

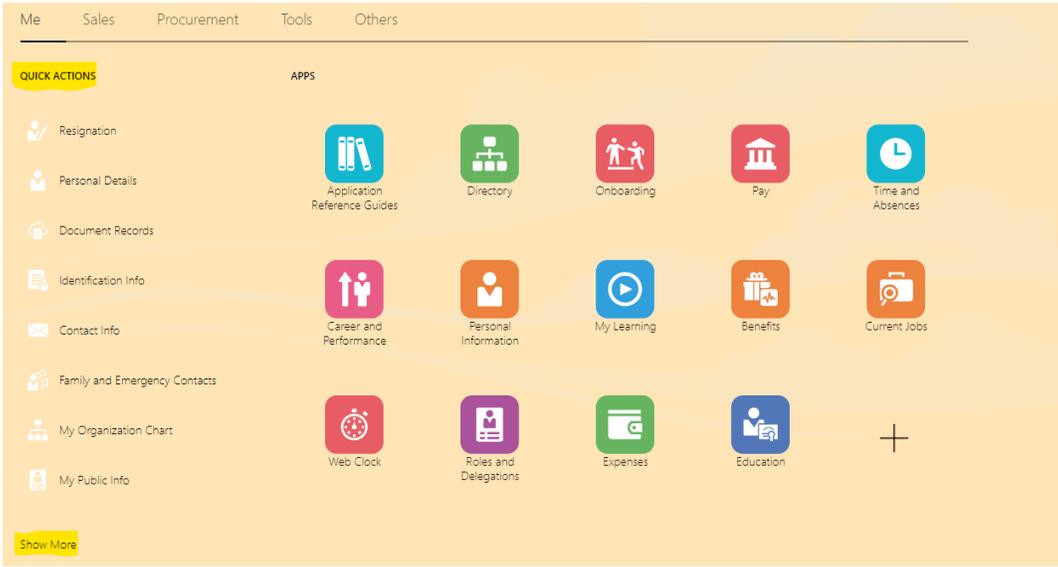
## Browse the Course Catalog

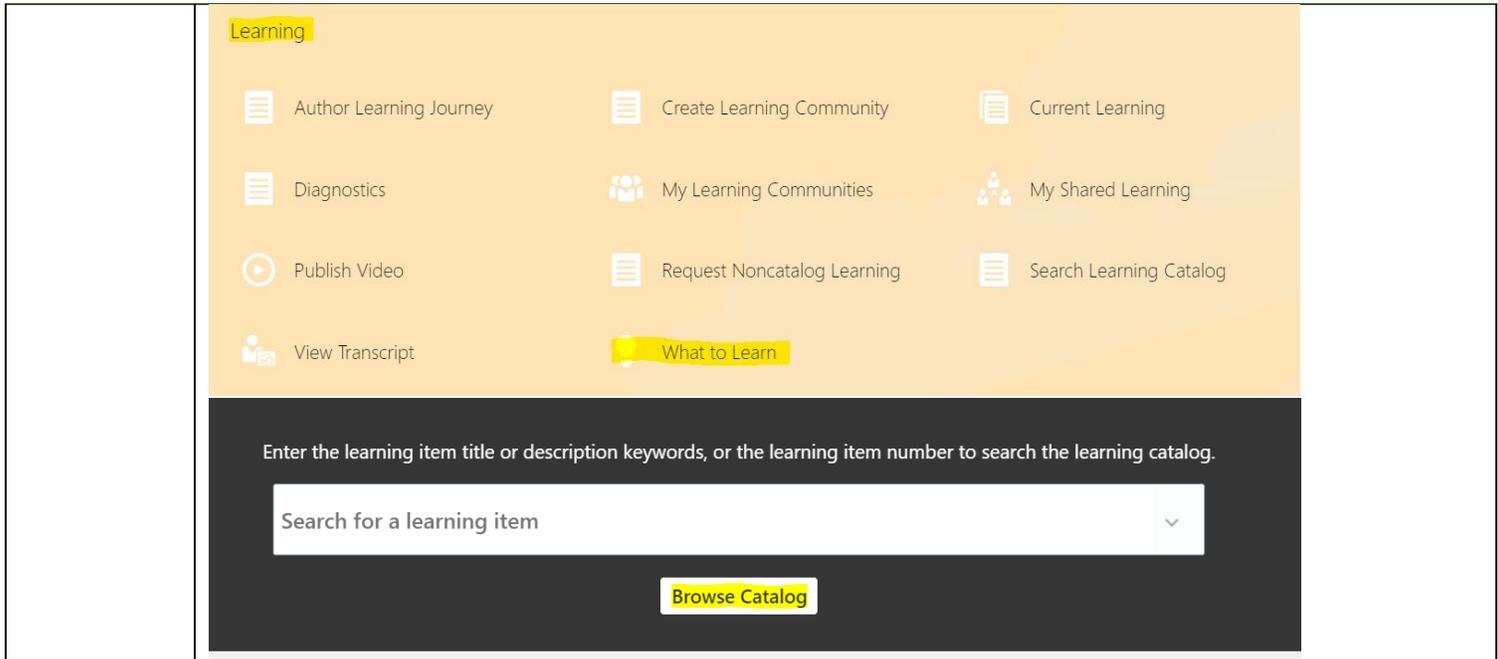
This process walks you through how to complete required trainings in Oracle.

