

Bread Loaf / Vermont Student Employment Positions

Student employment positions are described below. Please note that position availability is subject to change. Hours, which may not exceed 20 per week, will vary depending on the position. To apply, please email Dianne Baroz (dbaroz@middlebury.edu) with a description of your interest, background, and relevant skills or experience in any of the positions for which you would like to be considered.

Dining Hall Attendants

The dining hall staff assist the kitchen staff in setting up the dining hall for meals, stocking service areas for food and drink, and cleaning up the dining area after meals. Though the work is not demanding, the staff make it possible for the kitchen to offer – and our community to enjoy – a top-notch meal service with all-school picnics and a full salad bar. Attendants can work for up to 20 hours/week across the summer session (June 30 through August 9). Shifts will run for roughly 1.5 to 2 hours per meal, on weekdays and weekends, and will be assigned by a staff coordinator in light of each attendant's class schedule, honoring attendants' preferences for specific shifts/days as much as possible. Though we will hire applicants who can only work limited number of meals per week, we will give preference to applicants who can work at least 10 hours per week. In all cases, we need commitment!

Library Assistant

The Library Assistant supervises Davison Library during evening and weekend hours (approx. 10-20 hours per week). Primary responsibilities include assisting users with catalog searches and other basic research, borrowing, and course reserves. The Assistant will be trained and supervised by staff from the Middlebury library and should expect to work during the period when classes are in session.

Computer Assistant

The computer assistant will provide technology support for students. Primary areas of support include wifi access and printing. The assistants will receive basic training from Middlebury ITS and will report to the Vermont campus coordinator.

Theater: Costume Assistant

Tasks include working with theater staff in constructing costumes and serving as wardrobe crew during tech rehearsal and production. Must have experience with hand sewing and machine sewing (bonus points if you've used a serger machine) as well as an interest in costume design and a willingness to learn techniques of costume construction. The costume assistant reports to Bread Loaf's costume designer.

Theater: Technical Assistant

Responsibilities include but are not limited to: building scenic elements and props; using carpentry power tools (drills, saws, fasteners, etc.); painting theater scenery and properties; installing / focusing and circuiting lighting fixtures; assisting with rehearsals and productions as well as with set ups for events in the Little Theater. Experience in some area of construction, stage electrics or running productions is preferred. Candidate should be able to use a ladder and

be able to lift at least 60lbs. Expected hours worked per week will be no more than 20 but may fluctuate due to class and production schedule. The technical assistants report to Bread Loaf's Technical Director and Production Manager.

Journal Editor

Responsibilities include assisting with solicitation of submissions, selecting submissions for publication, editing, cover and print design, and distribution of the School's journal. Editor (or editors) also assist in organizing a student reading of selections from the journal. The editor(s) work under the supervision of Dana Olsen, BLSE Administrative Director; their employment will extend from June 30 through August 5.

Bookstore Attendant

Responsible for running the college store's Bread Loaf location. With training provided by the bookstore manager, the attendant will set up the bookstore displays, operate a computerized point-of-sale terminal, assist customers, and restock and maintain clothing, supplies, and other merchandise as needed. Bookstore hours will be set around the attendant's class schedule. The attendant may also sell books before or after certain evening readings and lectures. The bookstore attendant will report to the college bookstore manager. Employment extends from June 30 to August 5.