

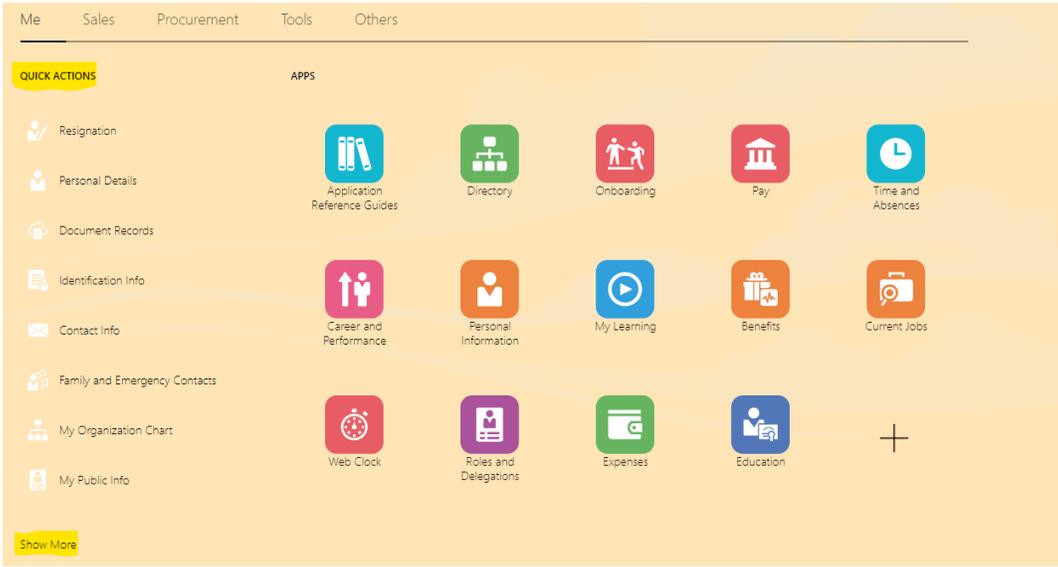
Complete a Required Training

This process walks you through how to complete required trainings in Oracle.

Audience: All Employees

Walkthroughs:

- 1.0 Navigation Path
- 2.0 Complete Required Training

Process Step & Description	Action
<p>1.0 Navigation Path</p>	<p>Getting Started</p> <p>➤ Navigation Path Me > Quick Actions > Show More > Current Learning</p> <p>From the home screen:</p> <ul style="list-style-type: none"> • Click on “Me” to see more Employee Self-Service applications • Click on “Show More” under “Quick Actions”. • Under “Learning” click on “Current Learning”  <p>The screenshot shows the Oracle Home Screen with a navigation path highlighted: Me > Quick Actions > Show More > Current Learning. The 'Me' tab is selected, showing a list of 'QUICK ACTIONS' on the left and 'APPS' on the right. The 'Current Learning' app icon is highlighted in the 'APPS' section.</p>

