Burn Permit

Individual Requesting Permit (Print Name): ________________________________

College ID #: ____________________ Phone Number: ________________________

Outdoor fires may be approved for the Atwater Dining outdoor fireplace and the Organic Garden in Cornwall. Outside burning in other locations requires advance review and approval from Middlebury College and the Town of Middlebury. Please contact the Environmental Health and Safety Office at (802)443-5726 for more information.

The following conditions must be met:

- Person requesting the permit must be present and is responsible for attending the fire at all times.
- Alcohol is not allowed at fires on campus.
- Bring your own matches and clean wood (no pallets, they have nails). Do not burn trash, furniture or other non-approved materials.
- Fires are only allowed in the Atwater fireplace or Organic Garden fire pit. All other locations must be reviewed and approved by the Town of Middlebury.
- Clear the ground of all combustible materials for at least 10 feet around the fire.
- Have fire tools and a water supply available to extinguisher the fire. Please note that for the Organic Garden when the water tank is not filled (November – April) you must bring water to extinguish the fire.
- Do not burn on dry or windy days.
- Make sure fire is 100% out and the coals are cool to the touch, place in a covered metal container.
- Please respect the site.
  - Take garbage and recycling with you when you leave.
  - Return any supplies (chairs, tables, etc.) to original location before you leave.
  - Stay on the paths throughout the farm/garden to prevent soil compaction and plant damage.

I have read and understand the conditions specified in the Middlebury College Burn Permit. By signing below, I certify that I will comply with all requirements. I understand that non-compliance with any of the conditions can result in a suspension of privileges for future outdoor fires and disciplinary action.

_________________________________________________________ __________________
Applicant signature Date
Burn Permit Approvals

Individual Requesting Permit (Print Name): ____________________________________________

Location Requested: ____________________ Date(s) of Event: ____________________

Requested Start Time: ____________________ Requested End Time: ____________________

The following approvals must be obtained in advance of the event. Please note that approval is contingent on weather conditions (such as high wind or dry conditions), which may require cancellation of a permit the day of the event.

### Organic Garden Fire Pit approvals. This section is required for the Organic Garden Fire Pit only.

<table>
<thead>
<tr>
<th>Approval Steps</th>
<th>Contact Name and Phone Number</th>
<th>Approval Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Obtain Burn Permit Approvals in next section.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Contact the Town of Cornwall Fire Warden the day of the event to obtain final approval.</td>
<td>Larry Clark 802-462-2505</td>
<td>List the date and time Fire Warden was contacted:</td>
<td></td>
</tr>
</tbody>
</table>

### Burn Permit Approvals. This section is required for all outside fires.

<table>
<thead>
<tr>
<th>Approval Steps</th>
<th>Contact Information</th>
<th>Approval Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Reserve the location through Events Management: <a href="http://www.middlebury.edu/events/submit">http://www.middlebury.edu/events/submit</a></td>
<td></td>
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<tr>
<td>2. Commons Dean or Sponsoring Department To be determined by applicant (fill in):</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>3. Facilities Services Jennifer Erwin 802-443-2904 Luther Tenny 802-443-5236 (backup)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Environmental Health and Safety Office Jen Kazmierczak</td>
<td><a href="mailto:jkazmierczak@middlebury.edu">jkazmierczak@middlebury.edu</a></td>
<td></td>
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<tr>
<td>5. Town of Middlebury permit is required for alternate outside fire locations. Contact the Middlebury Police 802-388-3191 for permit information.</td>
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</tbody>
</table>

Once all signatures have been obtained, bring the completed permit to the Department of Public Safety for final approval and filing.

__________________________ _________________________
Department of Public Safety signature Date