Please follow the instructions on this sheet instead of the general application instructions. If you are also applying to a Middlebury C.V. Starr School Abroad program, you must submit a separate online application at [http://go.middlebury.edu/sa?apply](http://go.middlebury.edu/sa?apply). If you are not a Middlebury undergraduate student, please refer to the general application instructions at [http://www.middlebury.edu/ls/apply/russian](http://www.middlebury.edu/ls/apply/russian).

NOTE: The titles and numbers of courses offered at the Language Schools during the summer do not necessarily match the titles and numbers of courses in the corresponding language departments during the academic year. Our expectation is that the level in which you are placed by examination at the beginning of the summer session will reflect the work you have done previously in the language, that is, that you will place at a level superior to that which you have already successfully completed. If you place at a lower level than expected (i.e., a level for which you have already received Middlebury College academic year credit), you may still enroll in the Language Schools, but you may not receive academic credit for the classes you take at the Language Schools. Please see your academic year Department Chair for more information.

APPLICATION AND ADMISSION

In a given summer, students may enroll in courses at one Language School only and are normally enrolled in courses at one level only. Students may apply to more than one school, however. To do so, please submit a complete application and fee to each school. Students may apply for financial aid for only one School.

In order to attend any of the Middlebury College Language Schools, you must submit an application for admission. Admission to the Language Schools is separate from undergraduate admission to Middlebury College, and is granted on the basis of academic qualifications and the availability of space. Current or prior attendance of Middlebury College, the Language Schools, or the Schools Abroad does not guarantee admission.

Admission is for one summer and/or one semester or academic year abroad only, and cannot be deferred to a future year. Students who wish to continue their studies in future sessions must reapply. If you have attended one of the Middlebury College Language Schools or Schools Abroad, you may reactivate your application for 2014. Please read the section “Reactivating an Application” below on page 4.

Middlebury undergraduates are not required to submit the $65 application fee or a Middlebury transcript. When filling out the online application, please select “Pay by check or money order” and do not submit payment. To ensure that you are not assessed the application fee, type “MUG” in the box for Language Schools previously applied to (“If yes, which School?”).

Upon admission, all students must pay a $400 non-refundable enrollment deposit to secure a place in the program. The deposit is applied toward tuition charges. Only the deposit guarantees a student’s place in the program. If you have any questions about the Russian School or the application process, please contact us at schoolofrussian@middlebury.edu or visit our office, Sunderland Language Center 114 (through the main lobby and to the right).
8-WEEK SESSION AND THE GRADUATE PROGRAM

The Davis School of Russian offers an 8-week session and a 6-week graduate session. The two programs differ in focus and structure. The 8-week session is primarily a language program, designed to improve Russian language proficiency as rapidly as possible. The graduate session aims to provide rigorous graduate instruction in certain content areas, with Russian as the language of instruction. 8-week students are assigned to level of study, based on their language proficiency; 6-week students take graduate content courses on topics in Russian culture and civilization, language and linguistics, and literature. Your choice of program should be based on your Russian language proficiency and goals of study, not your college concentration or the expected completion of your B.A. or B.S. Either program may be suitable for a recent graduate, and neither session requires a B.A. for admission, although you must hold a B.A. or the equivalent in order to pursue an M.A. degree at the Language Schools.

The 8-week session offers instruction at a variety of levels, from introductory through fourth-year Russian, and is designed to cover approximately an academic year of material. The program enrolls a diverse mix of undergraduates, graduate students, recent graduates, and professionals. For planning purposes, we ask 8-week applicants to apply to a level. Enter the level that you will have reached by June 2014. The level number refers to the semester of study: 1 = first semester (introductory), 2 = second semester (one semester of study completed), 3 = third semester (one year of study completed), and so on. Final placement in a level is determined by the results of placement testing prior to the beginning of classes. In applying for admission, you indicate your willingness to accept the placement deemed appropriate by the Russian School.

The 6-week graduate session is open to applicants pursuing an M.A. degree as well as non-degree applicants. (Applicants who plan to attend for one summer only, or who will not receive a B.A. or B.S. before the summer, must apply as non-degree students.) Graduate proficiency in Russian is a requirement for admission; proficiency is assessed on the basis of a writing sample, online grammar test, and interview. Successful applicants to the graduate session have generally studied Russian for 4-5 years and spent at least a summer or semester in Russia or another part of the former Soviet Union. The M.A. degree may be completed over four summers, or two summers plus an academic year in Moscow or Irkutsk. 6-week graduate course offerings vary from year to year. You may read descriptions of recent graduate courses here. Please note that the graduate application includes additional requirements, listed below on page 3.

