WINTER TERM 2023 COURSE PROPOSAL FORM
For New and Returning Faculty
Submit electronically to Diane Burnham (dburnham@middlebury.edu)
Deadline: Current Faculty: April 8, 2022
New and Returning Faculty: September 16, 2022

Instructor's Name(s)	
Department Code	
Course Number	
Course Title	
30 Character Title *Includes spaces and punctuation, this title will appear on the transcript	
Maximum Enrollment: *22 for regular course *15 for studio art course *12 for college writing *18 for language course (per instructor) *38 for team-taught course	

About the Course

1. <u>Course Description</u>: Exact catalog copy of no more than 120 words describing goals of course, subjects covered, approach to subject matter, sources to be used, etc. **(Prerequisites: for WT courses, generally none)**

   - *The Curriculum Committee suggests using serial commas, and to replace phrases such as* ***"This course will"*** *with phrases,* ***"In this course we will…"***

2. **Has this course been offered before?** If so, when, and with what enrollment?

Is this a College Writing Course?
If yes, also submit a copy of this proposal to Catharine Wright (cwwright@middlebury.edu) for her review of the CW designation.

3. What written work or assignments will the students be expected to complete, and how will this work be graded? (Courses are graded A-F; if you think pass/fail would be preferable, explain why).

4. Whenever possible, include course readings in the description, and include below any additional sources that will be used which are not necessary for the course description. If this course involves screenings, please list films.

5. Does this course require distribution tags? If so, select no more than two from the following categories (refer to descriptions below): **LIT, ART, PHL, HIS, SCI, DED, SOC, LNG**
   - Please note that final approval of distribution credits rests with the Curriculum Committee.

6. Does this course require Cultures/Civilizations tags? If so select one from each of the following categories (refer to descriptions below):
   For students who entered prior to Fall 2017: NOR, AAL, EUR, CMP
   For Students who entered in Fall 2017 or later: SOA, NOA, MDE, SAF, EUR, AMR, CMP
   - Two tags can be used for new system if one of the tags is CMP)
   - Please note that final approval of distribution credits rests with the Curriculum Committee.

7. What departmental and/or program requirements (including any department- or program-specific category requirements), if any, will this course count towards?

8. <mark>**Will this course be cross-listed?**</mark> If so which department(s)? (Chairs of both departments/programs must approve cross listings. Please ask chair(s) to email course approval to D. Burnham).

9. <mark>Has this proposal been reviewed by your Dept. Chair or Program Director?</mark>

New as of 2019

11 The curriculum committee tries to consider newly proposed courses in the context of existing courses – both because modestly intersecting courses can provide opportunities for collaboration and synergy, and because overly intersecting courses can sometimes result in diminished enrollments. As the curriculum has expanded, it has become more difficult for the committee to identify existing courses with which a newly proposed course might intersect. We are therefore enlisting your help in narrowing our search for such courses. Are you aware of any similar courses, past or current? In what other areas of the curriculum could you envision a course being offered that is similar in content or in sources/texts to the proposed course?

Budget Needs

12 What expenses, beyond students' purchase of course materials, will be incurred by this course? (e.g. film/video rentals, software acquisition, visiting lecturers, field trips). <u>Please be as specific as possible</u>.

> ### *For Studio Art Courses:*
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> a. For a studio art course, please include a detailed list of supplies necessary for the course along with cost of each item. <u>Please be as specific as possible</u>.
>
> b. If students will be expected to purchase materials or supplies for your course, include a list of supplies necessary along with the total cost of the item(s) (please be specific). ***Include, at the end of your course description, the following information: "Each student will be required to purchase (fill in material needs) costing approximately (fill in total amount of supplies student will be expected to purchase on their own)."***

Academic Categories
a. Literature (LIT)
b. The Arts (ART)
c. Philosophical and Religious Studies (PHL)
d. Historical Studies (HIS)
e. Physical and Life Sciences (SCI)
f. Deductive Reasoning and Analytical Processes (DED)
g. Social Analysis (SOC)
h. Foreign Language (LNG)

Cultures and Civilizations Requirement

For students who entered prior to Fall 2017
a. AAL: courses that focus on some aspect of the cultures and civilizations of Africa, Asia, Latin America, the Middle East, and the Caribbean.
b. CMP: courses that focus on the process of comparison between and among cultures and civilizations, or courses that focus on the identity and experience of separable groups within cultures and civilizations.
c. EUR: courses that focus on some aspect of European cultures and civilizations.
d. NOR: courses that focus on some aspect of the cultures and civilizations of northern America (United States and Canada)

For Students who entered the College in Fall 2017 or later:

a. SOA: South and Southeast Asia, including the Pacific
b. NOA: North Asia including China, Korea, Japan and Asian Steppes
c. MDE: Middle East and North Africa
d. SAF: Sub-Saharan Africa
e. EUR: Europe
f. AMR: the Americas
g. CMP courses that focus on the process of comparison between and among cultures and civilizations, or courses that focus on the identity and experience of separable groups within cultures and civilizations.