Major/Adviser Declaration or Change Form

Student Name: ______________________________  Class: ________  ID#: _____________

Major 1: _____________________________  Major 2: _____________________________

Single, Joint, or Double: ___________________

For International Studies, please indicate:

Track: ___________________  Discipline: ___________________  Language: ___________________

For Environmental Studies, please indicate Focus: _______________________________

Print name of new adviser  Print name of adviser 2

Signature of adviser 1  Signature of adviser 2

Faculty ID#  Faculty ID#

Signature of chair 1  Signature of chair 2

Joint majors must also complete a separate Joint Major Form (except for established joint majors listed below):

Environmental Studies joint with:  Chemistry
Conservation Biology
Geography
Geology
HARC—Architecture and the Environment
Human Ecology

Sociology-Anthropology joint with:  Psychology
ENVS—Human Ecology

Changes

Check here if any apply:
___ I am dropping a previous major: _______________________________

___ I am changing advisers from ________________________ to _______________________

IMPORTANT REMINDER:

1. Take the completed form to each departmental coordinator to have a copy made for department records.

2. Return the completed original to the Registrar’s Office, Forest Hall.

*If you are an international student on an F or J visa, you must update this information in SEVIS by going to the International Student Advising website and completing the electronic form under SEVIS Updating.
Major Programs of Study

(policy adopted by Middlebury Faculty in Spring 2007 that applies to all students entering in Fall 2007 and after)

Students choose one of the following programs of study:

(a) 1 major (departmental, joint, or interdisciplinary)
(b) 1 major (departmental, joint, or interdisciplinary), 1 minor
(c) 1 departmental major, 2 minors
(d) 2 majors* (either 2 departmental or one departmental and one interdisciplinary), no minor (a student declaring two majors may elect a Teacher Education minor).

*A student who has declared two majors will have to choose to complete only one major should scheduling conflicts occur.

A major requires a minimum of 10 fall and spring term courses. Students may take no more than 16 fall and spring term courses and, in addition, no more than two winter term courses in a major department or program.

All students must officially declare a major by the end of the 3rd semester. Any student who wishes to complete a 2nd major must officially declare by the end of the 4th semester of study. After the fourth semester, students wishing to add a second major, or change majors, must petition and gain approval from the new department or program to ensure that the student can complete the major by the end of the 8th semester.

Some highly structured programs, particularly those involving study in the foreign languages or the natural sciences, are facilitated by a declaration of major by the end of the second semester.

A department or program may define standards for the admission of students to its major program. Students who do not meet these standards may be denied admission or may be admitted provisionally, pending demonstration of their qualifications for advanced work in the department or program.

Major/Adviser Declaration/Change forms are available in the Office of the Registrar and each of the Commons offices. The declaration form must be signed by the chair of the major department or program (or designee).

Change of Major

To change a major, a student must present an academic plan for completion of the new major or program to the adviser and chair or director (or designee) of the proposed major department or program. Upon gaining approval of that plan, the student must submit a Change of Major form to the Office of the Registrar, signed by the adviser in the present major department or program, and the adviser and chair (or designee) of the proposed major department or program.

Joint Majors

To complete a joint major, a student is required to:

1. Secure formal approval from advisers and chairs (or designees) in both departments or programs. To gain that approval, the student is required to work with the chairs (or designees) of both departments or programs on an academic program for completion of the proposed joint major. The minimum requirements agreed upon, and the overall program, along with the combined total of 14 fall and spring term courses, must be submitted in writing with the signature of the two department or program chairs (or designees) to the Office of the Registrar.

2. Complete a senior program which combines both majors and is agreed upon by the advisers and department or program chairs (or designees) involved. That senior work may include or exclude normal expectations regarding independent work and general examinations as appropriate.

A student declaring a joint major may not declare any other major.

Two Majors

Registrar’s Office
Updated April 2008
To complete two separate majors (**either 2 departmental or one departmental and one interdisciplinary**), a student is required to:

1. Formally declare both majors according to procedures stated above, with the approval of the chairs (or designees) of both departments or programs.

2. Complete all the requirements for the major in each department or program. A course will meet the requirements of more than one major for the same student if that specific course is listed by number and name, in the college catalogue, as specifically required for both majors. Up to two courses implicitly or explicitly listed as generic or categorical requirements of both majors will also meet the requirements of more than one major for the same student. No other courses will be counted as satisfying the requirements of more than one major for the same student except by specific action of the Curriculum Committee and faculty.

3. A student declaring two majors may not declare any minors, with the Teacher Education minor as an exception to that rule.

**Minors**

Students may elect to complete one minor if they are undertaking one major (either departmental, joint, or interdisciplinary). A student may declare two minors if s/he is pursuing a departmental major. A student who is undertaking two majors may not elect to complete a minor (except for the Teacher Education minor). Minors will be governed by the following guidelines:

* Minors will normally consist of four to six courses; at least one must be at an advanced level.
* Departments and programs may designate configurations of courses that will constitute a minor (or minors) for that department or program.
* Faculty may design interdepartmental minors in those areas of the curriculum in which a major is not offered.
* Students may not self-design a minor.
* Students who elect to complete a minor must declare their intention to do so by the end of the Add period of the seventh semester of study.
* No minor will be accepted after registration for a student's final semester.
* Minors will be listed on students' transcripts.
* A course may count toward a student's major or minor, but not toward both. A course counted toward one minor may not be counted toward an additional minor.

In addition to the minors associated with many of the majors listed above, the College offers minors in:

* African Studies
* African American Studies
* Jewish Studies
* Teacher Education