Audience: All Employees

Walkthroughs:

- 1.0 Navigation Path
- 2.0 Browse the Course Catalog

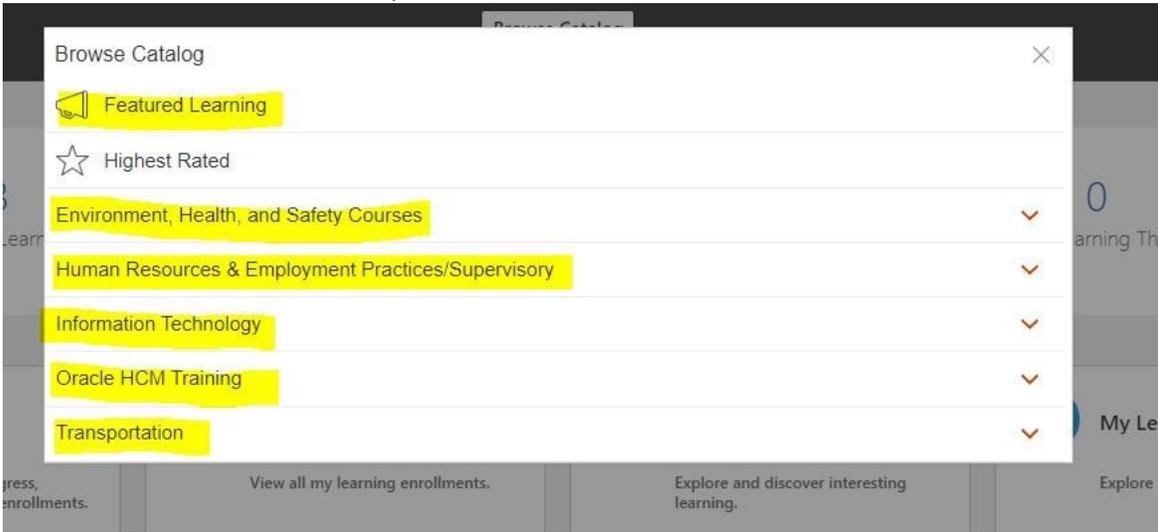
Process Step & Description	Action
<p><b>1.0 Navigation Path</b></p>	<p><b>Getting Started</b></p> <p>➤ <b>Navigation Path</b> Me &gt; Quick Actions &gt; Show More &gt; What to Learn &gt; Browse Catalog</p> <p>From the home screen:</p> <ul style="list-style-type: none"> <li>• Click on “Me” to see more Employee Self-Service applications</li> <li>• Click on “Show More” under “Quick Actions”.</li> <li>• Under “Learning” click on “What to Learn” and then click on “Browse Catalog”</li> </ul>  <p>The screenshot shows the Oracle Home interface with a navigation path highlighted in grey. The path starts at 'Me' in the top navigation bar, goes to 'Quick Actions' in the left sidebar, then to 'Show More' under 'Quick Actions', then to 'What to Learn' in the 'LEARNING' section, and finally to 'Browse Catalog' in the 'What to Learn' section.</p>



