

## **Banner 9 (MIIS)**

Begin by navigating to Banner 9:

<https://reg-prod.ec.middlebury.edu/StudentRegistrationSsb/ssb/registration>

We recommend using Firefox on either your Mac or PC. Your login credentials are your Middlebury Institute email and password.

***To protect your privacy, always exit and close your browser after each use.***

**Log in to Banner 9. Your login credentials are your Middlebury email and Password if prompted. Please contact the Help Desk with any log in issues (802)443-2200.**

The image shows the Banner 9 login interface. On the left, the 'Sign in' section has a field for 'Email, phone, or Skype' with a callout box labeled 'Enter Middlebury Email' pointing to it. Below this field are links for 'Can't access your account?' and 'Sign-in options', and 'Back' and 'Next' buttons. On the right, the 'Enter password' section shows an email address 'mmiddleb@middlebury.edu' and a password field with a callout box labeled 'Enter Password' pointing to it. Below the password field are links for 'Forgot my password' and a 'Sign in' button.

The following is a brief introduction to the most used links contained on the Banner 9 web registration interface.

The image shows the Banner 9 Registration interface. At the top, there is a navigation bar with 'Student' and 'Registration' links. Below this is a section titled 'Registration'. A header bar asks 'What would you like to do?'. Below this, there are six cards with icons and links:

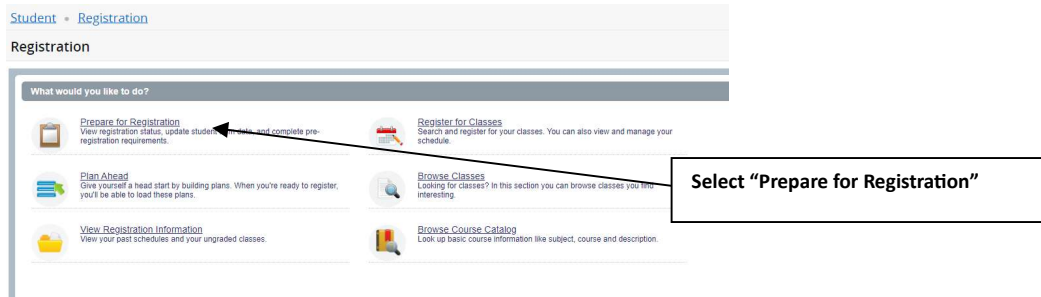
- Prepare for Registration**: View registration status, update student term data, and complete pre-registration requirements.
- Plan Ahead**: Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
- View Registration Information**: View your past schedules and your ungraded classes.
- Register for Classes**: Search and register for your classes. You can also view and manage your schedule.
- Browse Classes**: Looking for classes? In this section you can browse classes you find interesting.
- Browse Course Catalog**: Look up basic course information like subject, course and description.

1. **Prepare for Registration:** View Registration time ticket, holds, Curriculum information, Academic and Student status and earned hours.
2. **Plan Ahead:** Build plans for an upcoming semester to assist in course selection and registration.
3. **View Registration Information:** View current and Past schedules.
4. **Register for Classes:** Use this link to register for classes, either by CRN or by plan.
5. **Browse Classes:** Browse Classes specific to Middlebury Institute using advanced search parameter.

**Browse Course Catalog, not typically used**

## Prepare for Registration

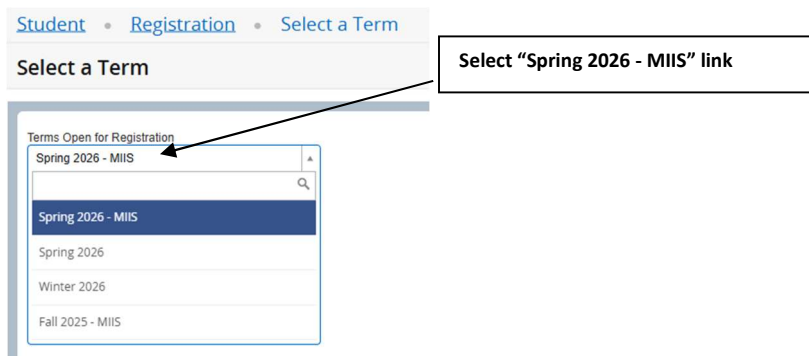
1. Access “Prepare for Registration” to view Student Registration Time Ticket, Holds and Overrides:



2. Log in to Banner 9 if prompted. Your login credentials are your Middlebury Institute email and password.



3. Select the appropriate term by clicking on the drop down box and highlight the “Spring 2026 – MIIS” link:



Then Select “Continue”

[Student](#) • [Registration](#) • [Select a Term](#)

## Select a Term

Terms Open for Registration

Spring 2026 - MIIS

Continue

Select "Continue"

### 4. Pertinent information such as Student and Academic Status, Holds, web registration Time Ticket and Overrides will be displayed here.

## Prepare for Registration

### Registration Status

Term: Spring 2026 - MIIS

✓ Your Student Status permits registration.

✓ Your academic status permits registration.

⚠ You have holds which prevent registration.

