

LEAVE OF ABSENCE PETITION

Name (please print)			_ ID	
Reason for LOA: Fellowship Internship Organization/Institution & dates of program:			(please describe below)	
Expected Semester & Year of Return to the Institution Degree Program:				
Contact address, phone and email while on leave	e:			
A student may register for an LOA for up in good academic standing, and all financial oblig PSM section4.1) http://www.miis.edu/offices/rec \$150 tuition deposit, must be taken to the Cashie Tuition deposits are not refundable. Unless this through the Admissions Office and pay the \$50 a Students should be aware that since the payments to fall due. Students receiving any fed Financial Aid Office to schedule an exit interview	gations due the Instords/policies This per and then filed in the LOA Petition procedupplication fee. Any yeare not enrolled in eral financial aid ar	itute are paid petition, com he Office of dure is follow scholarships school duri	d in full. It must be renewed pleted with all required signal Records & Research prior to yed, the student must reapples previously awarded may being an LOA, this may cause:	annually. (See atures and a o departure. y for admission e canceled.
TUITION OVERLOADS In the event that the student is petitioning for an LOA i settlement of tuition overloads before departure may be School Dean that the extended off-campus learning exterior to complete degree requirements after the period Students who do not return for the semester agree effect at that time. Once billed, payment is due are	e waived. Such a wa sperience is valid for to d specific to the interest and to above will be b	iver will be gr he student's p nship. illed for any	anted only with the attestation or program and that the student is outstanding overload units at	of the respective more than likely to
I hereby attest that this student is going on a <u>degree p</u> in the semester directly following the internship.	rogram-related intern	ship or fellows	ship and has stated that he/she	will return to MIIS
School Dean		Da	ate	
Student's Signature_ By signing above, I certify that I understand the require	ements, terms and co	Da ⁻	te OA and agree to comply with th	em.
Manager of Int'l Services*Required for international students		Dat	e	-
CACS AdvisorPro	gram related: Y	_N Date	e	
CashierOverloads	Paid	Dat	e	_
Provided student is in good academic standing at end	of term			
Records Office		Dat	e	_
OFFICE USE:SFAREGSSHATERMSPA EM: FinAid, Library, Student Affairs, Grad School, Ad	IDEN SGASTE	N S	SHATCMT LL	