**Ethics & Corruption** Courses

- **Code of Conduct** 30 Min
  Employee responsibilities and identifying common code of conduct standards.

- **Tools for an Ethical Workplace** 45 Min
  Ethical decision-making and overcoming obstacles to doing what is right.

- **Foreign Corrupt Practices Act (FCPA)** 20-30 Min
  Identifying and preventing of bribery under the FCPA.

- **Insider Trading** 30 Min
  Identifying and preventing insider trading under US laws.

- **Conflicts of Interest** 20 Min
  Identifying common types of conflicts of interest and how to respond to them.

- **Anti-Corruption & Bribery** 20 Min
  Identifying and preventing corruption and bribery globally.

- **Antitrust** 30 Min
  Understanding and preventing antitrust violations globally.

- **UK Bribery Act** 20 Min
  Identifying and preventing bribery under the UK Bribery Act 2010.

**Data Security & Privacy** Courses

- **Data Security & Privacy** 90 Min
  Responding to potential security attacks and avoiding risky behavior.

- **PCI DSS: Payment Card Industry Data Security Standard** 20 Min
  Handling credit cards under PCI DSS standards.

- **HIPAA Basics** 60 Min
  Preventing security and privacy violations under the Health Insurance Portability and Accountability Act.

- **Social Media & Your Job** 30 Min
  Understanding and using social media responsibly for employees.

- **Social Media for Managers** 30 Min
  Understanding, using, and monitoring social media for supervisors.
Harassment & Discrimination Courses

• Harassment Prevention Training  60-120 Min
  Promoting behavior that eliminates workplace harassment and discrimination.

• Managing Bias  20 Min
  Identifying and reducing the negative effects of bias in the workplace.

• Accommodating Disabilities  30 Min
  Fundamentals of disability discrimination law and best practices for supervisors.

• Diversity: Skills for Collaboration  60 Min
  Collaboration in a diverse workforce.

People & Culture Courses

• Workplace Violence Prevention  30 Min
  Recognizing and preventing workplace violence for employees.

• Duty to Prevent Violence  30 Min
  Recognizing and preventing workplace violence for supervisors.

• Injury & Illness Prevention  15 Min
  OSHA workplace health and safety training.

• Bloodborne Pathogens  20 Min
  Blood and other potentially infectious material training.

• Hazard Communication  20 Min
  Essentials of Federal Hazard Communication standards.

• Drugs & Alcohol at Work  30 Min
  Dangers of drugs and alcohol in the workplace for employees.

• Recognizing Drug & Alcohol Abuse  60 Min
  Responding to suspected drug and alcohol abuse for supervisors.

• Identifying Candidates  25 Min
  Best practices in job descriptions and finding candidates.

• Interviewing Candidates  25 Min
  Essential skills to conduct successful interviews.

• Background Checks for Hiring  20 Min
  Best practices for performing background checks on applicants.

• Terminating Employees  25 Min
  Terminating employees effectively and with respect.