Emergency Contact - MIIS

From Date: 11/14/2025

To Date: 12/31/2099

Processes Affected: Registration

ⓘ Time tickets allow registration at this time. Please register within these times: 11/10/2025 10:00 AM - 05/15/2026 10:00 AM

### Permit Override

ⓘ You have received a Permit Override for CRN 22261, FRLA8391 (Act/Soc.Movements 20th-21stCentu), type: Faculty Approval

### Earned Hours

ⓘ You have Earned Hours for Level: Graduate, Institution Hours: 10, Transfer Hours: 0

ⓘ You have Earned Hours for Level: Undergraduate, Institution Hours: 24, Transfer Hours: 6

Student and Academic Status

Holds, if applicable

Registration time  
ticket

Overrides applied

### Primary Curriculum

Level: Undergraduate

College: Undergraduate

Degree: Bachelor of Arts

Program: Bachelor of Arts

Campus: Main

Catalog Term: Fall 2025

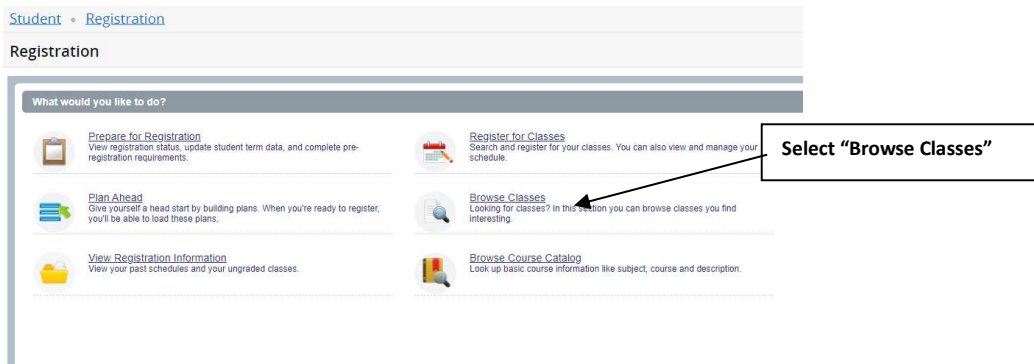
Admit Term: Summer 2025 - BLSE

Major: History

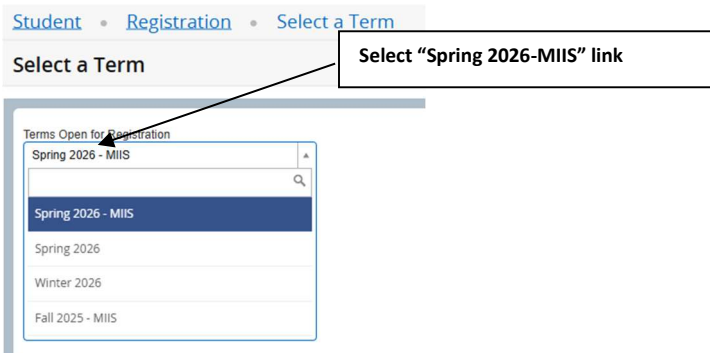
Department: History

## Browse Classes

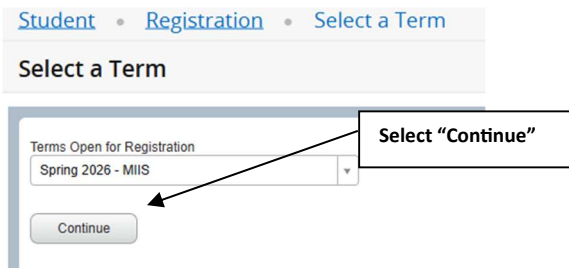
1. Once you have successfully logged in, you can use Banner 9 to search for courses, using the Browse Classes Tool.
2. Select “Browse Classes”



3. Select the appropriate term by clicking on the drop down box and highlight the “Fall 2025 – MIIS” link:



Then Select “Continue”



4. Clicking in the “Subject” search box will return a listing of Programs offered at MIIS:

Student • Registration • Select a Term • Browse Classes

**Browse Classes**

Enter Your Search Criteria  
Term: Spring 2026 - MIIS

Subject:

Course Number:

Keyword:

Instructional Methods:

Click in Subject Search Box

Scroll through Programs and select

5. Scroll through Listing of current courses and select:

Student • Registration • Select a Term • Browse Classes

**Browse Classes**

Search Results — 19 Classes  
Term: Spring 2026 - MIIS Subject: Global Governance, Policy, Dev

Subject	Course Num	Title	Section	Hours	CRN	Instructor	Meeting Times	Reserved Seats	Status	Schedule Type	Attribu
GGPD	8500	Policy & Data Analytics	A	3	22566	Fernando DePaola (Prim...	S M T W T F S 08:00 AM - 09:30 AM Type: Class E		30 of 30 seats re... 50 of 50 waitlist s...	Lecture	
GGPD	8504	Rhodes, OHI & SDGs Journey	A	3	22665	Carlynn Meyer Shane Jacobs (Primary)	S M T W T F S - Type: Class Building: MIIS Field		15 of 15 seats re...	Lecture	
GGPD	8505	Conflict/Transit in South Africa	A	3	22667	Yutiva Khan Anne Campbell (Primary)	S M T W T F S - Type: Class Building: MIIS Field		15 of 15 seats re...	Lecture	
GGPD	8506	Intl Politics & Development	A	3	22567	William Ampofo (Primary)	S M T W T F S 10:00 AM - 11:30 AM Type: Class E		30 of 30 seats re...	Lecture	
GGPD	8519	Org. Development & Leaders	A	3	22577	Mahabhat Rainyzaeva (P...	S M T W T F S 04:00 PM - 05:50 PM Type: Class I		30 of 30 seats re... 50 of 50 waitlist s...	Lecture	
GGPD	8521	International Finance	A	3	22626	Robert Rogovsky (Primary)	S M T W T F S 08:00 AM - 09:30 AM Type: Class E		40 of 40 seats re... 50 of 50 waitlist s...	Lecture	
GGPD	8531	Intl Econ & Applied Analysis	A	3	22627	Robert Rogovsky (Primary)	S M T W T F S 12:00 PM - 01:30 PM Type: Class I		25 of 25 seats re... 50 of 50 waitlist s...	Lecture	
GGPD	8539	Imp/Exp&Trade Law Compl	A	2	22628	Warren Small (Primary)	S M T W T F S 08:00 AM - 09:30 AM Type: Class E		25 of 25 seats re... 50 of 50 waitlist s...	Lecture	
GGPD	8565	Intro to Network Analysis	A	3	22568	Philip Mureby (Primary)	S M T W T F S 10:00 AM - 11:30 AM Type: Class E		30 of 30 seats re... 50 of 50 waitlist s...	Lecture	
GGPD	8570	Program Management & Anal	A	3	22578	Scott Pulizzi (Primary)	S M T W T F S 12:00 PM - 01:30 PM Type: Class I		30 of 30 seats re... 50 of 50 waitlist s...	Lecture	

Page 1 of 2 | 10 Per Page

Scroll through Courses and select title for course details

6. Course details such as Description, Restrictions and Pre-requisites can be viewed by clicking on appropriate tabs:

**Browse Classes**

Search Results — 19 Classes  
Term: Spring 2026 - MIIS Subject: Global Governance, Policy, Dev

Class Details for Imp/Exp&Trade Law Compliance Global Governance, Policy, De...

