



# Middlebury Institute of International Studies at Monterey

## Withdrawal Petition

**Please type or print legibly.**

Student ID Number \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_  
Last, First  
Permanent Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Email \_\_\_\_\_

Program \_\_\_\_\_ Reason for withdrawing \_\_\_\_\_

The student must obtain all signatures in the order listed below before withdrawal is complete. The completed petition should be returned to the Records Office by the student.

1. Academic Advisor \_\_\_\_\_ Date \_\_\_\_\_

2. Associate Dean of Student Services \_\_\_\_\_ Date \_\_\_\_\_

3. Librarian \_\_\_\_\_ Date \_\_\_\_\_

4. Cashier \_\_\_\_\_ Date \_\_\_\_\_

5. School Dean/Associate Dean \_\_\_\_\_ Date \_\_\_\_\_

**If applicable:**

5. Financial Aid Officer \_\_\_\_\_ Date \_\_\_\_\_

6. International Student Advisor \_\_\_\_\_ Date \_\_\_\_\_

**Final:**

6. Records Administrator \_\_\_\_\_ Date \_\_\_\_\_

Banner:

Pull file and put destroy date, 5 years from last attendance date.