

# PURCHASING TICKETS FOR YOUR STUDENT.

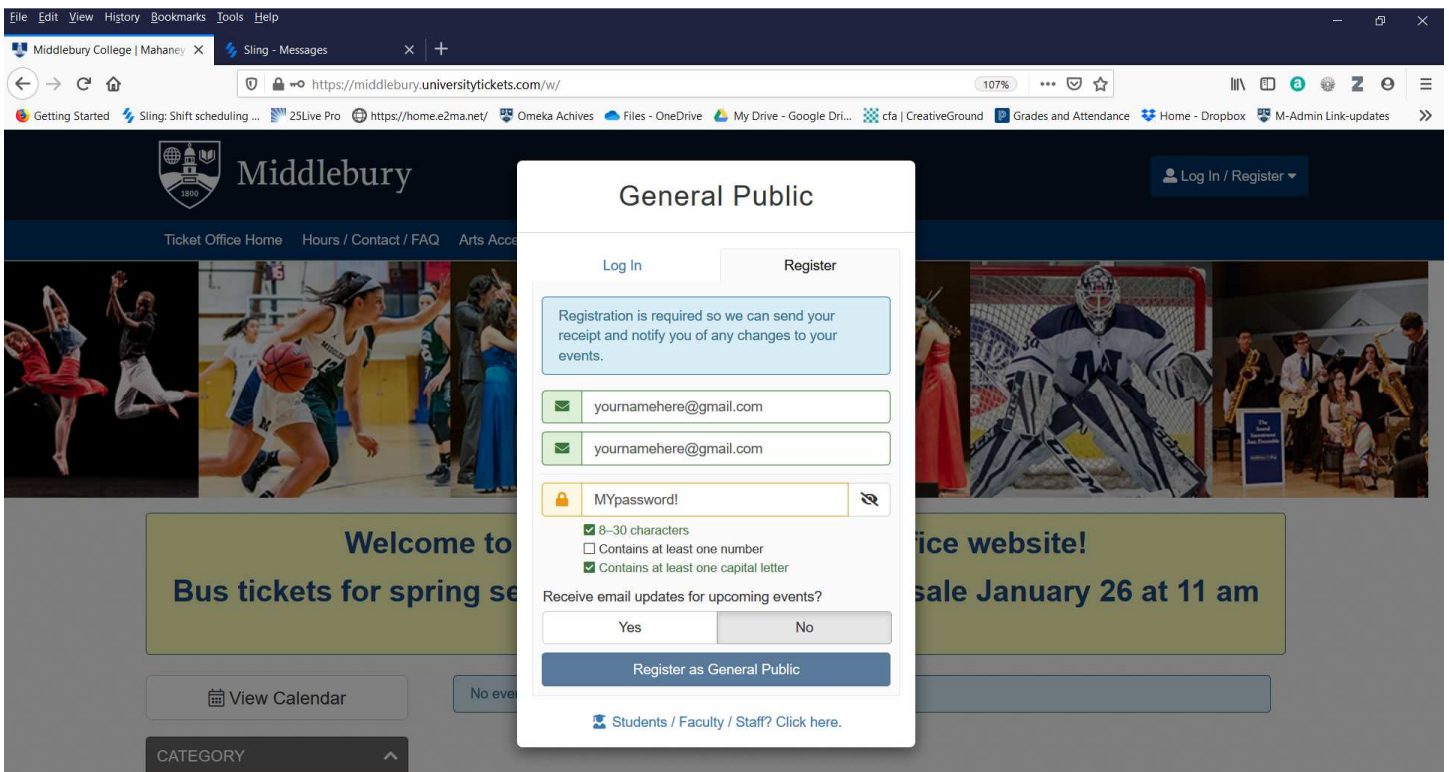
on Sale Tuesday, January 26 at 11 AM / Sales End Friday, January 19 at 5 PM (ET)

WELCOME TO THE NEW BOX OFFICE SYSTEM- <https://middlebury.universitytickets.com/>

You will need to Register as a new user (upper right corner).



Enter your email and create a password.



Input Customer Information (email is required for conformation) plus Billing/Shipping information  
Click SAVE.

Middlebury College | Mahaney x +

middlebury.universitytickets.com/w/account/profile.aspx?Status=w&refpage=

Middlebury

User

Ticket Office Home Hours / Contact / FAQ Arts Accessibility Info Directions / Parking SGA Break Bus Schedule

Create Your Profile

All fields required unless otherwise indicated.