Class Details

Course Description

Attributes

Restrictions

Enrollment/Meeting Times

Prerequisites

Cross Listed Courses

Linked Sections

Fees

Catalog

Details, Restrictions, Pre-requisite, etc viewed by clicking on tabs

7. Make note of Subject, Course number, CRN, meeting times and seat availability for Web Registration or Plan Ahead purposes:

Student • Registration • Select a Term • Browse Classes

Browse Classes

Search Results — 19 Classes  
Term: Spring 2026 - MIIS Subject: Global Governance, Policy, Dev

Subject	Course Num	Title	Section	Hours	CRN	Instructor	Meeting Times	Reserved Seats	Status
GOPO	8500	Policy & Data Analytics	A	3	25966	Estimote DeFazio (Prim...	5 10 12 3 5 8:00 AM - 9:30 AM Type: Class E	30 of 30 seats re...	
GOPO	8504	Rhetoric, GRIHA & SDGs Journey	A	3	25965	Caroline Meyer (Primary)	5 10 12 3 5 8:00 AM - 9:30 AM Type: Class E	30 of 30 seats re...	
GOPO	8505	Civilization in South Africa	A	3	25967	Yasmin Khan (Primary)	5 10 12 3 5 8:00 AM - 9:30 AM Type: Class E	30 of 30 seats re...	
GOPO	8506	Intl Politics & Development	A	3	25967	William Aronson (Primary)	5 10 12 3 5 10:00 AM - 11:30 AM Type: Class E	30 of 30 seats re...	
GOPO	8519	Dev. Development & Leaders	A	3	25977	Mahabul Ramnarayan (P...	5 10 12 3 5 9:00 PM - 9:50 PM Type: Class E	30 of 30 seats re...	Lecture
GOPO	8521	International Finance	A	3	25926	Robert Rozovsky (Primary)	5 10 12 3 5 9:00 AM - 9:30 AM Type: Class E	40 of 40 seats re...	Lecture
GOPO	8531	Intl Econ & Applied Analysis	A	3	25927	Robert Rozovsky (Primary)	5 10 12 3 5 12:00 PM - 01:30 PM Type: Class E	25 of 25 seats re...	Lecture
GOPO	8539	Intl Econ & Trade Law Council	A	2	25928	William Small (Primary)	5 10 12 3 5 9:00 AM - 9:30 AM Type: Class E	25 of 25 seats re...	Lecture
GOPO	8565	Intro to Network Analysis	A	3	25968	Charles Murdock (Primary)	5 10 12 3 5 10:00 AM - 11:30 AM Type: Class E	30 of 30 seats re...	Lecture
GOPO	8570	Program Management & Anal	A	3	25978	Scott Palazzi (Primary)	5 10 12 3 5 12:00 PM - 01:30 PM Type: Class E	30 of 30 seats re...	Lecture

Page 1 of 2 10 Per Page

Record Subject, Number, CRN, meeting times and seat availability for Web Reg and Plan Ahead purposes.

8. You can also reference the MIIS 2026 Course Schedule [https://generalssb-pntr.ec.middlebury.edu/BannerExtensibility/customPage/page/courseSchedule?p\\_term=202628](https://generalssb-pntr.ec.middlebury.edu/BannerExtensibility/customPage/page/courseSchedule?p_term=202628) to browse available courses:

## Course Schedule

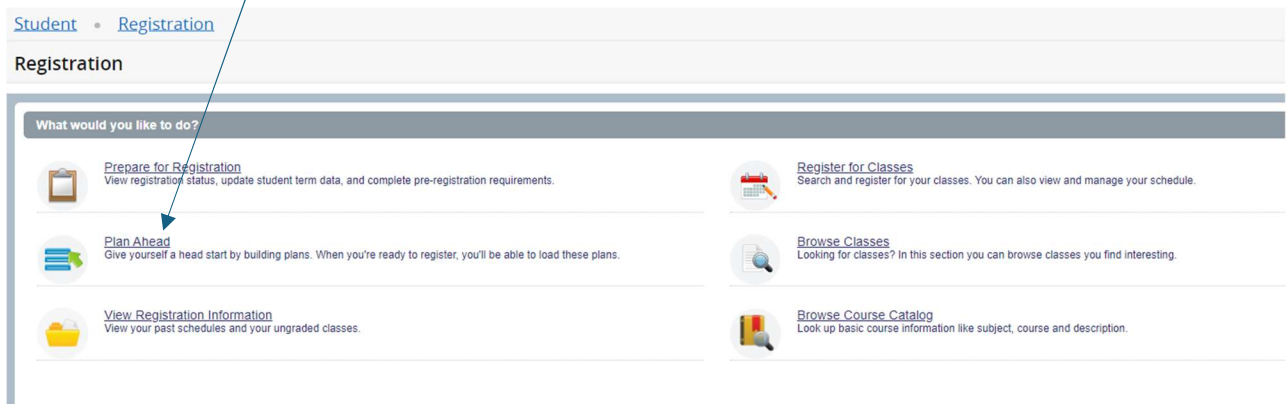
Term	Spring 2026 - MIIS
Department	Select

# Plan Ahead

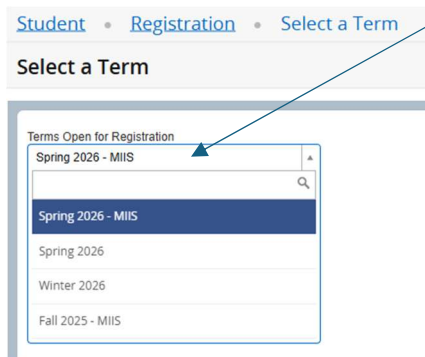
## Features of Plan Ahead

- Students can build up to 5 plans before access to registration begins.
- When registration begins, students can use their plans to quickly enroll.
- Students who register from a plan no longer need to type in CRNs.

