

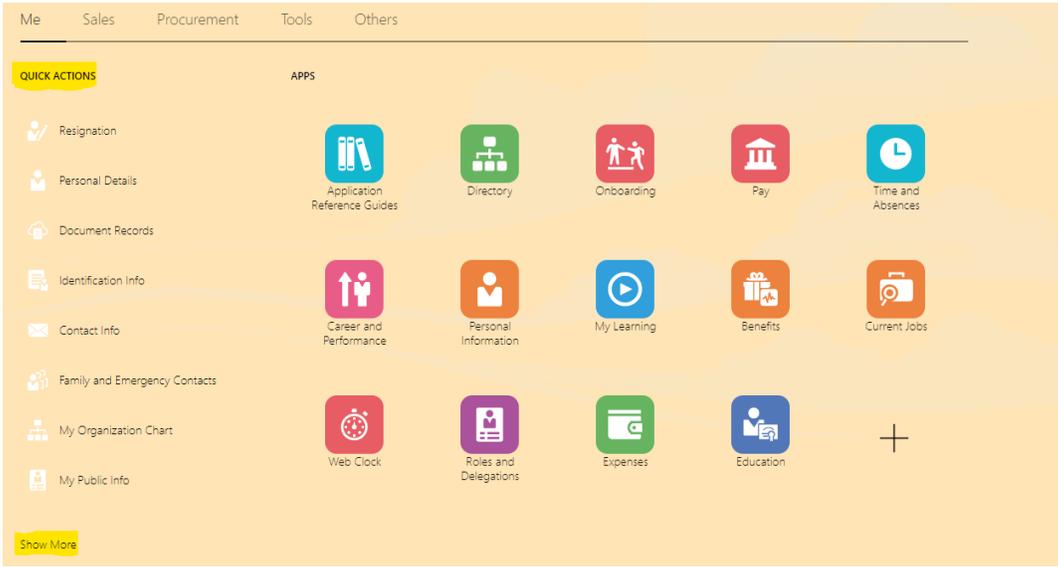
View Your Learning Transcript

This process walks you through how to complete required trainings in Oracle.

Audience: All Employees

Walkthroughs:

- 1.0 Navigation Path
- 2.0 View Your Transcript

Process Step & Description	Action
<p>1.0 Navigation Path</p>	<p>Getting Started</p> <p>➤ Navigation Path Me > Quick Actions > Show More > View Transcript</p> <p>From the home screen:</p> <ul style="list-style-type: none"> • Click on “Me” to see more Employee Self-Service applications • Click on “Show More” under “Quick Actions”. • Under “Learning” click on “View Transcript”  <p>The screenshot shows the Oracle Home interface with a navigation path highlighted: Me (top left) -> Quick Actions (left sidebar) -> Show More (under Quick Actions) -> My Learning (center app icon) -> View Transcript (under My Learning).</p>

Learning

- Author Learning Journey
- Create Learning Community
- Current Learning
- Diagnostics
- My Learning Communities
- My Shared Learning
- Publish Video
- Request Noncatalog Learning
- Search Learning Catalog
- View Transcript
- What to Learn

View Your Transcript

- This will show you a list of the courses you've completed. It also defaults to show you any courses that you have not passed, have been withdrawn from, or that have been bypass completed.

Enrollments

Search by learning item title Hide Filters Enrollment Record Status Not Passed X Completed X Withdrawn X Bypass Completed X

Filters Reset Settings Sort Completed on - Most Rece

Expand All Collapse All

Completed Date -

Enrolled Date -

Due Date -

Enrollment Record Status Clear

Completed

Bypass Completed

Completion Request Rejected

Pending Required Evaluation

 **Middlebury Staff Acknowledgement**
Course
Completed on 29-Mar-2022 2:50 PM UTC
Self-registered

 **Building a Safe and Inclusive Community**
Course
Withdrawn on 28-Mar-2022 12:18 PM UTC
Enrolled by MIDD Office of Human Resources, Due 30-Apr-2022

- You may select additional filters to view your courses in other enrollment statuses.

2.0 View Your Transcript

^ Enrollment Record Status [Clear](#)

- Completed
 - Bypass Completed
 - Completion Request Rejected
 - Pending Required Evaluation
 - In Progress
 - Not Started
 - Not Passed
 - Pending Prerequisite
 - No Offering Selected
 - Pending Active
 - Requested
 - Pending Fulfillment
 - Request Rejected
 - Waitlisted
 - Withdrawn
 - Withdraw Pending Approval
 - Complete Pending Approval
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