



To apply to the Advanced Entry option in our translation, interpretation, and localization management programs, please [visit our online application](#) and follow the instructions below:

1. Sign up with an email address that you check frequently.
2. Click **Start Application** under the Middlebury Institute name
3. Level: **Graduate Degree Program**.
4. In person or online: **In Person**
5. Program: **Conference Interpretation, Translation, Translation and Interpretation**, or **Translation and Localization Management**
 - Please note that the joint degrees do not have an Advanced Entry option.
6. Program Type: **Advanced Entry Master of Arts (2 Semesters)**
7. Click **Start Application** to move to the next screen
8. Application code: leave as **N/A**
9. If your program is Translation and Localization Management
 - Language requirement: **Translation**
10. After you select your language of study, Advanced Entry Exams Partner School will appear: select the school that recommended you
11. Would you like to be considered for a scholarship?
 - Select **yes** if you would like to be considered for a scholarship (including guaranteed partnership scholarships)
 - You will not be considered for a scholarship if you answer **no**
12. Upload your [resume](#) and [career objectives essay](#) when prompted.
13. Your [transcript](#) (official or unofficial) must be translated into English.
14. Language and Skills Test
 - You will NOT need to take the Language and Skills Test. We are waiving this requirement for you based on our partnership with your school.
 - However, you still need to fill out the Language and Skills Test Information section.
15. You will NOT need to submit TOEFL or IELTS scores. We are waiving this requirement for you based on our partnership with your school.
16. You do NOT need to submit recommendation letters. We are waiving this requirement for you based on our partnership with your school.
 - 1st Recommendation section: enter your name and email; ignore the email you receive about writing a recommendation.
 - 2nd Recommendation section: leave blank.
17. Once you have reviewed your application, please click the **Save & Pay** button.
18. Application Fee screen: select **Request a Waiver** under Choose Payment Method.



19. Fee Waiver Request Reason: enter the code **AE25**.
 - Do not type anything else in the answer box.
20. Once you are redirected to the Review Your Application page, click **Submit Your Application**.
21. Verify and Submit page: enter your electronic signature and click **Verify and Submit**.

If you have questions, please contact us at miis@middlebury.edu.