### 1. Select “Plan Ahead”



### 2. Choose appropriate term “Spring 2026-MIIS”





3. Press **“Continue”**

The screenshot shows a breadcrumb trail: [Student](#) • [Registration](#) • [Select a Term](#). Below this is a section titled "Select a Term". Underneath, there is a label "Terms Open for Registration" followed by a dropdown menu currently showing "Spring 2026 - MIIS". At the bottom of this section is a button labeled "Continue". A blue arrow points from the "Continue" button in the previous step to this "Continue" button.

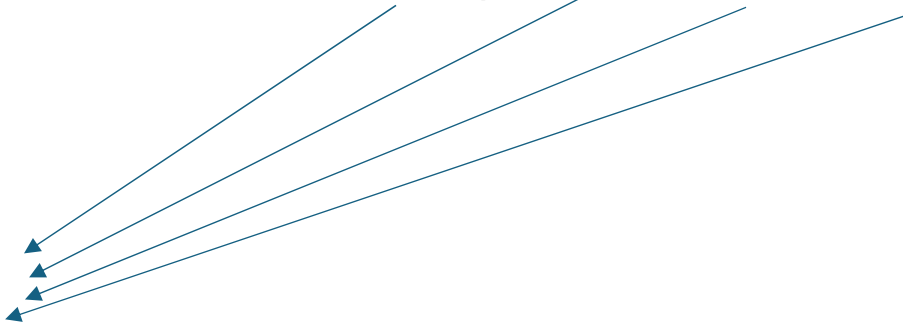
4. Begin process of creating plans by selecting **“Create a New Plan”**

The screenshot shows a breadcrumb trail: [Student](#) • [Registration](#) • [Select a Term](#) • [Select A Plan](#). Below this is a section titled "Select A Plan". Underneath, it says "Plans you have created for this term: 0" and "Term: Spring 2026 - MIIS". It also states "You are allowed a maximum of 5 plans for this term". At the bottom is a button labeled "Create a New Plan". A blue arrow points from the "Create a New Plan" button in the previous step to this "Create a New Plan" button.

5. Enter Subject code of the Department for courses you wish to add to your PLAN (see browsing classes tutorial) and press search, you can also open the Advanced Search link for alternate parameters:

The screenshot shows a section titled "Plan Ahead" with a sub-header "Find Classes". Below this is a form titled "Enter Your Search Criteria" with "Term: Spring 2026 - MIIS". The form has three input fields: "Subject" with the value "GGPD", "Course Number" with the value "Global Governance, Policy, Dev", and "Keyword" which is empty. Below the input fields are buttons for "Search", "Clear", and a link for "Advanced Search". Four blue arrows point from the text in step 5 to the "Subject" field, the "Course Number" field, the "Search" button, and the "Advanced Search" link.

6. Click on **title** to view **course description, Attributes, Restrictions, Prerequisites** etc...



Student • Registration • Select a Term • Select A Plan • Plan Ahead

Plan Ahead

Find Classes

Search Results — 44 Courses  
Term: Spring 2026 - MHS Subject: Global Governance, Policy, Dev

Title	Subject Description	Course Number	Hours	Description	Course Sections	Add Course
Policy & Data Analytics	Global Governance, Policy, Dev	8500	3	 Introduction to Policy and Data Ana...	<a href="#">Q View Sections</a>	<a href="#">Add Course</a>
					NOT OFFERED FOR TERM	<a href="#">Add Course</a>
					<a href="#">Q View Sections</a>	<a href="#">Add Course</a>
					NOT OFFERED FOR TERM	<a href="#">Add Course</a>
					<a href="#">Q View Sections</a>	<a href="#">Add Course</a>
					NOT OFFERED FOR TERM	<a href="#">Add Course</a>
					<a href="#">Q View Sections</a>	<a href="#">Add Course</a>
					NOT OFFERED FOR TERM	<a href="#">Add Course</a>
					<a href="#">Q View Sections</a>	<a href="#">Add Course</a>
					NOT OFFERED FOR TERM	<a href="#">Add Course</a>
					<a href="#">Q View Sections</a>	<a href="#">Add Course</a>
					NOT OFFERED FOR TERM	<a href="#">Add Course</a>
					<a href="#">Q View Sections</a>	<a href="#">Add Course</a>
					NOT OFFERED FOR TERM	<a href="#">Add Course</a>
					<a href="#">Q View Sections</a>	<a href="#">Add Course</a>
					NOT OFFERED FOR TERM	<a href="#">Add Course</a>

Page 1 of 5 | 10 Per Page Records: 44

7. Select a course clicking on **“View Sections”** Take note of **courses not offered**

**IMPORTANT / DO NOT ADD COURSES TO YOUR PLAN FROM THIS PAGE**

Plan Ahead

Find Classes

Search Results — 44 Courses  
Term: Spring 2026 - MHS Subject: Global Governance, Policy, Dev

