

Done Save

Sample for website

Lisa Winkler - Grants & Sponsored Programs (Mildred V. Horn Foundation)

- Setup Questions
- PET Form
- Management Record (PT)

PET Form

Click on the Edit icon in the middle of this page to provide key proposal data.

Use the Add Institution Forms/Supporting Documents link below to add:

- supporting approvals (if any)
- certifications or assurances required by the sponsor, such as NIH assurances (if any)
- all application elements that require an official signature (if any)

Current Proposal Status: Proposal Created in PD

Components for Initial Application

Pre-Review Route: [Approval Route - PI](#)

Current Submission

FORM/DOCUMENT NAME	EDIT	STATUS	UPLOAD
Proposal Endorsement & Tracking Form (PET)		Incomplete	

[Add Institution Forms/Supporting Documents](#)



GENERAL INFORMATION

* Please select proposal affiliation at Middlebury:

* Please select Faculty or Institutional grant. Faculty grants support individual research, curricular, or professional development projects. Institutional grants support larger centers and initiatives such as academic programs, student life, and scholarships.

PI/PROJECT DIRECTOR Winkler, Lisa
Phone Department
802-443-5199 Grants & Sponsored Programs

PI/Project Director ID Winkler, Lisa
Employee/Student ID

* Are there other Middlebury Co-PIs on this proposal? Yes No

* SPONSOR Mildred V. Horn Foundation

* DEADLINE DATE

If the sponsor has not set one, please set a deadline based on when you would like the proposal submitted.

PROJECT TITLE
Sample for website

* Short Title: Enter a 30 character title that can be pulled into Grants Office reports. It should be something descriptive to differentiate the proposal from others and convey some sense of your project

Project Start Date:

Project End Date:

* TYPE New

* PURPOSE Other

* FOREIGN TRAVEL? Yes No

TOTAL FUNDING REQUESTED FROM SPONSOR

* Direct Costs _____ \$ * Indirect Costs _____ \$ * Total Requested _____ \$
0.00

- * Does the proposal budget include cost share commitments? Yes No
- * Does the proposal budget include fringe benefits at rates other than Middlebury approved rates? (see current rates [here](#)) Yes No
- * Does the proposal budget include F&A (aka indirect costs) at a rate other than Middlebury's negotiated rate? (see current rate [here](#)) Yes No
- * Is this grant a subaward from another institution to Middlebury? Yes No
- * Does this grant include a subaward from Middlebury to another institution? Yes No

CERTIFICATIONS

1. PERSONNEL ISSUES

- * Are you requesting funds for course release time? Yes No
- * Are you requesting funds to compensate faculty for time? Yes No
- * Does proposal involve the creation of any new faculty positions? Yes No
- * Does budget include funds for new staff positions? Yes No
- * Will any family members directly or indirectly benefit from this proposal? Yes No

2. Equipment & Facilities Issues - does the proposal involve any of the following?

- * Does this proposal involve funding for equipment items costing more than \$5K; a need for space (other than your lab) or research facilities (such as the RV Folger or the Observatory); funding for computers (any cost); funding for software (any cost); or extensive use of ITS resources (access, servers/services, data: security/storage/exchange, programming, or use of computers not consistent with your current use)? Yes No

3. RESEARCH ISSUES

* Potential export controls issue? Yes No

* Does the project involve interventions with living human beings or systematic collection of personal or private information from living human beings? See more details about human subjects here. Yes No

* Does the project involve live vertebrate animals (except for humans)? See more details about animal subjects here. Yes No

* Does the project involve rDNA or Biohazards? Recombinant DNA (rDNA) molecules are DNA molecules formed by laboratory methods that bring together genetic material from multiple sources, creating sequences that would not otherwise be found in nature. Biohazards are infectious agents (including viruses, prions, and parasites); human or nonhuman blood, tissues, or cells; and/or toxins. Yes No

* Does the project involve contact with Radioactive Materials? Yes No

4. FEDERAL CERTIFICATION REQUIREMENTS

IF FUNDING SOURCE IS NOT the U.S. FEDERAL GOVERNMENT, check here

* Is PI/Project Director debarred, suspended, or otherwise excluded from covered transactions by any Federal dept. or agency? Yes No

* Is PI/Project Director delinquent on any federal debts? Yes No

* Has anyone lobbied the federal government on behalf of this proposal? Yes No

* Are all named participants in compliance with Middlebury College's Drug-Free Workplace Policy? Yes No

* I certify that: (1) that the information submitted within the application is true, complete and accurate to the best of the PI's knowledge; (2) that any false, fictitious, or fraudulent statements or claims may subject the PI to criminal, civil, or administrative penalties; and (3) that the PI agrees to accept responsibility for the scientific conduct of the project and to provide the required progress reports if a grant is awarded as a result of the application. Yes No

5. FINANCIAL CONFLICT OF INTEREST

* Is the funding source National Institutes of Health? Yes No

6. ADDITIONAL DOCUMENTATION

Before you finalize and submit your PET form, please upload:

- The budget (with budget justification if needed)
- The most recent draft of the proposal [The proposal draft need not be highly polished; simply include enough information to ensure that reviewers can understand what you plan to do. If the proposal is still very much a work in progress, you can upload a draft of the project description or a memo explaining the project and the PI's role.]

* Budget

* Proposal

7. ADDITIONAL COMMENTS FOR REVIEWERS

Middlebury
VT Campus - ogsp@middlebury.edu
Monterey Campus - mrasmussen@miis.edu

<http://www.middlebury.edu/offices/support/grants>

SAMPLE