DEADLINE FOR WAIVER/ENROLLMENT SUBMISSION IS SEPTEMBER 4, 2012*

ONLINE WAIVER/ENROLLMENT PROCESS

To waive the Student Health Insurance Plan for the 2012-13 policy year, you will need your Middlebury College e-mail address, Middlebury College student ID number and your health insurance card.

1. Log onto: www.gallagherkoster.com/Middlebury
2. Click on ‘Student Waive/Enroll’
3. Create a user account or (if a returning user) log in
4. Click on the red “I want to waive” button. Have your current health insurance ID card ready, as you will need this information to complete the waiver form. Immediately upon submitting your online waiver form, you will receive a confirmation number as proof that your waiver form was successfully submitted. Please retain your confirmation number for your records.

*If the on-line form is not submitted by the deadline, you will be enrolled in and billed $1,874.00 for the Student Health Insurance Plan for the entire policy year.

Questions? Contact Gallagher Koster at 800-430-0697 or by e-mail Middleburystudent@gallagherkoster.com