Title	Subject Description	Course Number	Hours	Description	Course Sections	Add Course
Policy & Data Analytics	Global Governance, Policy, Dev	8500	3	 Introduction to Policy and Data Ana...	<a href="#">Q View Sections</a>	<a href="#">Add Course</a>
can be re-used	Global Governance, Policy, Dev	8503	3	 	NOT OFFERED FOR TERM	<a href="#">Add Course</a>
Rhetoric, ONH & SDGs Journey	Global Governance, Policy, Dev	8504	2 TO 4	 This Global Course for the UN Sustal...	<a href="#">Q View Sections</a>	<a href="#">Add Course</a>
Critical Thinking in South Africa	Global Governance, Policy, Dev	8505	2 TO 4	 This two-week immersive course, Co...	<a href="#">Q View Sections</a>	<a href="#">Add Course</a>
Intl Politics & Development	Global Governance, Policy, Dev	8506	3	 This course introduces students to th...	<a href="#">Q View Sections</a>	<a href="#">Add Course</a>
Power, Social Change & Crisis	Global Governance, Policy, Dev	8508	3	 Power, Social Change, Organizatio...	NOT OFFERED FOR TERM	<a href="#">Add Course</a>
Intl Trade Policy & Crisis	Global Governance, Policy, Dev	8515	3	 Introduction to International Trade P...	NOT OFFERED FOR TERM	<a href="#">Add Course</a>
Org. Development & Leadership	Global Governance, Policy, Dev	8519	3	 Organizational Development and Le...	<a href="#">Q View Sections</a>	<a href="#">Add Course</a>
International Finance	Global Governance, Policy, Dev	8521	3	 In this course, students will learn to ...	<a href="#">Q View Sections</a>	<a href="#">Add Course</a>
Dev Theory & Practice	Global Governance, Policy, Dev	8529	3	 This course introduces students to t...	NOT OFFERED FOR TERM	<a href="#">Add Course</a>

Page 1 of 5 | 10 Per Page Records: 44

10. The View Sections page indicates if multiple course sections are available as well as **CRN**, **Meeting Times**, **Instructor** and **seat availability**.

Student • Registration • Select a Term • Select A Plan • Plan Ahead

Plan Ahead

Find Classes

Catalog Search Results Search Results — 1 Classes  
Term: Spring 2026 - MHS Subject and Course Number: GGPD8506 Global Governance, Policy, Dev

Subject	Course/Title	Section	Hours	CRN	Instructor	Meeting Times	Reserved Seats	Status	Schedule Type	Attribute	Linked Sections	Add
GGPD	8506 Intl Politics & Development	A	3	22567	William Arnocha (Primary)	S M T W T F S 10:00 AM - 11:30 AM Type: Clas	38 of 38 seats re...	Restriction!	Lecture			<a href="#">Add</a>

Page 1 of 1 | 10 Per Page Records: 1

11. Select **“Add”** to select this course for your plan. Click on **Save Plan** to add course and create your plan.

Student • Registration • Select a Term • Select A Plan • Plan Ahead

Plan Ahead

Find Classes

Catalog Search Results Search Results — 1 Classes  
Term: Spring 2025 - MHS Subject and Course Number: GGPD8505 Global Governance, Policy, Dev

Subject	Course No.	Title	Section	Hours	CRN	Instructor	Meeting Times	Reserved Seats	Status	Schedule Type	Attribute	Linked Sections	Add
GGPD	8505	Int. Politics & Development	A	3	22567	William Jacobus (Primary)	1 10:00 AM - 11:30 AM Type: Lec	30 of 35 seats re...	Restricted	Lecture			Add

Page 1 of 1 Per Page Records: 1

Schedule Details

Class Schedule for Spring 2025 - MHS

Class	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							
9am							
10am							
11am							
12pm							
1pm							
2pm							
3pm							
4pm							
5pm							
6pm							
7pm							
8pm							
9pm							
10pm							
11pm							
12am							

Display or Hide additional registration information using Ctrl + J or V. Use Ctrl + A or C to reset all panels.

Spring 2025 - MHS Unlimited Plan

Title	Details	Hours	CRN	Schedule Ty	Note	Status	Action
Int. Politics & Development	GGPD 8505 A	3	22567	Lecture		Pending	Add

Total Planned Hours: 0

Save Plan

12. You will be prompted to **name** and **save** your plan.

Name Your Plan

Plan Name

Close Save

13. Press “**Catalog Search Results**” to return to the Departmental Page page to select another class.

Plan Ahead

Find Classes

Catalog Search Results Search Results — 1 Classes  
Term: Spring 2025 - MHS Subject and Course Number: GGPD8505 Global Governance, Policy, Dev

Subject	Course No.	Title	Section	Hours	CRN	Instructor	Meeting Times	Reserved Seats	Status	Schedule Type	Attribute	Linked Sections	Add
GGPD	8505	Conflict/Terrorism in South Asia	A	3	22567	Yashvir Khos Anne Campbell (Primary)	1 10:00 AM - 11:30 AM Type: Lec	15 of 15 seats re...	Restricted	Lecture			Add

Page 1 of 1 Per Page Records: 1

14. To select a class from a different Department (if allowed) select Search Again

15. Begin search process again by pressing **clear** and entering another **subject** code and **number**.

16. Continue process until your plan is full, you can view and edit your saved plans at any time by selecting the **“Plan Ahead”** link on the main page, choosing the appropriate term **“Spring 2026-MIIS”** and pressing **“Continue”**

[Student](#)
[Registration](#)
[Select a Term](#)
[Select A Plan](#)

## Select A Plan

### Plans you have created for this term: 1

Term: Spring 2026 - MHS

You are allowed a maximum of 5 plans for this term.

