Burn Permit

Individual Requesting Permit (Print Name): ________________________________

College ID #: ____________________ Phone Number: ________________________

Outdoor fires may be approved for the Atwater Dining outdoor fireplace and The Knoll
(Organic Farm) in Cornwall. Outside burning in other locations requires advance review
and approval from Middlebury College and the Town of Middlebury. Please contact the
Environmental Health and Safety (EHS) Office at (802)443-5726 for more information.

The following conditions must be met:

• Person requesting the permit must be present and is responsible for attending the fire at
  all times.
• Alcohol is not allowed at fires on campus.
• Bring your own matches and clean wood (no pallets, they have nails). Do not burn trash,
  furniture or other non-approved materials.
• Fires are only allowed in the Atwater fireplace or The Knoll fire pit using the attached
  Burn Permit. All other locations must be reviewed with Events Management, Facilities
  Services, EHS and Public Safety in advance of preparing a Burn Permit for approval
  signatures. Bonfires at other locations also require approval by the Town of Middlebury.
• Clear the ground of all combustible materials for at least 10 feet around the fire.
• Have fire tools and a water supply available to extinguisher the fire. Please note that for
  The Knoll when the water tank is not filled (November – April) you must bring water to
  extinguish the fire.
• Do not burn on dry or windy days.
• Make sure fire is 100% out and the coals are cool to the touch, place in a covered metal
  container.
• Please respect the site.
  o Take garbage and recycling with you when you leave.
  o Return any supplies (chairs, tables, etc.) to original location before you leave.
  o Stay on the paths throughout The Knoll to prevent soil compaction and plant
    damage.

I have read and understand the conditions specified in the Middlebury College Burn Permit. By
signing below, I certify that I will comply with all requirements. I understand that non-
compliance with any of the conditions can result in a suspension of privileges for future outdoor
fires and disciplinary action.

________________________________________________________  ____________________
Applicant signature Date
Burn Permit Approvals

Individual Requesting Permit (Print Name): ____________________________________________

Location Requested: ___________________ Date(s) of Event: _____________________

Requested Start Time: _________________ Requested End Time: _________________

The following approvals must be obtained in advance of the event. Please note that approval is contingent on weather conditions (such as high wind or dry conditions), which may require cancellation of a permit the day of the event.

The Knoll Fire Pit approvals. This section is required for the The Knoll Fire Pit only.

<table>
<thead>
<tr>
<th>Approval Steps</th>
<th>Contact Name and Phone Number</th>
<th>Approval Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Verify availability of The Knoll Fire Pit and obtain approval to use.</td>
<td>Eva Fillion 802-443-4326</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Megan Brakeley 802-443-5788 (backup)</td>
<td></td>
<td></td>
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<td></td>
<td>Sophie Esser-Calvi 802-443-5068 (backup)</td>
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<tr>
<td>2. Obtain Burn Permit Approvals in next section.</td>
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<tr>
<td>3. Contact the Town of Cornwall Fire Warden the day of the event to obtain final approval.</td>
<td>Tom Frankovich Jr 802-462-3137 (or 802-989-4473).</td>
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</tbody>
</table>

Burn Permit Approvals. This section is required for all outside fires (including Atwater and Knoll).

<table>
<thead>
<tr>
<th>Approval Steps</th>
<th>Contact Information</th>
<th>Approval Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Reserve the location through Events Management: <a href="http://www.middlebury.edu/events/submit">http://www.middlebury.edu/events/submit</a></td>
<td>To be determined by applicant (fill in):</td>
<td></td>
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<tr>
<td>2. Commons Dean or Sponsoring Department</td>
<td>Jodie Keith 802-443-2904</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Luther Tenny 802-443-5236 (backup)</td>
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<tr>
<td>3. Facilities Services</td>
<td>Jen Kazmierczak 802-443-5726</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td><a href="mailto:jkazmierczak@middlebury.edu">jkazmierczak@middlebury.edu</a></td>
<td></td>
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<tr>
<td>4. Environmental Health and Safety Office</td>
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<tr>
<td>5. Town of Middlebury permit is required for bonfires at alternate outside fire locations. Contact the Middlebury Police 802-388-3191 for permit information.</td>
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</tbody>
</table>

Once all signatures have been obtained, bring the completed permit to the Department of Public Safety for final approval and filing.

______________________________________________  _______________________
Department of Public Safety signature                           Date