GERMAN SCHOOL 2015

When Should I Arrive?
Unless directed otherwise, you should check in at the Arrival Center (located in the Axinn Center) as follows:

Levels 1-4 (7-week session):
German graduate (M.A.) students (6-week session):

<table>
<thead>
<tr>
<th>Event Type</th>
<th>Date and Time</th>
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<tbody>
<tr>
<td>Levels 1-4</td>
<td>Friday, June 26, 11:00 a.m. – 8:00 p.m.</td>
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<tr>
<td>German graduate (M.A.) students</td>
<td>Tuesday, June 30, 11:00 a.m. – 7:00 p.m.</td>
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</tbody>
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Students will not be housed and room keys will not be issued before the scheduled arrival time and date. If you're arriving before or after the above times (i.e. late evening or early morning arrivals), please refer to the online Language Schools Handbook. Go to [http://www.middlebury.edu/ls/policies/prearrival](http://www.middlebury.edu/ls/policies/prearrival) and click on the 2015 Language Schools Handbook on the right hand side. (Until the 2013 version is posted, please refer to the policies in the 2013 Handbook.)

No luggage sent in advance will be accepted for storage.

Transportation to Middlebury?
Please click on “Transportation Information” on the right hand side of our “Accepted Students Information - Vermont” website. (see link above)
The least expensive way to get from the Burlington airport to the College is via a shuttle bus, which students can sign up for via link on our “Transportation Information” webpage. Times and spaces are limited. Also on the same site is a link to our Facebook page for connecting with other Language Schools students if you’d like to try to arrange a ride share.

If you are planning on taking a Taxi from the airport to Middlebury and you are willing to share your ride and cost with another language school student arriving approximately at the same time as you, please let the taxi service know, and they might be able to accommodate that.

Where Do I Go/What Do I Do First?
You should first check in at the Arrival Center (located in the Axinn Center) and try your best to arrive during the hours that it’s open (see above). The url for the campus map is [http://www.middlebury.edu/about/campus/campusmap](http://www.middlebury.edu/about/campus/campusmap)

What if I arrive late because of flight delays, etc.?
If for some reason you arrive on campus after the Arrival Center has closed, you must check in with the Department of Public Safety, located at 125 South Main Street, to get your room key and student ID/dorm access card. The Department of Public Safety has staff on duty 24 hours a day. Please remember that permission to arrive late must be requested in writing and is granted by the Director of your School only when warranted by extraordinary circumstances.

The general business phone number for Public Safety is 802.443.5133. If you do arrive late due to travel snafus, please come to Pearsons Hall (where all German School offices are located) right away (or the next day if you arrived at night) to complete check-in procedures with the German School.

Also, please let us know of your delayed arrival by calling & leaving a message on my voice mail: 802.443.5203. (In this case, “my voice mail” is referring to the German School Coordinator, Tina Ellison’s, voice mail 😊)

Oral interviews – 7-week program, levels 1.5 and above:
All 7-week students accepted to Level 1.5 and above must also have oral interviews with the director or a faculty member of the German School to confirm or adjust their placement. Oral interviews will take place on Saturday, June 27. We will let you know your time and location when you check in at the Arrival Center on Friday.

If for some reason you arrive on campus after the Arrival Center has closed, come to Pearsons Hall (where all German School offices are located) on Saturday morning after 10am to check in and have an oral interview time assigned to you.

IMPORTANT: All students, even returning students, in the 7-week program are expected to have completed the on-line Placement Exam before arriving on campus! If you have NOT yet taken the online placement exam for 2015, please contact me at cellison@middlebury.edu.

“Survival German” for Beginners (level 1), 7-week program:
All 7-week students accepted to level 1, Beginning German, are expected to participate in a short, 1-2 hour session organized by the instructors in level 1. This will take place on Saturday afternoon, June 27. Time and location tba.
The first German School meal
Dinner  (every day)
Lunch (Monday
Atwater Dining Hall
Brunch 8:00 am
Breakfast (Monday
Ross
Director
802.443.3530 from June 26 on)
Associate Director
Coordinator
Bilingual Assistants
German School Office
please click on “Language Pledge” on our pre-
A formal announcement will be made by the director at that rec-
The
hall
ALL
Center for the Arts Concert Hall.
Your
downtown
German School
7
interviews,
360
program will
6
comprising level 1.
7

when students only: You will have the opportunity to meet your faculty and your fellow students informally at the
German School Faculty/Student Mixer on Saturday, June 27, at 8:30 p.m. in “51 Main”, next to the old stone bridge
downtown, before the Language Pledge goes into effect; as well as at the mandatory 7-week Opening and “Meet
Your Faculty Reception” and Pledge Signing Ceremony on Sunday, June 28, from 2:00-4:00 p.m. in the
Center for the Arts Concert Hall.

Language Schools Convocation and Opening Ceremony
(attendance mandatory)
ALL students and faculty, 6-week and 7-week: The German School will be officially opened at dinner in our dining
hall on Wednesday, July 1 during our regular dinner hour. All German School 6- and 7-week faculty will be introduced at
this dinner.
This will be followed by the Language Schools Convocation on Wednesday, July 1 at 8:30 p.m. in Mead Chapel.
Attendance at these two events is mandatory.

