

Research Assistant - Barbara Davis Center for Diabetes in Denver, CO

Job Description

Entry Clinical Science Professional – Childhood Diabetes - 25842
University Staff

Description

University of Colorado | CU Anschutz Medical Campus

School of Medicine | Barbara Davis Center for Diabetes

Official Title: Research Services Entry Clinical Science Professional

Working Title: Entry Clinical Science Professional – Childhood Diabetes

Position #00796185 – Requisition #25842

* Applications are accepted electronically ONLY at www.cu.edu/cu-careers *

The University of Colorado has a requirement for COVID-19 vaccinations and full completion thereof by 9/1/21 or upon start date. Information regarding this requirement, and exemptions can be found at:

Anschutz: https://www.ucdenver.edu/docs/librariesprovider284/default-document-library/3000-general-admission/3012---covid-19-vaccination-requirement-and-compliance.pdf?sfvrsn=4e9df3ba_2

Denver: <https://www.ucdenver.edu/coronavirus>

Exemptions vary by campus location/department.

Campus/Unit-Specific Exemptions:

- Anschutz Campus – Exemptions are allowed for medical or religious reasons.
- Denver Campus - Exemptions are allowed for medical, religious, or personal reasons.

- Consolidated/Central Services Administration – Will follow Anschutz policy on exemptions.

The University of Colorado Anschutz Medical Campus seeks individuals with demonstrated commitment to creating an inclusive learning and working environment. We value the ability to engage effectively with students, faculty and staff of diverse backgrounds.

The University of Colorado Anschutz Medical Campus is a world-class medical destination at the forefront of transformative science, medicine, education and patient care. The campus encompasses the University of Colorado health professional schools, more than 60 centers and institutes, and two nationally ranked independent hospitals - [UCHealth University of Colorado Hospital](#) and [Children's Hospital Colorado](#) - that treat more than two million adult and pediatric patients each year. Innovative, interconnected and highly collaborative, the University of Colorado Anschutz Medical Campus delivers life-changing treatments, patient care and professional training and conducts world-renowned research fueled by over \$650 million in research grants. For more information, visit www.cuanschutz.edu.

The School of Medicine's Barbara Davis Center for Diabetes has an opening for a full-time University Staff (unclassified) Research Services Entry Clinical Science Professional – Childhood Diabetes position.

Jobs in the Research Services career family provide direct professional support of research activities. Functions include contracts and grants solicitation and administration, grant/agreement preparation, review and negotiation, regulatory compliance, sponsor communication and post and pre award management, human subject compliance, research animal management, research laboratory coordination and instruction, environmental health and safety, radiation control, hazardous materials use, disposal and training.

Professionals at the entry level are responsible for exercising discretion, analytical skill, personal accountability and responsibility in a wide range of areas including academic, administrative, managerial and student services functions. Work involves creating, integrating, applying and sharing knowledge directly related to a professional field.

At the entry level, duties are limited in scope and are performed with guidance and direction from other professionals and are performed in a training and Development capacity.

Nature of Work

Entry Clinical Science Professionals perform clinical research related functions which may include patient-oriented research or research conducted with human subjects. Patient-oriented research includes mechanisms of human disease, therapeutic interventions, clinical trials, or development of new technologies. Entry Clinical Science Professionals may also assist with epidemiologic and behavioral studies and/or outcomes research and health services research.

This is a full-time (40 hours per week) Research Services Entry Clinical Science Professional – Childhood Diabetes position at the Barbara Davis Center for Childhood Diabetes. This is a clinical research position with no laboratory duties. This professional will contribute to new and ongoing studies focused on psychosocial aspects of type 1 diabetes. Current ongoing studies include two NIH-funded RCTs testing behavioral interventions to address barriers to diabetes treatment in caregivers of young children with T1D and in adolescents with T1D.

This position reports to Holly O'Donnell, PhD. Dr. O'Donnell is a licensed clinical psychologist and the primary investigator for the T1D Psychology Lab at Barbara Davis Center. Supervision will include training and oversight for the position's responsibilities. Additional supervision will be provided by postdoctoral fellow Paige Trojanowski, PhD.

