

# CENTER FOR CAREERS AND INTERNSHIPS

# FACULTY GUIDE

## ADVISORS

### ALICIA GOMEZ

agomez@middlebury.edu  
802-443-5407  
*Arts, Media, and Communications*

### TRACY HIMMEL ISHAM

thimmeli@middlebury.edu  
802-443-5102  
*Education, Social Impact*

### TIM MOSEHAUER

tmosehau@middlebury.edu  
802-443-5105  
*Consulting, Government, Law,  
and Policy*

### URSULA OLENDER

uolender@middlebury.edu  
802-443-5107  
*Business, Finance, and  
Entrepreneurship*

### JEFF SAWYER

jsawyer@middlebury.edu  
802-443-5953  
*Technology*

### CHERYL WHITNEY LOWER

clower@middlebury.edu  
802-443-5798  
*Internships and Early Engagement*

While most of our career advisors cover specific career paths, all are well equipped to assist students in their exploration and decision-making. They can use the scheduling tool in **HANDSHAKE** to set up a 30-minute appointment.

We prepare students to translate their Middlebury experience into the successful pursuit of their postgraduate goals.

## ADVISING ESSENTIALS

### ► STEP UP

Students need to set up their accounts in **HANDSHAKE**. [go/handshake](https://go.handshake.com)

- Hear about **JOBS and INTERNSHIPS**
- Sign up for **EVENTS and OPPORTUNITIES**
- Schedule with an **ADVISOR** access **RESOURCES**
- Build a career **PROFILE**

### ► STEP IN

Advisors help them get started, explore, and get focused. [go/cciqqs](https://go.cciqq.com)

- Students can drop by for **QUICK QUESTIONS** with our **PEER CAREER ADVISORS**, or students can schedule appointments with a **CCI ADVISOR**

### ► STEP OUT

Internships—summer or winter. [go/internships](https://go.internships.com)

- **FINDING** an internship  
[go/wtinternships](https://go.wtinternships.com)
- **FUNDING** an internship
- **PREPARING** for an internship

### ► PEER CAREER ADVISORS (PCAS)

Quick Questions are regularly scheduled times when students can drop in at various points around campus for help with the following: resumes and cover letters, career exploration, questions about resources, interview preparation, and anything else related to CCI. [go/PCAs](https://go.pcas.com)

### ► MIDD2MIDD

Students can reach out to and build relationships with our amazing network of Middlebury alumni shortly after they arrive. [go/Midd2Midd](https://go.Midd2Midd.com)

YOUR FIELD GUIDE TO WHAT'S NEXT