APPLICATION CHECKLIST

1. Online Application

At the beginning of the online application, you will be asked to select a program type:

- 8-week or 7-week intensive language program – select this option for the Russian 8-week session (levels 1 through 7).
- 6-week graduate studies, summer only – select this option if you plan to pursue the M.A. over four summers or attend as a non-degree graduate student (for one summer only).
- 6-week graduate studies summer program followed by an academic year abroad – select this option if you plan to pursue an M.A. over two summers and an academic year in Russia.

After you have entered your personal and contact information, you will reach the page “Program Selection,” where you will specify the program to which you are applying. 8-week applicants will find the 8-week Russian program in the drop-down list. Graduate “summer only” applicants will see several options. If you are interested in pursuing an M.A. degree, select Russian 6-week MA. If you are interested in attending the graduate session as a non-degree student, select Russian 6-week non-degree. Graduate applicants who selected the abroad option will need to select a site in Russia: Moscow or Irkutsk.
Again, the $65 application fee is waived for all Middlebury undergraduates. When filling out the online application, please select “Pay by check or money order” and do not submit payment.

2. Transcript(s)
The Language Schools will procure your Middlebury transcript. If you are a first-semester student, or if you have transferred to Middlebury College from another institution, please submit an official transcript from your high school or the last college or university that you attended. Transcripts should be addressed to the Davis School of Russian, not the undergraduate admissions office.

3. Recommendation(s)
Middlebury applicants to the 8-week session must submit one letter of recommendation. Graduate level (6-week) applicants must submit two letters of recommendation. The recommendation form is available for download at http://go.middlebury.edu/lssrecommendation. Recommendations from persons other than foreign-language teachers may be in the form of written and signed letters to the Language Schools. Each recommendation should be in a sealed envelope, signed by the referee along the flap. Your professor may send the recommendation directly by campus mail, or you may collect the sealed envelope and deliver it to the Language Schools office on the second floor of Sunderland Language Center. If your referee is overseas, he or she may email the recommendation directly to schoolofrussian@middlebury.edu and follow up with the hard copy. If you choose not to sign the Student Waiver Statement on the form, please arrange to have a copy of the recommendation made for yourself before it is sealed in the envelope. The following recommenders are all acceptable, listed here in our order of preference: language instructors with whom you have studied the target language (your contact with them must be from the past two years), recent instructors with whom you have studied other languages or disciplines, work supervisors from professional or volunteer work, or colleagues. Letters contained in official college placement files are acceptable, provided that they are no more than two years old. **NOTE:** Recommendations may be written in English or Russian.

5. 200-Word Essay
You must submit a statement of roughly 200 words in English in which you discuss:

- (a) your formal and informal experience with the language, including travel, study, or residence abroad (please include any Russian courses that you plan to complete this academic year);
- (b) how you learned about the Language Schools;
- (c) your reasons for wanting to study the language you have chosen;
- (d) your career goals; and
- (e) any additional information that you consider relevant to your application.

MA abroad applicants: in the essay, please indicate if you are applying to study for an academic year (or fall/spring semester only) in Moscow or Irkutsk in 2014-15.

Please submit your essay in the designated section of the online application. We suggest that you complete the essay as a word-processing document, and then copy and paste the text into the online application.

**ADDITIONAL REQUIREMENTS FOR 6-WEEK GRADUATE APPLICATION**
To apply to the graduate program (either in pursuit of an MA or as a non-degree student), please submit, in addition to items 1-5 above, a 2-page writing sample in Russian, preferably typed. The sample should be recent, reflecting as much as possible your current writing ability in Russian, and it may be on any topic. **The writing sample must be sent separately,** either by email or regular mail. Also, if you have recently completed an official OPI, you may send us an official record of your score in support of your application.
Dr. Jason Merrill, Director of the Russian School, will review your application materials and decide whether to proceed with proficiency testing. If the Director decides to proceed, we will email directions for completing an online grammar placement test. If your score indicates that you may be eligible for admission to the graduate session, we will contact you to schedule an interview in Russian, which will be conducted by telephone or Skype.

If the results of your grammar test or interview indicate that you are not ready for the graduate program, you will be given the option of switching your application to the 8-week session. If you are accepted and enroll in the 8-week session, you will be assigned to the appropriate level at the beginning of that session, when other students are also placed.

APPLICATION PROCESSING
Applications will be reviewed on a rolling basis once they are complete (see the above checklist). If your referee or prior institution must send materials directly, they may do so. It is your responsibility to follow up with them to make sure that your application materials have been sent. Please send the materials to:

Davis School of Russian
Middlebury College
14 Old Chapel Road
Middlebury, VT 05753

You may also deliver application materials to the Language Schools office on the second floor of Sunderland Language Center. The Russian School office is Sunderland 114, through the main lobby and to the right.