Examples of Duties Performed

- Assist with and oversee the day-to-day operations of clinical trials and studies
- Obtain study subject's medical history and current medication information, reviews research protocol inclusion/exclusion criteria, and confirms eligibility of subject to participate in clinical trial
- Perform informed consent process or ensures that the informed consent process has occurred, is properly documented, and that informed consent form documents are filed as required
- Interview prospective subjects for a variety of research clinical trials. Educate potential subjects on the details of the studies through phone contacts and personal interviews
- Schedule subject participation in research clinical trial, coordinating availability of necessary space, and clinical research support (e.g., physician, nurse practitioner, laboratory, radiology, pharmacy)
- Collect, code, and analyze data obtained from research in an accurate and timely manner
- Adhere to research regulatory standards
- Maintain detailed records of studies to ensure compliance with requirements of the Food and Drug Administration (FDA), study protocols, department, hospital/clinical standard operating procedures and other regulatory guidelines
 - Managing documentation for Institutional Review Board (IRB)
 - Implementing and maintaining subject tracking database.
- Participate in subject recruitment efforts, including communicating with patients expressing an interest and all pre-screening/screening activities
- Ensure that the necessary supplies and equipment for studies are in stock and in working order

Additional Examples of Duties Performed:

- Participate in study meetings and trainings as required
- Use of Electronic Medical Record (Epic).
- Develop research protocols and informed consents in collaboration with Principal Investigator (PI).
- Coordinating with study coordinators at collaborating sites.

This description is a summary only and is describing the general level of work being performed, it is not intended to be all-inclusive. The duties of this position may change from time to time and/or based on business need. We reserve the right to add or delete duties and responsibilities at the discretion of the supervisor and/or hiring authority.

Salary and Benefits

The salary range (*or hiring range*) for this position has been established at \$44,403 to \$56,481.

The salary of the finalist(s) selected for this role will be set based on a variety of factors, including but not limited to, internal equity, experience, education, specialty and training.

The above salary range (*or hiring range*) represents the University's good faith and reasonable estimate of the range of possible compensation at the time of posting.

This position is not eligible for overtime compensation.

Your total compensation goes beyond the number on your paycheck. The University of Colorado provides generous leave, health plans and retirement contributions that add to your bottom line.

Benefits: <https://www.cu.edu/employee-services/benefits>

Total Compensation Calculator: <http://www.cu.edu/node/153125>

Diversity and Equity

The University will provide reasonable accommodations to applicants with disabilities throughout the employment application process. To request an accommodation pursuant to the Americans with Disabilities Act, please contact the Human Resources ADA Coordinator at hr.adacoordinator@ucdenver.edu.

The University of Colorado Denver | Anschutz Medical Campus is committed to recruiting and supporting a diverse student body, faculty and administrative staff. The university strives to promote a culture of inclusiveness, respect, communication and understanding. We encourage applications from women, ethnic minorities, persons with disabilities and all veterans. The University of Colorado is committed to diversity and equality in education and employment.

The University of Colorado Denver | Anschutz Medical Campus is dedicated to ensuring a safe and secure environment for our faculty, staff, students and visitors. To assist in achieving that goal, we conduct background investigations for all prospective employees.

Qualifications

Minimum Qualifications

- Bachelor's degree in any field
 - A combination of education and related technical/paraprofessional experience may be substituted for the bachelor's degree on a year for year basis

Required: Applicants must meet minimum qualifications at the time of hire.

Preferred Qualifications

- Bachelor's degree in science or health related field
- Clinical research or related experience

- Experience with electronic data capture systems (e.g. EMR or EHR and data management systems)

Competencies, Knowledge, Skills, and Abilities

- Knowledge and understanding of federal regulations and Good Clinical Practice (GCP)
- Ability to communicate effectively, both in writing and orally
- Ability to establish and maintain effective working relationships with employees at all levels throughout the institution
- Outstanding customer service skills
- Demonstrated commitment and leadership ability to advance diversity and inclusion

Conditions of Employment

Must be willing and able to work occasional weekend/evening hours to accommodate research participant's schedules.

Special Instructions to Applicants: Application Deadline: Applications are accepted electronically ONLY at www.cu.edu/cu-careers. Review of applications will begin May 15, 2022, and will continue until the position is filled. Candidates will be responsible for travel expenses related to the interview process and any relocation expenses, if applicable Application Materials Required: Cover Letter, Resume/CV, List of References Application Materials Instructions: Required Application Materials: To apply, please visit: <http://www.cu.edu/cu-careers> and attach: 1. A letter of application which specifically addresses the job requirements and outlines qualifications 2. A current CV/resume 3. List of three to five professional references (we will notify you prior to contacting both on and off-list references) Questions should be directed to: Holly O'Donnell, PhD | holly.odonnell@cuanschutz.edu

Job Category

: Research Services

Primary Location

: Aurora

Department: U0001 -- DENVER & ANSCHUTZ MED CAMPUS - 21770 - SOM-BDC
Pediatric

Schedule

: Full-time

Posting Date

: May 3, 2022

Unposting Date

: Ongoing

Posting Contact Name: Holly O'Donnell, PhD

Posting Contact Email: holly.odonnell@cuanschutz.edu

Position Number: 00796185