Customer Information [Change Password](#)

First Name Last Name

Email mathomps@gmail.com

Receive email updates for upcoming events?  
Yes No

Phone

Organization

Opt in for text message notifications

Billing Ship here?  Yes

First Name Last Name

Address Add 2nd Address

Zip Code City State VT

Save

Support 802-443-6433 Arts Accessibility 802-443-3168 AudienceView

Type here to search

5:01 PM 1/20/2021

Choose the event you would like to purchase.

Middlebury College | Mahaney x +

https://middlebury.universitytickets.com/w/

Middlebury Missey Thompson Admin

Ticket Office Home Hours / Contact / FAQ Arts Accessibility Info Directions / Parking SGA Break Bus Schedule

View Calendar Search

DATE FILTER

Category: for BOX OFFICE use only!

Friday, January 22, 2021 / Virtual Middlebury

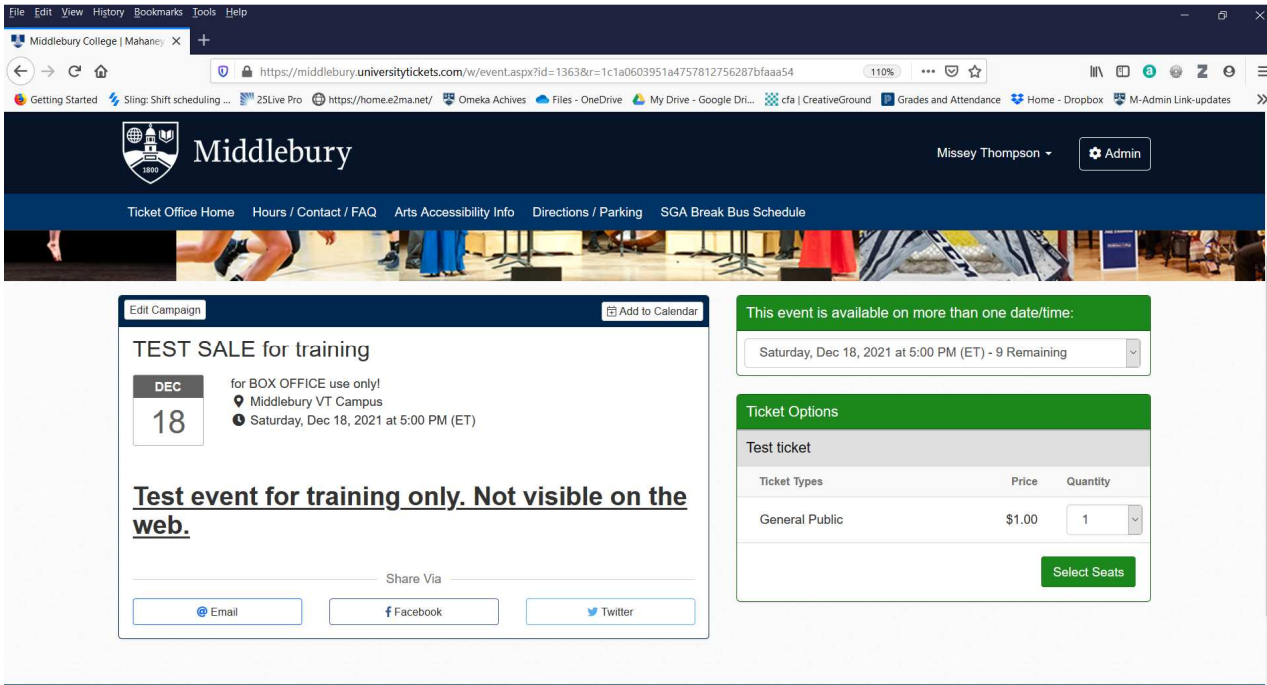
7:30 PM ET

All Upcoming Events

DEC	TEST SALE for training	
18	for BOX OFFICE use only! Middlebury VT Campus	Saturday, December 18, 2021 5:00 PM (ET) GET TICKETS
18	for BOX OFFICE use only! Middlebury VT Campus	Saturday, December 18, 2021 6:00 PM (ET) GET TICKETS
18	for BOX OFFICE use only! Middlebury VT Campus	Saturday, December 18, 2021 7:00 PM (ET) GET TICKETS
21	for BOX OFFICE use only! Middlebury VT Campus	Tuesday, December 21, 2021 2:00 PM (ET) GET TICKETS

Choose the number of tickets you would like to purchase. Default set to 1 ticket per person.

