Optional Practical Training (OPT) Intake Form
Middlebury College • International Student and Scholar Services

Name _________________________________  Midd ID# _________  Graduation Date __________
Phone number _________________________ Date of Birth (MM/DD/YYYY) ____________________
Non-Middlebury Email address __________________________________________

(When approval for Post-Completion OPT by USCIS occurs, they will email you instructions for setting up your SEVP Portal log-in. Because your middlebury.edu will deactivate 6 months after you graduate, it is important to have a non-Middlebury email address in your SEVIS record that will be used as your log-in and communication with SEVP.)

Have you been in lawful F-1 status for a minimum of one full academic year: ______________

List all dates of previously authorized employment for practical training (CPT & OPT) if applicable:

<table>
<thead>
<tr>
<th>A. Curricular Practical Training (CPT)</th>
<th>B. Optional Practical Training (OPT)</th>
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OPT start date requested: _______________________________
OPT end date requested: _______________________________

Full-time or part-time? _______________________________ (Post-completion OPT must be at least 20 hours/week.)

Place of employment (if known) _______________________________

Major #1                                                                 Major #2

By signing below, I agree to the following terms:

- It is my responsibility to review the USCIS filing instructions for Form I-765 and provide a complete application for employment authorization to USCIS, including the Form I-765, filing fee and supporting documents.

- It is my responsibility to keep copies of all documents for my personal records.

- International Student and Scholar Services (ISSS) has the right to open and copy documents received from USCIS on my behalf.

- It is my responsibility to obtain my USCIS documents from ISSS, either through in-person pick up or by using the eShipglobal mailing service which will include fees that I will need to cover. ISSS is not liable for any lost documents with these services.

- It is my responsibility to report any changes in employment, name or address to ISSS or via the SEVIS Student Portal (if applicable) within 10 days of these changes occurring. Failure to do so could result in the termination of my SEVIS record. Accruing an aggregate of 90 days of unemployment will result in the termination of my SEVIS record.

Signature: ______________________________________

Last Updated 09/12/2019 LS

(For office use only)

Date received in ISSS Office: ________ Processed: ________
BANNER: Major(s)/Minor(s) __________ Curr. Enr./9 mos. in status ___________ SR Reqs. met ___________
Picked up ___________ (student signs I-20; make 1 copy of I-20 for Student’s OPT Application to USCIS; scan for records)