Create a New Plan

Plan: Plan A
 Created by: You
 Preferred

Delete
Edit

Title	Details	Hours	CRN	Schedule Type	Instructor	Grade Mode	Note
<a href="#">Rhylan: GNH &amp; SDGs Journey</a>	GGPD 8504, A	3	22655	Lecture	<a href="#">Sharad Joshi</a> (Primary) <a href="#">Carolin Meyer</a>	Pass/Fail	
<a href="#">Int'l Politics &amp; Development</a>	GGPD 8506, A	3	22567	Lecture	<a href="#">William Anocha</a> (Primary)	Standard MHS	
<a href="#">Policy &amp; Data Analytics</a>	GGPD 8500, A	3	22566	Lecture	<a href="#">Fernando DePaolis</a> (Primary)	Standard MHS	
Total Planned Hours: 9							Records: 3

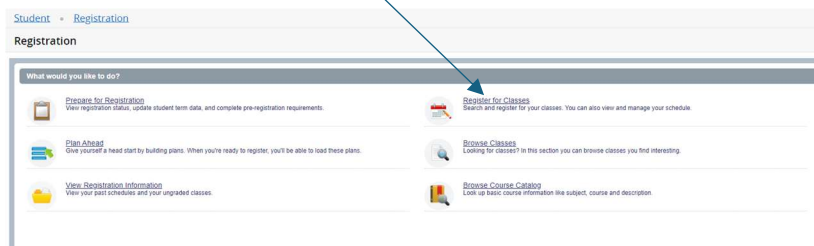
## **Registration**

On the day of registration, students can choose to register from a plan created using the Plan Ahead feature or using CRNs.

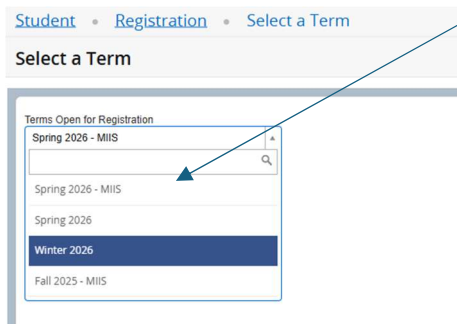
## Register from Plan Ahead

### AT TIME OF REGISTRATION

1. Click on “**Register for Classes**” link



- Select Appropriate term “**Spring 2026-MIIS**” and press “**Continue**”



2. Click on “Plans” tab

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

### Register for Classes

**Find Classes** | Enter CRNs | **Plans** | Schedule and Options

**Enter Your Search Criteria** ⓘ

Term: Fall 2024 - MIIIS

Subject

Course Number

Keyword

Instructional Methods

[Advanced Search](#)

3. Select the “Add All” button to enroll

**Register for Classes**

[Find Classes](#) | [Enter CRNs](#) | **Plans** | [Schedule and Options](#)

**Register from a plan.**

Term: Spring 2026 - MIIIS

Plan: Plan A Created by: You (Preferred)

Title	Details	Hours	CRN	Schedule Type	Instructor	Grade Mode	Note	Course Sections	Add
<a href="#">Bhutan: GHI &amp; SDGs Journey</a>	GGPD 8504, A	3	22695	Lecture	<a href="#">Shirad Joshi</a> (Primary) <a href="#">Carolin Meyer</a>	Pass/Fail		<input type="button" value="View Sections"/>	<input type="button" value="Add"/>
<a href="#">Policy &amp; Data Analytics</a>	GGPD 8500, A	3	22596	Lecture	<a href="#">Fernando DePaulis</a> (Primary)	Standard MIIIS		<input type="button" value="View Sections"/>	<input type="button" value="Add"/>
<a href="#">Int'l Politics &amp; Development</a>	GGPD 8506, A	3	22567	Lecture	<a href="#">William Anocha</a> (Primary)	Standard MIIIS		<input type="button" value="View Sections"/>	<input type="button" value="Add"/>

Records:

4. View the Summary pane to ensure courses have populated properly.

- Note “**Pending**” and “**Registered**” Status, then click “**Submit**”

**Register for Classes**

Find Classes Enter CRNs **Plans** Schedule and Options

**Register from a plan.**  
Term: Spring 2026 - MHS

Plan: Plan A

Created by: You (Preferred) **Add All**

Title	Details	Hours	CRN	Schedule Type	Instructor	Grade Mode	Note	Course Sections	Add
Bhutan, GNH & SDGs Journey	GGPD 8504, A	3	22665	Lecture	Sharad Joshi (Primary) Caroline Meyer	Pass/Fail		<a href="#">View Sections</a>	<b>Add</b>
Policy & Data Analytics	GGPD 8500, A	3	22566	Lecture	Fernando DePaolis (Primary)	Standard MHS		<a href="#">View Sections</a>	<b>Add</b>
Intl Politics & Development	GGPD 8506, A	3	22567	Lecture	William Amosha (Primary)	Standard MHS		<a href="#">View Sections</a>	<b>Add</b>

Records: 3

**Schedule** **Schedule Details**

Class Schedule for Spring 2026 - MHS

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am		Policy & Data Analytics		Policy & Data Analytics			
9am							
10am		Intl Politics & Development		Intl Politics & Development			
11am							

Summary

Title	Details	Hours	CRN	Schedule Type	Status	Action
Intl Politics & Development	GGPD 8506, A	3	22567	Lecture	Pending	**Registered**
Policy & Data Analytics	GGPD 8500, A	3	22566	Lecture	Pending	**Registered**
Bhutan, GNH & SDGs Journey	GGPD 8504, A	3	22665	Lecture	Pending	**Registered**

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 0

**Submit**

5. To add classes from a second plan. Expand the plan:

**Register for Classes**

Find Classes Enter CRNs **Plans** Schedule and Options

**Register from a plan.**  
Term: Spring 2026 - MHS

Plan: Plan A

Created by: You (Preferred) **Add All**

Title	Details	Hours	CRN	Schedule Type	Instructor	Grade Mode	Note	Course Sections	Add
Bhutan, GNH & SDGs Journey	GGPD 8504, A	3	22665	Lecture	Sharad Joshi (Primary) Caroline Meyer	Pass/Fail		<a href="#">View Sections</a>	<b>Add</b>
Policy & Data Analytics	GGPD 8500, A	3	22566	Lecture	Fernando DePaolis (Primary)	Standard MHS		<a href="#">View Sections</a>	<b>Add</b>
Intl Politics & Development	GGPD 8506, A	3	22567	Lecture	William Amosha (Primary)	Standard MHS		<a href="#">View Sections</a>	<b>Add</b>

Records: 3

Plan: Plan B

Created by: You **Add All**

6. To add courses from a second plan click “**Add All**” from your second plan, newly added courses appear with “**Pending**” in the status column. Press **submit**.



