Use of Tents on campus:

1. All tents are listed in 25Live Pro with details re: capacities, designated use, and furnishings within. All tents have an 11:00 p.m. curfew.
2. All tents are equipped with overhead lights.
3. When warmer weather permits, the sides of the tents will remain up unless specified in an event request.
4. Most tents must be used “as is” with the existing furnishings. Additional equipment may be ordered to support events ONLY for the Battell Beach tent. Equipment must be requested when submitting your event request.
5. There are two tents that are schedulable for events:
   a. Battel Beach
   b. McCullough Quad (outside of scheduled dining hours)
6. Tents can only be scheduled for events after classes.
7. Tent events are subject to the same event request review process as all other campus events.
8. The following tent is designated for academic use and is not scheduled for events.
   a. Studio Art (Johnson Patio)
9. Tents on the Dining Hall Terraces – Proctor, Ross, and Atwater, as well as Atwater B Patio are NOT schedulable and are to be used for Dining Hall overflow.
10. There is signage on each tent indicating safety protocols such as capacity restrictions, use of face coverings, physical distancing reminders, and weather statements.
11. If there is inclement weather – thunder and/or lighting – you are not allowed under the tent. Your event will be cancelled or will need to be held virtually. Please plan accordingly!
12. Cleaning the space – Event hosts are responsible for disinfecting high-touch surfaces throughout the event with the cleaning supplies provided.
13. All other campus guidelines for hosting an event will apply. You will be provided with this list upon approval of your event request.