General Parking Guidelines

The College provides parking privileges to all members of the College Community in accordance with the following guidelines:

- Peripheral parking for students.
- Spaces within a 5-7 minute walk for faculty and staff.
- To keep fire lanes clear at all times.
- To provide a safe environment by prohibiting parking on sides of roads, walkways and lawns.
- To administer all parking regulations through fair, direct and unbiased procedures.

All faculty, staff and enrolled students (including students living off campus) are eligible to park on the campus. All vehicles must be registered with the Department of Public Safety and display a valid permit.

Vehicles must be parked in designated parking areas in accordance with the displayed parking decal and the parking rules. The parking rules and regulations are in effect at all times throughout the year to include summer, all breaks, weekends and holidays.

The Department of Public Safety has the responsibility of enforcing campus parking regulations on a 24-hour, 365 days a year basis.

Middlebury College is not responsible for thefts or damage that may occur to an automobile while parked on campus.

Visitors to the campus are expected to park appropriately and are required to have a parking pass if parked overnight.

**Loading and Unloading**

People may contact the DPS and request to park near a College building for a brief period of time to load/unload large/heavy items. An explanation of the request, the desired location and vehicle information are required. The DPS will determine if the request can be granted and, if so, specify the length of time allowed for this activity.

**Towing and Immobilization Policy**

Vehicles are subject to immobilization (BOOT) and tow for the following reasons:

- Parking in a handicapped space
- Loading zone
- off pavement or on the lawn
- Unregistered or parked in the wrong permit area.
- Parking in areas which create a danger to safety and welfare of persons and property (i.e., fire lanes, service areas, traffic lanes, blocking driveway, parked on sidewalks, etc.)
- Repeated violations of the parking rules and regulations
- Abandoned on campus
- Winter Parking Ban Violation
- Night Parking Violation
- Emergency situations.
- Parking in Faculty/Staff lots between Midnight and 5:00 pm

When a BOOT is placed on the vehicle, DO NOT ATTEMPT TO MOVE THE VEHICLE. Contact the Department of Public Safety. Middlebury College accepts no responsibility for damage caused if the vehicle is moved while the Immobilizer is in place.

**Display valid permit**

The permit must be placed in the rear window directly behind the driver's seat. If the permit is improperly placed or not displayed in the vehicle window, the owner of the vehicle is in violation of the parking policy.

Any vehicle with an altered parking permit is in violation of the College policy and the owner of the vehicle is subject to being fined and/or towed as well as College discipline.

**Driving**

Vehicles operated by students, faculty, and staff may be parked or driven on campus roadways under the provisions of College regulations and Vermont laws relating to motor vehicles.

Violations of motor vehicle laws or College motor vehicle regulations that endanger the safety of others such as driving on sidewalks or failing to stop at stop signs, are regarded as serious offenses and will not be tolerated. Violations will result in a fine, payment of damages, disciplinary proceedings, and may result in the loss of driving and parking privileges at Middlebury College. Driving the wrong direction on the roadway (hill) near Stewart Hall may result in a fine, payment of damages, disciplinary proceedings, and may result in the loss of driving and parking privileges at Middlebury College.

Note: Driving while intoxicated is a serious crime and may result in arrest by the local police, a criminal record, and court costs. Student discipline for incidents of DUI are covered in the Student Handbook under Conduct.

The person to whom the parking permit is issued shall be responsible for any violations involving the vehicle.

**Winter Parking Ban - Snow Removal**

The winter parking ban is in effect from November 1 through April 1 to ensure effective snow removal. The ban is in effect even when there is no snow in the forecast. (Please note: The ban may be extended if weather conditions warrant.)

During this ban all overnight parking is restricted as follows: Student permits are limited to student lots only. Faculty/staff permits are restricted to the Mahaney Center for the Arts and the lot behind Kenyon Arena. Visitor parking is restricted to the Mahaney Center for the Arts visitor areas.

Parking in any other faculty/staff or visitor areas overnight during the winter ban is a violation. Violators of the winter parking ban will be towed and required to pay all fines and fees associated with the tow.
Middlebury Town Parking Ordinances

The Department of Public Safety is responsible for enforcing Town of Middlebury parking ordinances in the following areas:

- Route 30 (South Main Street) between Porter Field Road and the Golf Course Access Road.
- Hillcrest Road, Adirondack View and Blinn Lane.
- College Street (Route 125) between Shannon Street and the access to Ridgeline Road.
- South Street, between Porter Field Road and Porter Hospital
- Storrs Avenue

ADA placards and Medical Permits

State Issued Accessible Parking Placard or Plate

Middlebury College recognizes any state issued accessible placard or license plate. Students, faculty and staff with an accessible placard or license plate must obtain a College parking permit in order to park in any spaces on campus. Vehicles displaying a valid placard or plate and a College parking permit may park in the accessible spaces or in any other parking space on campus.

Students must renew the College parking permit annually. For assistance in renewing the student permit, contact the Department of Public Safety.

Vermont Accessible Parking Placard or Plate

Medical Permits & Accessibility Parking Accommodations

Students with special parking needs, due to a temporary mobility or medical issue, may contact Parton Health and Counseling Center for a medical parking permit. The staff at Parton will complete an on-line form requesting the medical permit from Department of Public Safety (DPS). The on-line form will notify the student by email of the request and will give the student instructions on how to obtain the medical permit from DPS.

For those Students needing ADA accessibility parking, contact the ADA Office. Upon approval, the ADA office will submit an on-line form to DPS. The on-line form will notify the student by email of the request and will give the student instructions on how to obtain the special permit from DPS.

Faculty or staff with special parking needs, due to temporary mobility or medical issues, should contact Human Resources. Human Resources will complete an on-line form requesting the ADA permit from DPS if necessary. The on-line form will notify the individual by email of the request and will give the individual instructions on how to obtain the ADA permit from DPS.

Link to Form

This form is for use by Parton Health and Counseling Center, the ADA Office and Human Resources.

Medical and ADA permit form
Visitor Parking

General Information

Currently there are limitations on the number of available visitor parking spaces near the center of campus. Visitor parking is allowed in some faculty and staff lots, but the visitor may only find limited spaces available. We encourage all visitors to take advantage of available visitor parking in Q Lot at the Mahaney Center for the Arts.

Parking Lot Designations

Visitor - Directions to Campus and Parking Map

Weekday Campus Visitor

Visitors and guests coming to campus Mon.-Fri. between 8:00 a.m. and 5:00 p.m. should display a College parking permit to avoid being ticketed. Temporary parking permits may be obtained from Public Safety.

All guest vehicles must be registered with the Department of Public Safety. Students, College offices and departments that host visitors are responsible for acquainting their guests with the parking regulations. Students are responsible for their guests' vehicles while they are on Middlebury College property. Departments hosting a special event on a weekday should notify Public Safety in advance.

Special Events - Visitor Parking

Middlebury College often hosts events open to the public, such as concerts and athletic games. These visitors do not need to acquire a parking permit for evening and weekend events.

Hockey Parking Plan 2012-2103

Event placards may be distributed for large events occurring during the day, weekend, and overnight. Placards are created by Public Safety and are handed out at event registration. Examples: Fall Family Weekend

Overnight Visitor or Guest - Parking Pass

Any guest of the College or of any member of the campus community planning to park a vehicle on campus overnight must register the vehicle with the Department of Public Safety and obtain a Guest Parking Pass. Failure to do so may result in the vehicle being ticketed, towed or booted. Overnight parking is available in the Mahaney Center for the Arts parking lot. Public Safety will need to see the guest's valid driver's license and vehicle registration before issuing a parking pass.