## Register for Classes

Find Classes Enter CRNs **Plans** Schedule and Options

Title	Details	Hours	CRN	Schedule Type	Instructor	Grade Mode	Note	Course Sections	Add
Bhutan: GNH & SDGs Journey	GGPD 8504, A	3	22665	Lecture	Shirad Joshi (Primary) Caroline Meyer	Pass/Fail		<a href="#">Q View Sections</a>	<a href="#">Add</a>
Policy & Data Analytics	GGPD 8500, A	3	22566	Lecture	Fernando DePaulis (Primary)	Standard MHS		<a href="#">Q View Sections</a>	<a href="#">Add</a>
Intl Politics & Development	GGPD 8506, A	3	22567	Lecture	William Anocha (Primary)	Standard MHS		<a href="#">Q View Sections</a>	<a href="#">Add</a>

Records: 3

Plan: Plan B Created by: You [Add All](#)

Title	Details	Hours	CRN	Schedule Type	Instructor	Grade Mode	Note	Course Sections	Add
Intro to Network Analysis	GGPD 8565, A	3	22568	Lecture	Philip Murphy (Primary)	Standard MHS		<a href="#">Q View Sections</a>	<a href="#">Add</a>
International Finance	GGPD 8521, A	3	22626	Lecture	Robert Roposchke (Primary)	Standard MHS		<a href="#">Q View Sections</a>	<a href="#">Add</a>

Records: 2

---

**Schedule** **Summary**

Class Schedule for Spring 2026 - MHS

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am		Intl Politics & Development		Intl Politics & Development			
9am							
10am		Intl Politics & Development	Intro to Network Analysis	Intl Politics & Development	Intro to Network Analysis		

Display or hide additional registration information using Ctrl + Alt + V. Use Ctrl + Alt + C to reset all panels.

Title	Details	Hours	CRN	Schedule Type	Status	Action
Intl Politics & Development	GGPD 8506, A	3	22567	Lecture	Pending	<a href="#">Registered</a>
Policy & Data Analytics	GGPD 8500, A	3	22566	Lecture	Pending	<a href="#">Registered</a>
Bhutan: GNH & SDGs Journey	GGPD 8504, A	3	22665	Lecture	Pending	<a href="#">Registered</a>
International Finance	GGPD 8521, A	3	22626	Lecture	Pending	<a href="#">Registered</a>
Intro to Network Analysis	GGPD 8565, A	3	22568	Lecture	Pending	<a href="#">Registered</a>

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 0

## Register using CRNs

- Once you have successfully logged in and noted the CRNs of the courses in which you wish to enroll using the "Browse Classes" feature or accessing the Course Schedule, all course restrictions and pre-requisites have been researched and addressed, you can use Banner 9 to Register for courses.

- Click on **"Enter CRNs"** tab

Register for Classes

Find Classes **Enter CRNs** Plans Schedule and Options

Enter Course Reference Numbers (CRNs) to Register

Term: Fall 2023

CRN

[+ Add Another CRN](#) [Add to Summary](#)

Select "Enter CRNs" tab

3. Begin **entering CRNs**, use **+Add Another CRN** to expand CRN entry boxes. Click **Add to Summary** when data entry is complete

Register for Classes

Find Classes **Enter CRNs** Plans Schedule and Options

Enter Course Reference Numbers (CRNs) to Register

Term: Spring 2026 - MIIS

CRN  Int'l Politics & Development GGPD 8506, A

CRN  Policy & Data Analytics GGPD 8500, A

CRN  Bhutan: GNH & SDGs Journey GGPD 8504, A

CRN

[+ Add Another CRN](#) [Add to Summary](#)

4. The **Summary Panel** will populate with selected courses in **"Pending"** Status. Press **submit**:

## Register for Classes

Find Classes **Enter CRNs** Plans Schedule and Options

Enter Course Reference Numbers (CRNs) to Register  
Term: Spring 2026 - MHS

CRN   
[+ Add Another CRN](#) [Add to Summary](#)

Schedule

Schedule Details

Class Schedule for Spring 2026 - MHS

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
4pm							
5pm							
6pm							
7pm							
8pm							
9pm							

0pm  
Panels

Summary

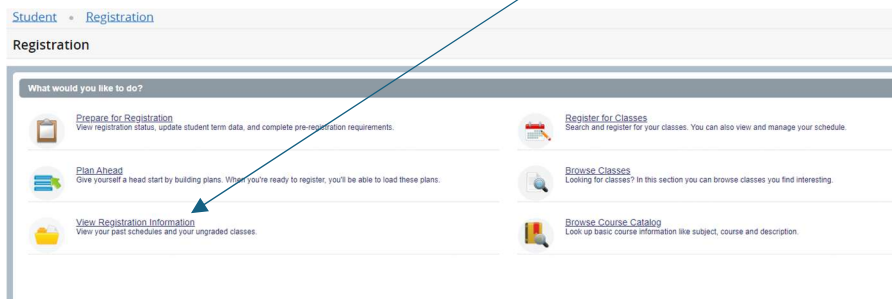
Title	Details	Hours	CRN	Schedule Type	Status	Action
<i>Rhetoric, Genre &amp; Social Journey</i>	GGPD 8504, A	3	22665	Lecture	Pending	**Registered**
<i>Policy &amp; Data Analysis</i>	GGPD 8500, A	3	22566	Lecture	Pending	**Registered**
<i>Int'l Politics &amp; Development</i>	GGPD 8506, A	3	22567	Lecture	Pending	**Registered**

