

Drue Cortell Gensler '57 Conference Grant

Overview: GSFS majors may wish to attend a national conference on any feminist or queer topic. The Drue Cortell Gensler '57 Conference Grant is designed to support some of the expenses of attending and participating in a conference. The maximum reimbursement is \$1000. Expenses are reimbursed or charged directly and must occur after your application is submitted.

Deadlines: Rolling deadline (but at least 6 weeks before the conference).

Selection: GSFS majors will receive partial support to attend a conference centering on feminist or queer topics. Funding will be awarded on the basis of the quality of the application. Priority will be given to applicants who have sought out and applied for funds from other sources, such as the Undergraduate Research Office (URO).

Faculty Endorsement: Students must have a statement of support from their GSFS advisor to attend the conference.

Application: Describe in less than 500 words the reasons you wish to attend the conference. Explain how your senior research project and/or post-baccalaureate plans would benefit from attending the conference. Please consult the conference program to offer a detailed description of the sessions, keynotes you will attend. Submit all your materials to gsfsprogram@middlebury.edu

Post-conference: Within a month after attending the conference, grant recipients will offer a 500-word report on what they gained from attending the conference. The report will include a brief synopsis of the sessions, workshops, and keynotes attended.

Budget Details: Provide a brief description, along with an itemized budget, of the expenses associated with the conference. Please review the Undergraduate Research Office website for approved expenses list and tax information. Expenses occurring prior to the application submission will not be funded.

Funding notification will be emailed.

Reimbursement: Reimbursements for expenses incurred require receipts and a completed reimbursement summary form. This form should be checked and signed by your adviser and submitted to GSFS. Reimbursements take 2-3 weeks to receive payment.

Direct Charges: Certain expenses, such as conference registration and plane tickets can be paid directly through the GSFS academic coordinator.

The deadline for submitting reimbursements for projects in is the last day of classes of the semester (in which you attended the conference). Reimbursements take 2-3 weeks so if you are leaving campus or closing your bank account due to graduation, please plan accordingly.