

Your Name

MC Box 1234 • Middlebury, VT 05753

(802) 443-5100 • email@middlebury.edu • www.linkedin.com/in/name

- EDUCATION**
- Middlebury College**, Middlebury, VT May 2020
Bachelor of Arts candidate: Political Science
- GPA: 3.55, Dean’s list 3 semesters
 - Relevant coursework: Politics of the U.S. Congress, International Law, Modern Political Philosophy, Power and Violence in America
 - Language Skills: Highly proficient in oral/written Spanish, proficient in French
 - Computer Skills: STATA, Excel, LexisNexis
- Universidad de Chile**, Santiago, Chile Spring 2019
- Cultural immersion program with coursework in international development, Latin American politics, and Spanish language
- EXPERIENCE**
- Embassy of the United States**, Lisbon, Portugal Summer 2019
Public Affairs Intern
- Translated daily Portuguese media into English for various State Department members
 - Interviewed Ambassador Robert Sherman for Chamber of Commerce in Portugal magazine
 - Attended, reported on, and represented Public Affairs at Embassy events
 - Compiled and analyzed budget information from 800+ events to complete mission reporting
- Office of United States Senator Patrick Leahy**, Washington, DC Summer 2018
Legislative Intern
- Attended and summarized over 20 Senate hearings
 - Wrote memoranda related to Social Security, Medicare, Medicaid, and Environmental policy
 - Organized, maintained, and supervised the sorting system for all incoming office mail
 - Provided tours of the Capitol to visiting constituents
- Rohatyn Center for Global Affairs**, Middlebury, VT Fall 2017
Research Assistant
- Researched the Drug Trafficking Regime with focus on Latin America
 - Processed and computed data on Latin American Economic History
 - Collaborated with faculty and staff on the design of the new Global Studies curriculum
- Homeland Security Project at Bipartisan Policy Center**, Washington, DC Summer 2017
Summer Fellow
- Drafted and edited three op-eds about Dzhokhar Tsarnaev and Edward Snowden
 - Facilitated face-to-face discussions on cybersecurity with representatives from Facebook, Twitter, Google and U.S. government agencies
 - Attended privacy and civil liberty panels as a member of the BPC’s Homeland Security Project
- ACTIVITIES**
- College Democrats, Roosevelt Institute, Student Government Association, Model United Nations