The screenshot shows a 'Learning' dashboard with a grid of icons for various functions: Author Learning Journey, Create Learning Community, Current Learning, Diagnostics, My Learning Communities, My Shared Learning, Publish Video, Request Noncatalog Learning, Search Learning Catalog, and View Transcript. A 'What to Learn' section is highlighted. Below the grid is a search bar with the placeholder text 'Search for a learning item' and a 'Browse Catalog' button.

## 2.0 Browse the Course Catalog

- Select "Featured Learning" to see a full list of courses. Or select one of the categories to explore courses related to the topic.



The screenshot shows a 'Browse Catalog' dropdown menu with the following options: Featured Learning, Highest Rated, Environment, Health, and Safety Courses, Human Resources & Employment Practices/Supervisory, Information Technology, Oracle HCM Training, and Transportation. Each category has a dropdown arrow on the right.

- Selecting "Featured Learning" will bring you to the list of courses. It will default to sort by "Featured on Date". You may change this to sort by "Title" by selecting the drop down.

Browse Catalog Search Browse Actions

Featured Learning Sort **Featured on Date - Most Recent First**

-  **Featured**  
City Driving Course
-  **Featured**  
HIPAA Training Course  
HIPAA Training
-  **Featured**  
FACTA Training Course  
FACTA Training
-  **Featured**  
FERPA Training Course  
FERPA Training

Featured Learning Sort **Featured on Date - Most Recent First**

-  **Featured**  
City Driving Course
-  **Featured**  
HIPAA Training Course

**Sort** dropdown menu:  
 Featured on Date - Most Recent First  
 Title - A to Z  
 Title - Z to A

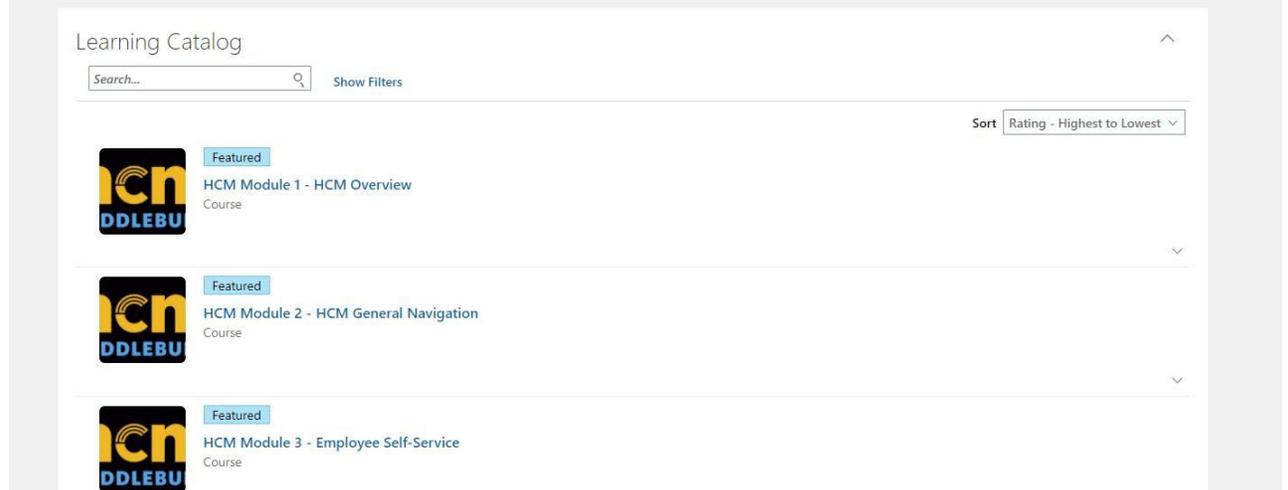
- Selecting a specific category will show you those courses related to the topic.