When does the Language Pledge start?
The German School Language Pledge goes into effect on Sunday, June 28, after the Pledge Signing Ceremony.
A formal announcement will be made by the director at that reception. For questions regarding the Language Pledge,
please click on “Language Pledge” on our pre-arrival information website: http://www.middlebury.edu/ls/policies/prearrival

Where are the German School offices?
German School Office: Pearsons Hall Basement. (phone: 802.443.3528 or 802.443.3529 from June 23 on)
Bilingual Assistants: Fabiana Benedini, Kenneson Chen, Maggie Rosenau - Pearsons Hall Basement
Coordinator: Christina (Tina) Ellison, Pearsons Hall Rm. 104 (phone: 802.443.5203 – year-round)
Associate Director: Tessa Wegener, Pearsons Hall Basement, adjacent to the Bilingual Assistant Office (phone:
802.443.3530 from June 26 on)
Director: Bettina Matthias, Pearsons Hall Rm. 105 (phone: 802.443.3527 from June 25 on)

Where and when do we eat?
Ross Dining Hall
Breakfast (Monday – Friday) 6:30 am – 9:00 am
Brunch 8:00 am – 1:00 pm  (8:00-10:30 am continental breakfast; (10:30 am – 1:00 pm more substantial items served)

Atwater Dining Hall
Lunch (Monday – Friday) 1:30 pm – 2:20 pm
Dinner (every day) 7:30 pm – 8:20 pm
The first German School meal served will be dinner on Friday, June 26. (Atwater Dining Hall)
Housing

Housing assignments are made just before students arrive, so we are not able to tell you before you come to campus what your rooming assignment will be. You will be informed of your housing assignment upon your arrival. As Middlebury is an undergraduate campus, please be prepared for a dormitory situation. We will make every effort to accommodate needs identified on the rooming form, however, there is no guarantee that special housing requests can be met.
**When do classes start?**

7-week session classes begin at 9:00 am on Monday, June 30.
6-week session classes begin at 9:00 am on Thursday, July 3.

**Communications**

Computers, telephone and e-mail:

Please make sure to read the on-line Language Schools Handbook, especially the part that addresses computing and e-mail in particular.

There is an Ethernet connection in every room, but there are no phones in dormitory rooms. Wi-fi is available on different parts of campus; however, dorm rooms are not wireless. There are also public computer labs for students who are not bringing a personal laptop, but if you do have a laptop, we would suggest bringing it. When you arrive, we will provide you with an e-mail account. You will need a calling card or other long-distance calling alternative in order to place long-distance calls from campus phones, which are located in public places in the dorms. We encourage you to bring a cell phone, but if that is not an option, we recommend that you purchase calling cards before arriving on campus, although they are also available for purchase at the Middlebury College Bookstore.

Middlebury College requires Windows users who wish to connect to the campus network to use Windows 2000, 2007 or Windows XP, and to run anti-virus software. The Computing Helpdesk (located in the main College Library) will provide you with instructions but they cannot provide support beyond that for computers that are not the property of Middlebury College. Specifically, the Helpdesk cannot change configurations or install any software on your computer. Your computer must have an Ethernet card installed if you want Internet Access. Please contact the college’s Computing Helpdesk directly with questions regarding computers at (802) 443-2200 or via e-mail at helpdesk@middlebury.edu.

If you have any specific computer questions before or after your arrival, you may contact the Computing Helpdesk (located in the Library) at (802) 443-2200 or via e-mail at helpdesk@middlebury.edu. The first time you connect to the Middlebury network you will be required to register your computer using a web browser. Once you are registered, you will have access to electronic mail, file servers, and the Internet. Written instructions for configuring and registering your computer for network access are available at the Helpdesk. If you want to configure your computer before you arrive, you can access the instructions on the Web at http://go.middlebury.edu/helpdesk. For assistance in configuring your network connection, you may bring your computer to the Helpdesk in the library.

E-mail: An e-mail account is available to you during your stay at Middlebury College and will be used by your instructors and the administration to convey important messages. Therefore, it is essential that you activate and access your Middlebury e-mail account. We will give you instructions on how to do this upon your arrival on campus, as your Middlebury e-mail account may not be ready to be activated before then. For instructions on how to forward your Middlebury e-mail to an existing e-mail account, please read the on-line Language Schools Handbook.

Your Middlebury Mailbox:

If you would like to find out your mailbox assignment before you arrive, here is what you should do: (HOWEVER, the mailbox information may not be available until shortly before you arrive.)

1. Go to the Middlebury College homepage: http://www.middlebury.edu
2. Click on “Quick Links” at the lower right-hand corner of the page, then click on “Directory”.
3. Enter the person's name, click on “Search”.
4. The student mailbox number is on the “Campus Address” line, as the prefix to “Middlebury College”.

**Departure**

Academic activities of the German School will end with the last class hour on Thursday, August 14 (for 7-week students), or Wednesday, August 13 (for 6-week students in the German graduate program). A final banquet will be held in honor of all students Thursday evening, August 14, followed by the last German School party. Students may not plan to leave before classes end and before all course work is finished, or otherwise risk receiving a grade of WD/F. The last meal served will be Saturday brunch on August 16. Dormitories will close that afternoon. Students are reminded to be particularly security conscious during the opening and closing days of the session.

**Commencement**

Commencement for German M.A. students receiving their M.A. degrees this August will be on Friday, August 15 at 8:00pm. The director will plan a reception for all graduating students and their families on that Friday afternoon – time & location tbd.