

Submitting the Final CMLT Thesis

Rev. (2/24/2020)

By the last day of exams you must have completed the following:

- Print final copies* of your thesis, including title page and honor code page (see examples, pages 2-3). *You can use your printing quota with the on-campus public printers, providing you have a balance. [Reprographics provides the best quality for color and B&W printing. Please contact them directly regarding payment (cash, check, or Index number), fees, and timelines.]*
- Obtain signature of your thesis advisors on the title pages of your thesis.
- Turn in one copy* of your final thesis, tape-bound, to Victoria Luksch, CMLT Coordinator, Chellis 205.

Send the following information by email to Victoria Luksch (vluksch@middlebury.edu):

- A final electronic copy of your thesis (*in a single PDF document*) to Victoria **and your thesis advisor**. [Titled: Lastname_thesis_year; e.g., [Smith_thesis_2019.pdf](#)]

*How many copies do you need to print?

At least one—maybe four:

- One copy for the CMLT program (tape-bound by reprographics) - **required**
- One personal copy for you (*optional*)
- Up to two for your Thesis Advisors [**Optional: verify** whether your advisors wants a hard copy in addition to the PDF version]--you can give it to him/her directly.

Formatting Instructions:

- Formatting conventions: use the general MLA or Chicago format.
- Margins: Use one-inch margins on all copies.
- Print the copies of your final thesis double-sided (see exceptions below).
- Start all new sections on a new, right hand page. Sections may include the following, in this order: Title page, Honor Code, Acknowledgements (optional), Table of Contents (optional), Thesis/Essay with footnotes and/or endnotes, Bibliography, Appendices (optional). These are still double-sided, but each section should start on the right hand page.
- Your personal copy can be single-sided if you prefer.
- **A sample title page and honor code page follow on page 2-3 of this document.**

Electronic copy: Please email a single **PDF** document of your entire thesis to Victoria Luksch (vluksch@middlebury.edu) and your two thesis advisors.

Title of Thesis

Student Name

A Thesis Submitted in Partial Fulfillment of the Requirements for the
Degree of Bachelor of Arts

In the

**Comparative Literature Program
Middlebury College
Middlebury, Vermont 05753**

Date Submitted

Approved By:

[Type Name of Thesis Advisor], Ph.D.
Primary Thesis Advisor

[Type Name of Thesis Advisor], Ph.D.
Secondary Language Thesis Advisor

HONOR CODE PLEDGE

I have neither given nor received unauthorized aid on this assignment.

[Student name]

The Middlebury College Undergraduate Honor Code was written for students, by students, in 1965. As noted in the Preamble to its constitution,

"The students of Middlebury College believe that individual undergraduates must assume responsibility for their own integrity on all assigned academic work. This constitution has been written and implemented by students in a community of individuals that values academic integrity as a way of life. The Middlebury student body, then, declares its commitment to an honor system that fosters moral growth and to a code that will not tolerate academic dishonesty in the College community."