pending	**Registered**

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 6

Submit

8. When you have listed all 6 First Year Seminar choices please click “Submit”. Successful submission will result in the “Status” of each course changing from “Pending” to “Registered”.

Student • Registration • Select a Term • Register for Classes

Save Successful

Register for Classes

Find Classes Enter CRNs Schedule and Options

Search Results — 32 Classes
Term: First Year Seminar Choices Subject: First Year Seminar

Class Title	Term	CRN	Section	CRN	CRN	Instructor	Schedule	Time	Location	Seats	Prerequisites	Action
American Preside... Seminar	First Ye...	1181	A	1	92...	Fir... Dickinson, Ma... Douglas, Jam...	S M T W T F S	01:30 PM - 04:	Main	15 of 15 ...	CW HIS	Add
Printmaking/Time... Seminar	First Ye...	1186	A	1	92...	Fir... Anderson, Ca...	S M T W T F S	09:30 AM - 10:	Main	15 of 15 ...	ART CW EUR	Add
Beast in the Jungle Seminar	First Ye...	12...	A	1	92...	Fir... Cohen, Rober...	S M T W T F S	01:30 PM - 02:	Main	15 of 15 ...	CW LT	Add

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“Registered” indicates successful submission of your FYS course selections

Schedule Schedule Details

Class Schedule for First Year Seminar Choices

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am			✓ The Poet's I		✓ The Poet's I		
9am							
10am			✓ Printmaking/I of Rembrandt		✓ Printmaking/I of Rembrandt		

Open and close bottom panels to display extra registration information.

Summary

Title	Details	Hou	CRN	Schedule	Status	Action
Beast in the Jungle	FYSE 120...	1	92560	Seminar	Registered	None
American President...	FYSE 1181...	1	92568	Seminar	Registered	None
Printmaking/Time o...	FYSE 1186...	1	92487	Seminar	Registered	None
Euripides and Athens	FYSE 1154...	1	92558	Seminar	Registered	None
Faith and Reason	FYSE 1133...	1	92577	Seminar	Registered	None
The Poet's I	FYSE 1105...	1	92561	Seminar	Registered	None

Total Hours | Registered: 6 | Billing: 6 | CEU: 0 | Min: 0 | Max: 6

Submit

Thank you very much for registering your seminar choices in BannerWeb.