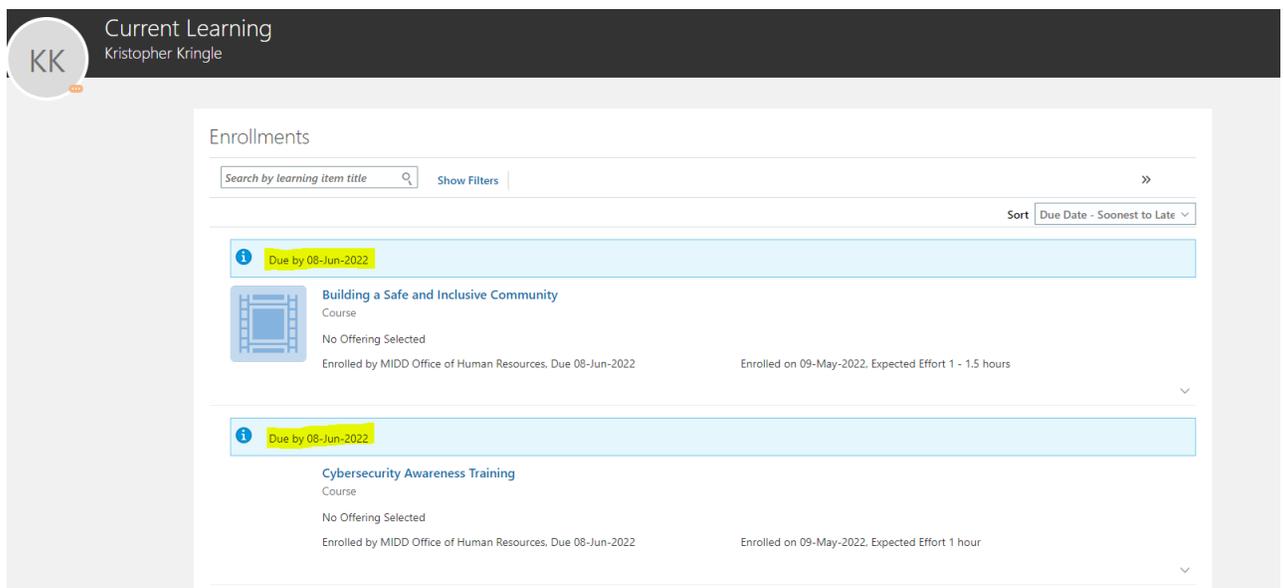
Learning

- Author Learning Journey
- Create Learning Community
- Current Learning**
- Diagnostics
- My Learning Communities
- My Shared Learning
- Publish Video
- Request Noncatalog Learning
- Search Learning Catalog
- View Transcript
- What to Learn

Complete Required Training

Tip: To ensure all your course progress is saved correctly, it is recommended to clear your browser cache before beginning the activities in a course.

- On the Current Learning screen, you will see all courses that have been assigned to you and that you have enrolled in. Required trainings will have a due date attached to them.



Current Learning
Kristopher Kringle

Enrollments

Search by learning item title Show Filters

Sort Due Date - Soonest to Late

Due by 08-Jun-2022

 **Building a Safe and Inclusive Community**
Course
No Offering Selected
Enrolled by MIDD Office of Human Resources, Due 08-Jun-2022 Enrolled on 09-May-2022, Expected Effort 1 - 1.5 hours

Due by 08-Jun-2022

Cybersecurity Awareness Training
Course
No Offering Selected
Enrolled by MIDD Office of Human Resources, Due 08-Jun-2022 Enrolled on 09-May-2022, Expected Effort 1 hour

- Select the course you would like to complete by clicking on the course title.

2.0 Complete Required Training

 Due by 08-Jun-2022



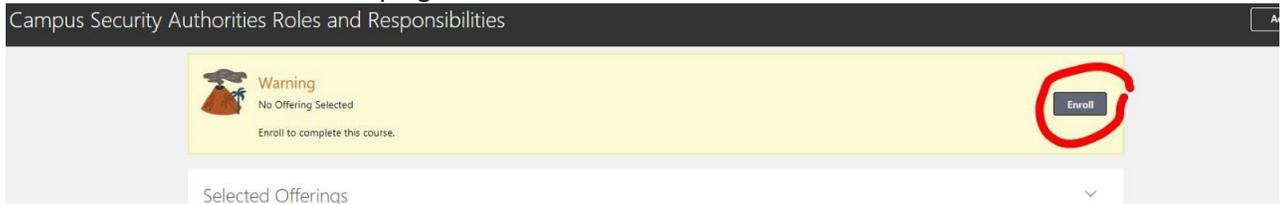
Building a Safe and Inclusive Community

Course

No Offering Selected

Enrolled by MIDD Office of Human Resources, Due 08-Jun-2022, Enrolled on 09-May-2022, Expected Effort 1 - 1.5 hours

