

# Your Name

MC Box 1234 • Middlebury, VT 05753

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- EDUCATION**
- Middlebury College**, Middlebury, VT May 2020  
**Bachelor of Arts candidate: English and Film Studies**
- GPA: 3.45, Dean’s list 3 semesters
  - Relevant coursework: Adventure Writing and Digital Storytelling, Writing for the Screen, Advanced Creative Writing, Aesthetics of the Moving Image, Theories of Spectatorship, Introduction to Film Production, Sight and Sound 1 and 2
  - Language Skills: Highly proficient in oral/written Spanish, proficient in French
  - Computer Skills: Adobe Premiere Pro, Final Cut Pro 7/X, Final Draft, Adobe InDesign, Adobe Dreamweaver, WordPress, Python
- Universidad de Chile**, Santiago, Chile January - May 2018
- Cultural immersion program with coursework in international development, Latin American politics, and Spanish language
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- EXPERIENCE**
- NBC Universal**, New York, NY June - August 2019  
**Creative Content and Development Intern**
- Provided coverage for screenplays and unpublished manuscripts
  - Participated in storyboard and artwork production
  - Selected to help organize and oversee daily intern duties
  - Greeted visiting artists and business partners to the studio
- Middlebury Campus**, Middlebury, VT September 2018 - May 2019  
**Features Editor and Writer**
- Directed editorial strategy for section of weekly newspaper, led spread and story meetings, and edited and fact-checked 6-8 section stories per week
  - Trained team of writers and 3 section editors
  - Interviewed national experts, professors, students, administrators
  - Drafted and passed anti-quote approval policy
- Discovery Communications**, New York NY January 2019  
**Animal Planet Intern**
- Pitched two new television programs to Animal Planet’s top executives in New York
  - Assisted in day-to-day operations of development, programming, and production teams
- Killer Films**, New York, NY June - August 2018  
**Intern**
- Assisted producers Christine Vachon and Pamela Koffler
  - Wrote coverage for potential future films and assisted with projects in development and post-production (*Carol*, *White Girl*, *This Beautiful Life*, *Brooklyn Bridge*)
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- ACTIVITIES** *New England Review* volunteer editor, Student Government Association, WRMC Radio Station