Major/Advisor Declaration or Change Form

DATE: __________________

PRINT NAME ___________________________ STUDENT ID# 00 __________ CLASS 20 __

MAJOR 1 ________________________________ MAJOR 2 ________________________________

SINGLE MAJOR

DOUBLE MAJOR

JOINT MAJOR [Also complete separate Joint Major FORM, UNLESS *]

PRINT NAME OF NEW ADVISOR

Advisor ID#

Signature of Advisor 1

Signature of Chair 1

PRINT NAME OF ADVISOR 2

Advisor ID#

Signature of Advisor 2

Signature of Chair 2

FOR International and Global Studies, indicate:

Track: __________________________________

Language: __________________________________

Fill out BOTH columns

SOCIETY-ANTHROPOLOGY

ENVS—Human Ecology

* Environmental Studies SPECIFY FOCUS

For International and Global Studies, indicate:

Track: __________________________________

Language: __________________________________

Check here if any apply:

☐ I am dropping a previous major: __________________________

☐ I am changing advisors from _______________ to _______________

IMPORTANT REMINDERS:

1. Take the completed form to each departmental coordinator to have a copy made for department records.
2. Keep a copy for your own records.
3. Return the completed original to the Registrar’s Office, Forest Hall.

If you are an international student with an F or J visa, you must update ISSS of your change in major or minor. Visit go/issss, and complete the MAJOR/MINOR UPDATES form under the blue SEVIS Updates box. Please contact ISSS if you have questions.
Major Programs of Study
(policy adopted by Middlebury Faculty in Spring 2007 that applies to all students entering in Fall 2007 and after)

Students choose one of the following programs of study:

(a) 1 major (departmental, joint, or interdisciplinary)
(b) 1 major (departmental, joint, or interdisciplinary), 1 minor
(c) 1 departmental major, 2 minors
(d) 2 majors* (either 2 departmental or one departmental and one interdisciplinary), no minor (a student declaring two majors may elect a Teacher Education minor).

*A student who has declared two majors will have to choose to complete only one major should scheduling conflicts occur.

A major requires a minimum of 10 fall and spring term courses. Students may take no more than 16 fall and spring term courses and, in addition, no more than two winter term courses in a major department or program.

All students must officially declare a major by the end of the 3rd semester. Any student who wishes to complete a 2nd major must officially declare by the end of the 4th semester of study. After the fourth semester, students wishing to add a second major, or change majors, must petition and gain approval from the new department or program to ensure that the student can complete the major by the end of the 8th semester.

Some highly structured programs, particularly those involving study in the foreign languages or the natural sciences, are facilitated by a declaration of major by the end of the second semester.

A department or program may define standards for the admission of students to its major program. Students who do not meet these standards may be denied admission or may be admitted provisionally, pending demonstration of their qualifications for advanced work in the department or program.

Major/Advisor Declaration/Change forms are available in the Office of the Registrar and each of the Commons offices. The declaration form must be signed by the chair of the major department or program (or designee).

Change of Major

To change a major, a student must present an academic plan for completion of the new major or program to the advisor and chair or director (or designee) of the proposed major department or program. Upon gaining approval of that plan, the student must submit a Change of Major form to the Office of the Registrar, signed by the advisor in the present major department or program, and the advisor and chair (or designee) of the proposed major department or program.
Major/Advisor Declaration or Change Form

Joint Majors  A student declaring a joint major may not declare any other major.

To complete a joint major, a student is required to:

1. Secure formal approval from advisors and chairs (or designees) in both departments or programs. To gain that approval, the student is required to work with the chairs (or designees) of both departments or programs on an academic program for completion of the proposed joint major. The minimum requirements agreed upon, and the overall program, along with the combined total of 14 fall and spring term courses, must be submitted in writing with the signature of the two department or program chairs (or designees) to the Office of the Registrar.

2. Complete a senior program which combines both majors and is agreed upon by the advisors and department or program chairs (or designees) involved. That senior work may include or exclude normal expectations regarding independent work and general examinations as appropriate.

Two Majors [Double Major]
A student declaring two majors may not declare any minors, with the Teacher Education minor as an exception to that rule.

To complete two separate majors (either 2 departmental or one departmental and one interdisciplinary), a student is required to:

1. Formally declare both majors according to procedures stated above, with the approval of the chairs (or designees) of both departments or programs.

2. Complete all the requirements for the major in each department or program. A course will meet the requirements of more than one major for the same student if that specific course is listed by number and name, in the college catalogue, as specifically required for both majors. Up to two courses implicitly or explicitly listed as generic or categorical requirements of both majors will also meet the requirements of more than one major for the same student. No other courses will be counted as satisfying the requirements of more than one major for the same student except by specific action of the Curriculum Committee and faculty.