- Select “Enroll” in the top right corner

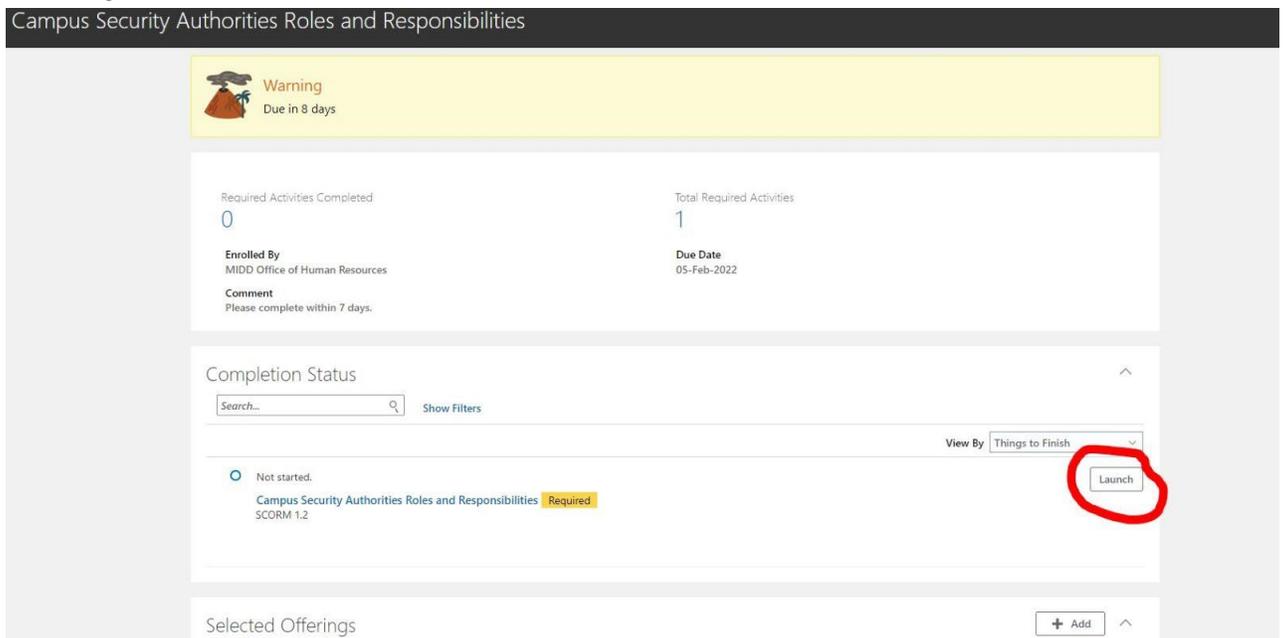


Campus Security Authorities Roles and Responsibilities

Warning
No Offering Selected
Enroll to complete this course.

Selected Offerings

- Now you should see the list of activities associated with the course.
- Select “Launch” to the right of the activity to begin. This will take you into another tab in your browser. **Please make sure you are not in a private browser and that your cookies are turned on.**



Campus Security Authorities Roles and Responsibilities

Warning
Due in 8 days

Required Activities Completed: 0
Total Required Activities: 1

Enrolled By: MIDD Office of Human Resources
Due Date: 05-Feb-2022

Comment: Please complete within 7 days.

Completion Status

Search... Show Filters

View By: Things to Finish

Not started.
Campus Security Authorities Roles and Responsibilities Required
SCORM 1.2

Selected Offerings

- Complete each activity and select “Save and Close” in the top right corner to save your progress before exiting the tab.

Campus Security Authorities: Roles and Responsibilities

Full Course

Campus Security Authorities (CSAs) play an important role in helping make campuses a safe place for students, faculty, staff and visitors.

[Read More >](#)



CONTINUE COURSE

Course Sections

0 / 4 COMPLETE

 **Introduction**
2 Minutes Required

Course Requirements

 Assessment Requirement
80%