**Oracle HCM Training**

-  Oracle HCM Training - Managers
-  Oracle HCM Training - Student Employees
-  **Oracle HCM Training - Staff & Faculty**
-  See All

Transportation

## Oracle HCM Training - Staff & Faculty



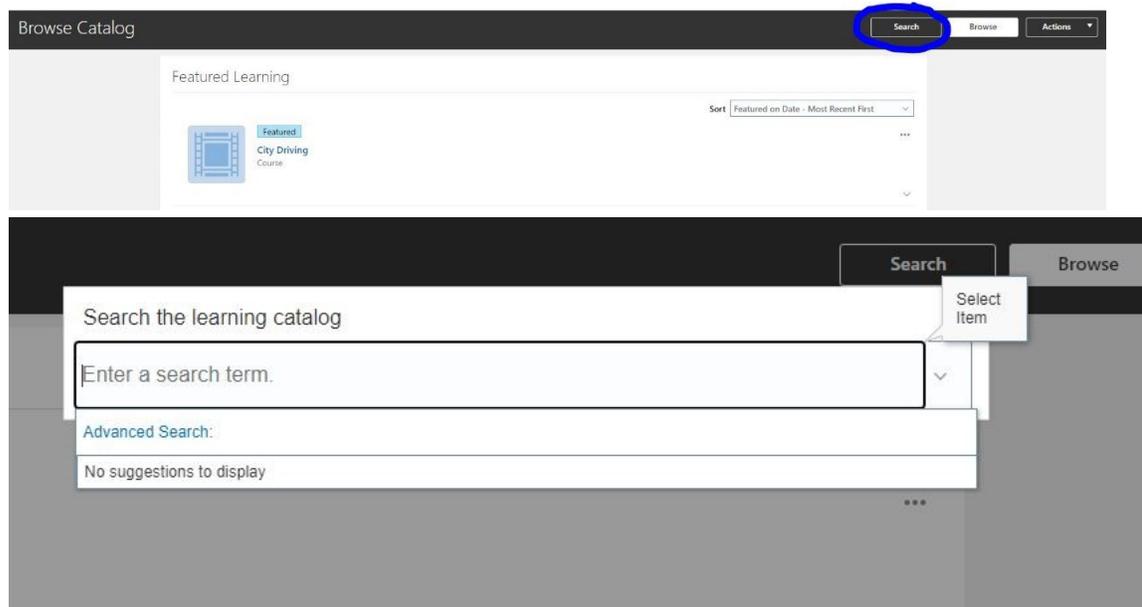
Learning Catalog

Search... Show Filters

Sort Rating - Highest to Lowest

- Featured  
HCM Module 1 - HCM Overview  
Course
- Featured  
HCM Module 2 - HCM General Navigation  
Course
- Featured  
HCM Module 3 - Employee Self-Service  
Course

- To search for a specific course by name or keyword, select “Search” in the top right corner on the “Featured Learning” page.



Browse Catalog

Search Browse Actions

Featured Learning

Sort Featured on Date - Most Recent First

Featured  
City Driving  
Course

Search the learning catalog

Enter a search term.

Advanced Search:

