Please submit the I-20 Application as soon as possible.

In order for Middlebury College to produce your I-20, you must submit the following four items:

1. Completed Middlebury College I-20 Application Form (check hyperlink)
The form can be found on the ISSS website - https://forms.middlebury.edu/international/isss/i20-application. Please read these instructions first. You will need to have scanned copies of your supporting documents (passport identification page, financial documentation, and sponsor letter) to upload as part of the online submission process.

2. Copy of your passport identification page
Copy the page(s) showing your name, photo, date of birth, and expiration date of the passport.

3. Financial documentation (Proof of funds)
To obtain an I-20, U.S. immigration law requires official certification that you have the necessary financial resources to pay for all expenses for your program in the U.S., including tuition, room, board, books, travel, and personal expenses. Please see the charts on page 2 for the total estimated costs of your Language School or Bread Loaf School of English program.

All students will need to provide financial documentation to ISSS. If you received a scholarship that covers full tuition, room and board, you will still be responsible for showing financial support to cover books/supplies and personal expenses.

Acceptable proof of funds can be in the form of a bank letter, bank statement, scholarship letter (from your company or government), or letter of employment (verifying a monthly or annual salary). We highly recommend obtaining a bank letter from your bank/financial institution (if possible) rather than a bank statement to avoid sharing unnecessary information, such as account numbers and/or transaction history. For an example, please view the “Sample Bank Letter,” which demonstrates the minimum requirements for such a document. The letter can be found at: http://www.middlebury.edu/international/isss/visas

Acceptable proof of funds must adhere to the following guidelines:
- be dated on or after March 1;
- be on official bank or employer letterhead;
- include the account holder’s name (if employment letter, the name of the employee);
- indicate the type of account. Funds need to be immediately available to the student, such as in a checking or savings account. Funds that are invested (mutual funds, or tied up in assets) cannot be used to show financial support;
- indicate the balance of the account(s) from where the financial support will come. For any Certificates of Deposit, the funds will need to mature and be available to the student on or before the program start date.
- indicate the currency of funds, preferably in U.S. dollars (US$). If your bank cannot issue financial documentation with a currency conversion, the document must clearly state the currency of funds listed;
- if the letter is from an employer, it must confirm that you will continue to receive your salary through the summer when you are studying, or that your company is paying the costs associated with your program of study;
- be signed by an official of the bank or employer, if the document is a letter;
- be stamped with the bank’s or employer’s seal (if available), if the document is a letter;
- be written in English, or have a certified English translation attached.

Note to those receiving scholarships or grants from Middlebury: Subtract the amount of aid from the total estimated cost of your program (see charts on next page) to determine the amount you must show in order for Middlebury to produce your I-20. For example, if you are attending a 7-week Language School program the total estimated cost is $11,305. If you are receiving a $5,000 scholarship from Middlebury College, you must submit documentation showing proof of funds in the amount of $6,305 to show sufficient funds to obtain an I-20.

Using the charts on page 2, calculate the amount of funding that you will need to show ISSS:
Total Estimated Cost of My Program $ 
Subtract any Financial Aid/Grants/Scholarships Leave blank if not receiving anything $ 
Amount Needed for I-20 $ 

<table>
<thead>
<tr>
<th>2021 Summer Costs: Language Schools</th>
<th>8-week</th>
<th>7-week</th>
<th>6-week</th>
<th>4-week Hebrew</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$9,060</td>
<td>$6,800</td>
<td>$6,800</td>
<td>$2,910</td>
</tr>
<tr>
<td>Room and Board</td>
<td>$4,355</td>
<td>$3,805</td>
<td>$3,525</td>
<td>$2,215</td>
</tr>
<tr>
<td>Books/Supplies</td>
<td>$350</td>
<td>$350</td>
<td>$250</td>
<td>$150</td>
</tr>
<tr>
<td>Personal</td>
<td>$450</td>
<td>$350</td>
<td>$250</td>
<td>$100</td>
</tr>
<tr>
<td><strong>Total Estimated Cost</strong></td>
<td><strong>$14,215</strong></td>
<td><strong>$11,305</strong></td>
<td><strong>$10,825</strong></td>
<td><strong>$5,375</strong></td>
</tr>
</tbody>
</table>

*If your Language School program is not listed, please contact ISSS at isss@middlebury.edu.

<table>
<thead>
<tr>
<th>2021 Summer Costs: Bread Loaf School of English (BLSE)</th>
<th>VERMONT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$6,325</td>
</tr>
<tr>
<td>Room and Board</td>
<td>$3,440</td>
</tr>
<tr>
<td>Facility Fees</td>
<td>–</td>
</tr>
<tr>
<td>Books/Supplies</td>
<td>$300</td>
</tr>
<tr>
<td>Personal</td>
<td>$400</td>
</tr>
<tr>
<td><strong>Total Estimated Cost</strong></td>
<td><strong>$10,465</strong></td>
</tr>
</tbody>
</table>

*BLSE will be offered via remote learning for summer 2021.

4. Signed Financial Sponsor Letter
The person(s) in whose name the bank funds are held (i.e. the account holder) must submit a letter that:
- declares that they, as your financial sponsor, intend to cover the program costs with the funds shown in the bank letter;
- refers to the relationship (parent, relative, spouse, friend, etc.) between the sponsor and you;
- includes the date and the account holder’s original signature; and
- is written in English, or has an English translation attached.

Please see our sample sponsor letters on the ISSS website, which will help your sponsor or you write the “Sponsor Letter” or “Self-Sponsor Letter”.

Make sure you keep your original supporting documents in a safe place, as you will need them for your visa appointment at the United States Embassy/Consulate. In some cases, the Customs & Border Protection officials may request to see them at the port of entry when you arrive in the United States.

If you have any questions about this process, please contact:
International Student and Scholar Services (ISSS) ● Email: isss@middlebury.edu ● Phone: (802) 443-5858