CHECKING THE STATUS OF YOUR APPLICATION
When you begin your online application, you will be asked to enter or create a username and password. Please make a note of your username and password, so that you can log on to your account later to verify that we have received your supporting materials: http://go.middlebury.edu/bannerweb?lsapp. Please allow one to two weeks for the materials to be processed. Applicants can normally anticipate a decision letter within four to six weeks of the date that their application is complete.

REACTIVATING AN APPLICATION (Alumni of Language Schools or Schools Abroad Only)
To reactivate your application, please submit a new online application. If you have completed any non-Middlebury coursework since your last application, please send us an updated official transcript. Recommendations on file are valid for two years. In the 200-word essay section, please tell us about your contact with Russian since your attendance or the Language Schools or Schools Abroad. If you have any questions about what to send, please write to us at schoolofrussian@middlebury.edu.

To begin your online application, simply create a new username and password by selecting “first-time user new account.” If you have a record of your application login from a previous year, you may also use that. The system will match your new application with prior records.

FINANCIAL AID
Students may apply for financial aid for only one Language School. The Financial Aid online application will be posted on the web no later than October 1, 2013, at http://go.middlebury.edu/ls?finaid/. If you need to send any paperwork relevant to your financial aid application, this should be sent directly to Student Financial Services, Middlebury College, 14 Old Chapel Road, Middlebury, VT 05753.

Please note that academic-year financial aid does not automatically carry over to the summer—you must submit a separate application for summer aid. The form is typically quite short.
Financial aid is available for all Russian School programs and is offered to qualified candidates on the basis of need, as determined by Student Financial Services. Middlebury College does not offer teaching assistantships or work/study options for Language Schools students.

**To ensure your best chance of receiving aid, submit complete language school and financial aid applications as early as possible.** Before your financial aid application can be considered, your application for admission must be complete. (All items on the application checklist must be submitted.) Please do **not** wait until you have been accepted by a Language School to submit your financial aid application. The financial aid budget is limited, and there is always more demand for aid than we are able to accommodate. Aid is offered on a rolling basis until available funding has been committed; during this process, applicants may be placed on a wait list for financial aid. If you have questions about the availability of funding for a certain program, given the date, you may contact us at schoolofrussian@middlebury.edu. Although we do not review applications for financial aid—this is handled by Student Financial Services—we may be able to provide a general update on financial aid for Russian School programs.

In addition to regular, need-based financial aid, the Language Schools offer several scholarships and fellowships, including the **Kathryn Davis Fellowship for Peace**. For more information, please visit [http://go.middlebury.edu/ls?fellowships_scholarships](http://go.middlebury.edu/ls?fellowships_scholarships). To apply for the Kathryn Davis Fellowship, you must both apply for admission to the Russian School and submit a separate fellowship application by the fellowship application deadline (usually in mid-January). We strongly suggest that you do **not** wait until the deadline to submit both applications. In order to be considered for the fellowship, your application to the Russian School must be on file and complete. If a recommendation or transcript is delayed for some reason, your fellowship application may not be reviewed. If you want to give yourself time to work on the fellowship essay, we recommend that you apply for admission in the fall and then submit your fellowship application later (but no later than the fellowship application deadline).

**LANGUAGE SCHOOLS COURSE CREDIT AND THE UNDERGRADUATE DEGREE**

As with other Middlebury College coursework, the following circumstances will result in coursework, grades, and GPA being posted to the undergraduate transcript:

- A student taking summer Language Schools undergraduate-level courses.
- A student taking summer Language Schools or Bread Loaf School of English courses at the graduate level who wishes to apply them to their undergraduate B.A. degree.

**Graduate work** that a student does not want or need to be applied to the undergraduate B.A. degree will be recorded to the non-degree level page of the transcript. In such a case, the GPA would be calculated at the non-degree level and this becomes part of the overall Middlebury record.

**NOTE:** Middlebury undergraduates may count graduate work at the summer Language Schools and the Bread Loaf School of English toward their Middlebury B.A. degree, but are not able to reuse the coursework toward a subsequent Middlebury College graduate degree. If you are planning to use your summer graduate coursework toward your undergraduate degree, you must let the Registrar’s Office know by the end of the summer session. The Registrar’s Office does not solicit students regarding their intentions. No changes will be made once a course has been recorded as undergraduate credit.

**Post BA:** Courses taken and grades earned at a Language School at the undergraduate level after the Middlebury B.A. has been awarded will not be included in the B.A. GPA.