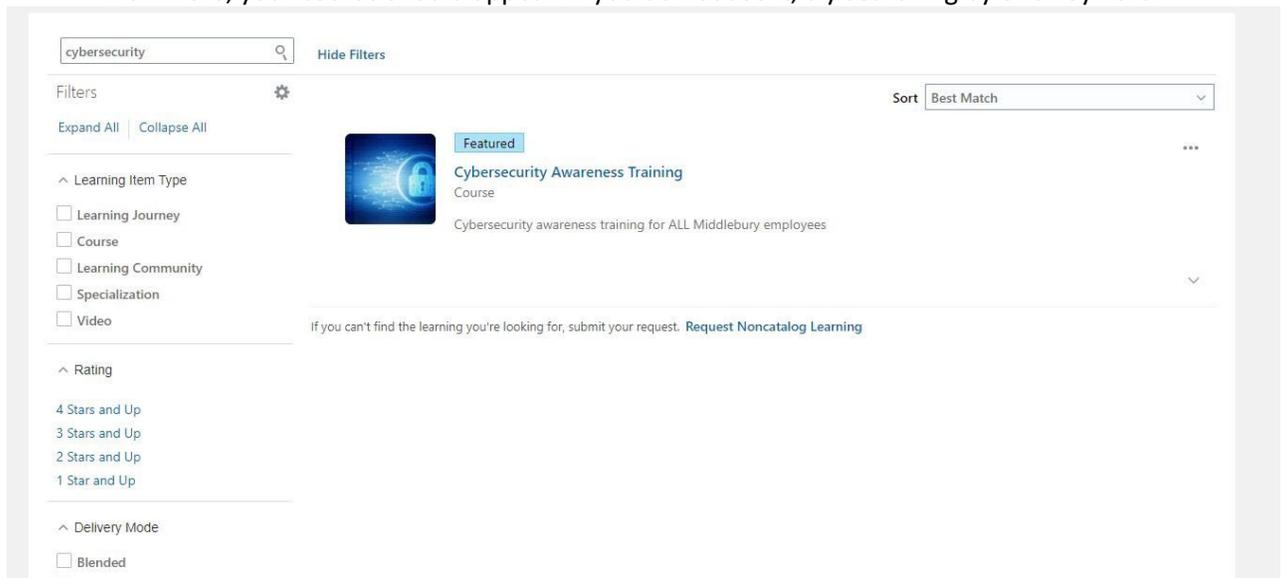
No suggestions to display

Select Item

- Type in the name of the course or a keyword and then select “Advanced Search”.



- From here, your course should appear. If you do not see it, try searching by one keyword.



- To enroll in the course, click on the title of the course.

**Featured**



**FERPA Training**  
Course  
FERPA Training

**Featured**



**Road Rage (California)**  
Course

**Featured**



**Payment Card Industry Data Security Standard (PCI DSS) Overview**  
Course  
PCI-DSS Training

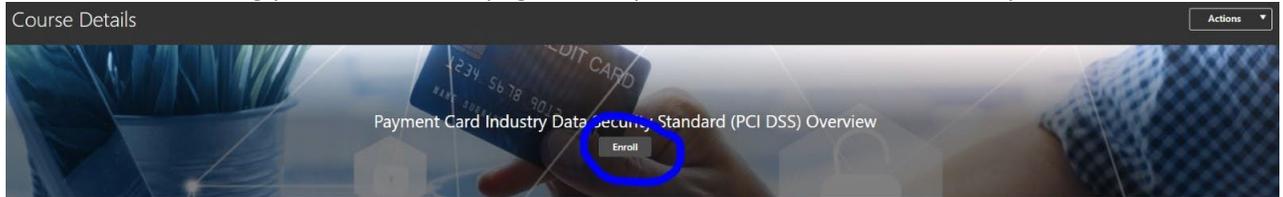
**Featured**



**Conducting Job Interviews**  
Course

- This will bring you to the course page where you will select “Enroll” at the top of the screen.

Course Details Actions ▾



Payment Card Industry Data Security Standard (PCI DSS) Overview

**Overview**

<p>PCI-DSS Training</p> <p><b>Published</b> Published 6 months ago</p> <p><b>Learning Item Number</b> OLC176002</p>	<p><b>Expected Effort</b> 0.25 hours</p>
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- After selecting “Enroll” the course activities will become available. To start an activity, select “Launch” on the right-hand side. Once all activities are completed, the course will be marked “Complete”.

## Payment Card Industry Data Security Standard (PCI DSS) Overview

Actions



### Information

You are enrolled in this learning item.

For details on how to complete this learning, view the Completion Status section.

Required Activities Completed

0

Total Required Activities

1

Enrolled By

Kelsea Moulton (Kelsea Moulton)

### Completion Status

Search...

Show Filters

View By All Activities



Not started.

PCI-DSS Training **Required**  
SCORM 1.2

**Expected Effort**  
0.25 hours

Launch

Selected Offerings

+ Add

