



Middlebury Institute of
International Studies at Monterey

**Middlebury Institute of International Studies
International Student & Scholar Services (ISSS)**
440 Van Buren Street, Monterey, CA 93940
Telephone: 831-647-3586
Email: iss@middlebury.edu

SEVIS Transfer-In Form For F-1 and J-1 Records

SECTION 1: To be completed by student / scholar

I give permission to release the information necessary to complete my transfer to the Middlebury Institute of International Studies.

Name (please print or type): _____
Family Name
First Name
Middle Name

Signature: _____ Date: _____

SECTION 2: To be completed by the Designated School Official (DSO)/Responsible Officer (RO)

Please confirm the individual's status at your institution and transfer his/her SEVIS record to Middlebury Institute of International Studies.

(F-1 School Code: SFR214F01212000) (J-1 Program Sponsor Number: P-1-03198)

*Please note that if the individual is in F-1 student status, and he/she will be outside of the United States for more than 5 months between the end of the program at your school and his/her enrollment at the Middlebury Institute of International Studies, you **should not** transfer the student's record.*

- SEVIS ID#: _____
- SEVIS Transfer Release Date: _____
- Date of expected completion of study/program: _____
 - If an F-1 student, is/was the student pursuing a full course of study? Yes No
- Is the student/scholar currently in status and eligible to transfer to the Middlebury Institute without reinstatement?
Yes No

If no, please explain _____

- Has the student/scholar been recommended for employment authorization? Yes No

Dates of authorization and authorization type: _____

Name and Title: _____

Institution: _____

Address: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

Please return this form by email or regular mail to the above email address/address above.