



Middlebury Institute of International Studies at Monterey

Withdrawal Petition

Please type or print legibly.

Student ID Number _____

Name _____ Date _____
Last, First
Permanent Address _____

Home Phone _____ Work Phone _____ Email _____

Program _____ Reason for withdrawing _____

The student must obtain all signatures in the order listed below before withdrawal is complete. The completed petition should be returned to the Records Office by the student.

1. Academic Advisor _____ Date _____

2. Assistant Dean of Student Services _____ Date _____

3. Librarian _____ Date _____

4. Cashier _____ Date _____

5. School Dean _____ Date _____

If applicable:

5. Financial Aid Officer _____ Date _____

6. International Student Advisor _____ Date _____

Final:

6. Records Administrator _____ Date _____

Banner:

Pull file and put destroy date, 5 years from last attendance date.