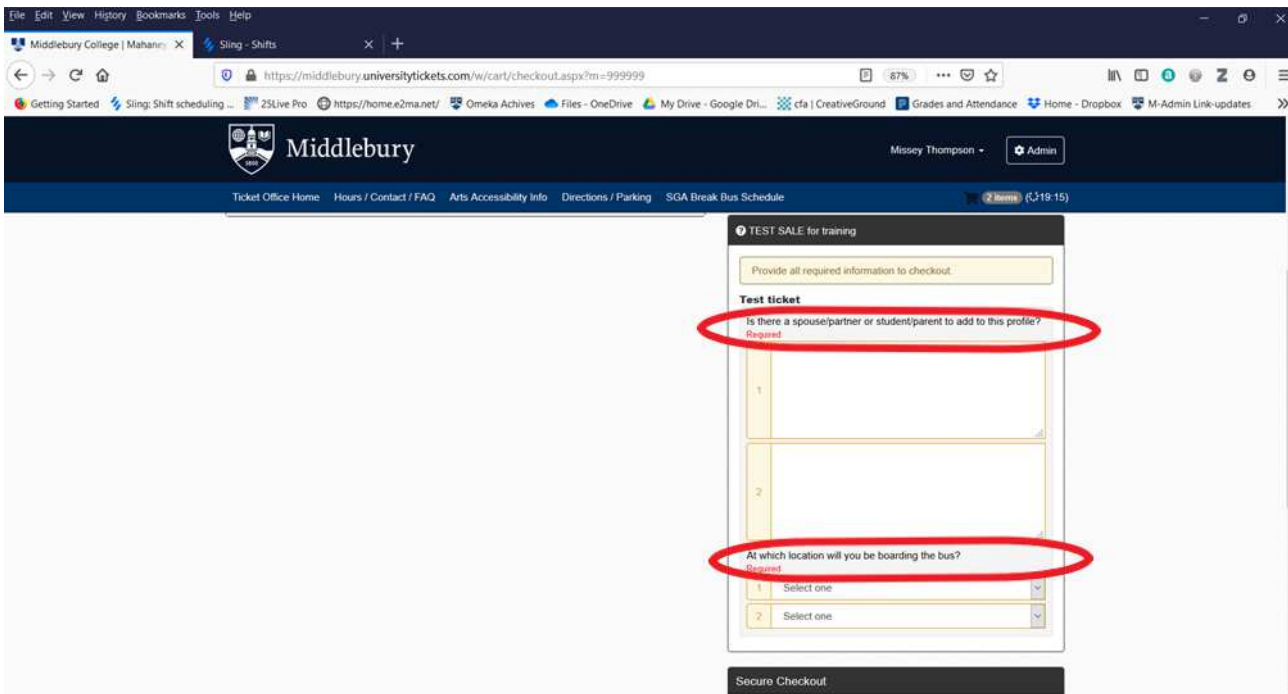
Click **Select Seats** to get to the checkout page.



**REQUIRED FIELD: Is there a spouse/partner or student/parent to add to this profile? \***

Please input Middlebury Student Name

Choose Boarding Location



Verify everything is correct, input your card information, click pay. You will receive an email conformation with information pertaining to your purchase.

The screenshot shows a web browser window with the URL <https://middlebury.universitytickets.com/w/account/profile.aspx?status=saved>. The page header includes the Middlebury College logo and the name 'Missey Thompson' with an 'Admin' button. A navigation bar contains links like 'Ticket Office Home', 'Hours / Contact / FAQ', and 'Arts Accessibility Info'. A blue banner at the top states 'All fields required unless otherwise indicated.' Below it, a green banner says 'Profile information saved successfully.' The main content area is divided into three panels: 'Customer Information', 'Billing', and 'Shipping'. Each panel has fields for 'First Name', 'Last Name', 'Address', 'Zip Code', 'City', and 'State'. The 'Billing' panel also includes a 'Ship here?' dropdown menu. A green 'Save' button is located at the bottom of the form.

Section	Field	Value
Customer Information	First Name	Missey
	Last Name	Thompson
	Email	mathomps@middlebury.edu
	Phone	802-443-5258
	Organization	Middlebury College
Billing	First Name	Missey
	Last Name	Thompson
	Address	2 Far Away
	Zip Code	05753
	City	Middlebury
Shipping	First Name	Missey
	Last Name	Thompson
	Address	MAC Box Office
	Zip Code	05753
	City	Middlebury

If you have any problems contact the Box Office- Monday-Friday / 8:30 AM- 5:00 PM (ET)

[boxoffice@middlebury.edu](mailto:boxoffice@middlebury.edu) or 802-443-6433