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 0

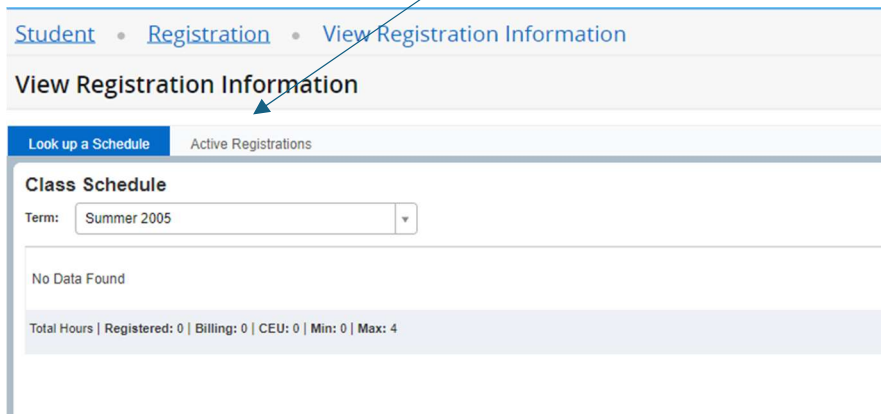
Submit

**View Active Schedule**

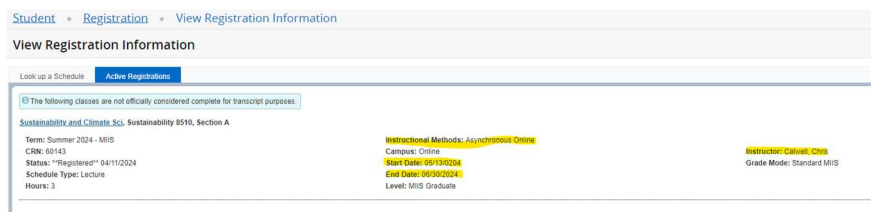
1. From the [Banner 9](#) Landing Page, select “**View Registration Information**”



2. Click on the “Active Registrations” Tab



3. View class enrollment information such as Start and End date, Instructional Method and assigned Instructor



## Troubleshooting errors and waitlisting

5. Registration errors including affected course and CRN will appear in the upper right hand corner of the Web Registration Interface and must be addressed. Successful enrollment in a class is indicated by the status changing from “Pending” to green highlighted “Registered”

The screenshot shows the 'Register for Classes' page. At the top, a green banner indicates 'Save Successful'. Below this, two red error messages are displayed: 'IEMG 8598 CRN 90358: Faculty Approval Required' and 'TIFR 8501 CRN 90095: Closed - 0 Waitlisted'. A text box explains that these messages include the course and CRN and must be addressed by clicking submit a second time. The main area shows a 'Class Schedule for Fall 2023 - MIIS' with a grid of days and times. A 'Summary' table on the right lists courses with their status: 'Intro to Intern. into E...' is 'Errors Prevented', 'Intro Spght Trans to...' is 'Registered', and 'Intl Education Direct...' is 'Errors Prevented'. A 'Submit' button is at the bottom right.

**Save Successful**

**Register for Classes**

Find Classes | **Enter CRNs** | Schedule and Options

**Enter Course Reference Numbers (CRNs) to Register**  
Term: Fall 2023 - MIIS

CRN

[Add Another CRN](#) [Add to Summary](#)

**Summary**

Title	Course	CRN	Section	Type	Status	Action
Intro to Intern. into E...	TIFR 8501, A	2	90095	Lecture	Errors Prevented	Remove
Intro Spght Trans to...	TIFR 8513, A	1	91880	Lecture	Registered	None
Intl Education Direct...	IEMG 859...	1	90358	Directed St...	Errors Prevented	Remove

Total Hours | Registered: 1 | Billing: 1 | CEU: 0 | Min: 0 | Max: 999,999,999

[Submit](#)

6. To Waitlist in a course that is overenrolled. Select drop down box next to Course in error and select waitlist.

The screenshot shows the 'Register for Classes' page. A red error message at the top indicates 'TIFR 8501 CRN 90095: Closed - 0 Waitlisted'. A text box explains that this message indicates the course is closed and a waitlist has started. Another text box instructs the user to select the drop down box next to the course in the error and click on 'Wait Listed', then click submit. The 'Summary' table shows the course 'Intro to Intern. into E...' with a status of 'Errors Prevented' and a 'Wait Listed' button next to it. The 'Submit' button is at the bottom right.

**Register for Classes**

**Summary**

Title	Course	CRN	Section	Type	Status	Action
Intro to Intern. into E...	TIFR 8513, A	1	91880	Lecture	Registered	None
Intro to Intern. into E...	TIFR 8501, A	2	90095	Lecture	Errors Prevented	Wait Listed Remove **Registered** Wait Listed

Total Hours | Registered: 1 | Billing: 1 | CEU: 0 | Min: 0 | Max: 999,999,999

[Submit](#)

7. Successful enrollment and Waitlist:

Summary

Title	Details	Hours	CRN	Schedule Type	Status	Action
<a href="#">Intro Sight Trans to English</a>	TIFR 8513, A	1	91880	Lecture	Registered	None
<a href="#">Intro to Interp into English</a>	TIFR 8501, A	0	90095	Lecture	Waitlisted	None

Total Hours | Registered: 1 | Billing: 1 | CEU: 0 | Min: 0 | Max: 999,999,999

Submit