

Senior Thesis Guidelines and Due Dates

Final Semesters	Tasks
By the last day of classes pre-final semester	Submit the Thesis Declaration Form in your final semester of BIO 0500 or 0700, prior to taking BIO 0701
6-8 Weeks prior to end of semester (Nov-Dec) or (Feb-Mar) depending on grad date.	Research Chair and Coordinator will identify available dates for thesis presentations and discuss with students and advisors.
After dates have been identified signup sheet will go out.	Scheduling of thesis presentations and practice talks will be set.
Friday before Winter Break or Friday before Spring Break (depending on grad date).	Schedule thesis defense with your committee. Ask the Coordinator to assist with booking room.
Monday after Winter Break or Spring Break (depending on grad date).	Submit presentation title and photo or graphic, to Coordinator.
Usually in the final 2-3 weeks of classes	Public Presentation of Thesis
At least one week prior to your defense	Submit your finished thesis to your committee
Usually, last week of class or final exam week	Thesis Defense
By Friday of the 1st week of final exams	Submit revised final version of thesis to each committee member for approval. Collect signatures on title page.
Noon on the last weekday (M-F) of exams	Review submission instructions and EMAIL your final thesis (PDF single document) to the Biology/Neuroscience Coordinator and your thesis advisor. Fill out the google form for binding.