

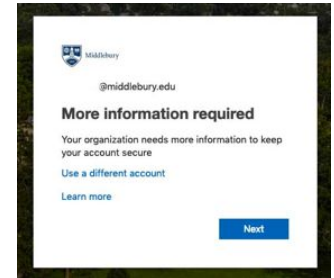
Security Information Quick Setup

Setting up Multi-Factor Authentication and Self-Service Password Reset

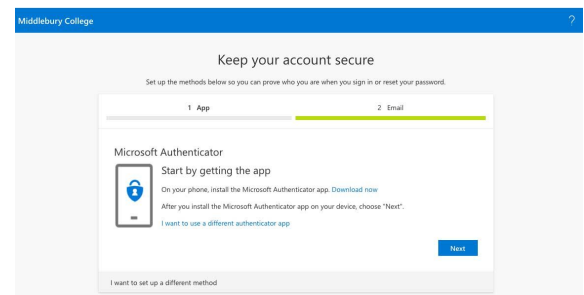


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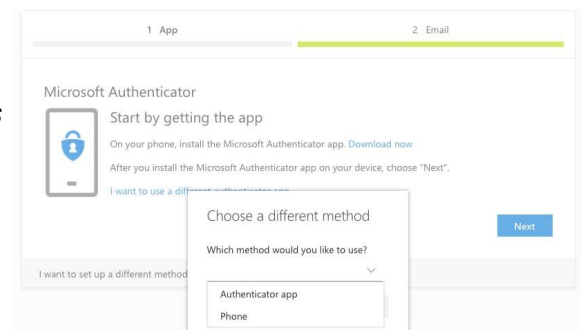
1. Before you get started, we suggest having both your computer/laptop and mobile phone accessible. A mobile phone is not required, but is helpful.
2. Visit <http://go.middlebury.edu/mfasetup/> and sign in using your full username@middlebury.edu address and your password.
3. At the *More information required* prompt, click **Next** to proceed.



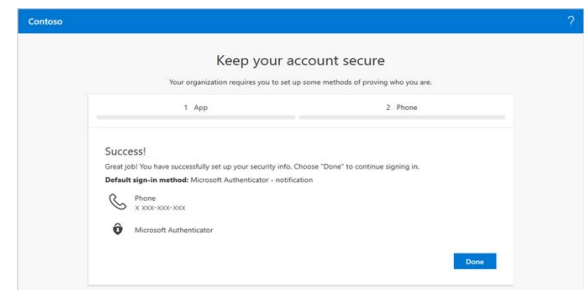
4. Install the **Microsoft Authenticator** app on your smartphone as directed in the *Keep your account secure* dialog box. After installing the **Microsoft Authenticator** app, click **Next**.*



*The Microsoft Authenticator app is strongly preferred, but if the app is not an option for you, select **I want to use a different method**. Follow the on-screen prompts to configure an alternate option.



5. Add a Phone number that can be used as a backup verification option. Both text message and phone call verification methods are supported.
6. Once two methods are configured, click the **Done** button when prompted.



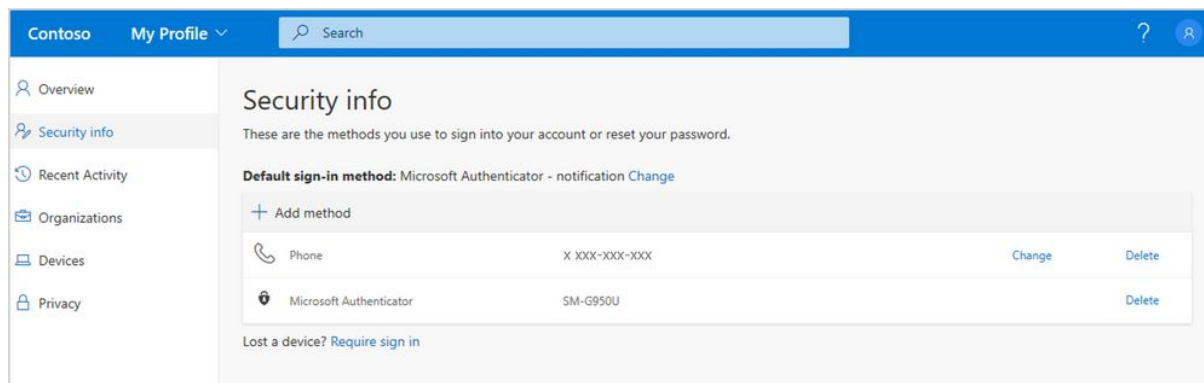
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- Important:** Click **+ Add Method** to add additional security methods! You should set up as many security methods as possible (such as the Microsoft Authenticator app, security questions, alternate phones, and email addresses) to ensure the greatest range of options.



For more information, please review the [MFA wiki](https://go.middlebury.edu/mfa) (<https://go.middlebury.edu/mfa>).

Please note: Your feedback about this setup process is greatly appreciated. Kindly take a moment to complete our [MFA setup feedback form](#).