Instructions on Registering for Bread Loaf School of English Courses:

1. Begin by navigating to Banner 9:

https://reg-prod.ec.middlebury.edu/StudentRegistrationSsb/ssb/registration

We recommend using Firefox on either your Mac or PC. Your login credentials are your Middlebury email and password.

To protect your privacy, always exit and close your browser after each use.

2. To Register for your Bread Loaf course choices, you will first select the "Register for Classes" link.

What would you like to do?			Select "Register for Classes"
Prepare for Registration View registration status, update student term data, and complete pre- registration requirements.	i	Register for Classes Search and register for your classes. You can also view and manage your schedule.	
Bian Ahead Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.		Browse Classes Looking for classes? In this section you can browse classes you find interesting.	
View Registration Information View your past schedules and your ungraded classes.	L.	Browse Course Catalog Look up basic course information like subject, course and description.	

3. Log in to Banner 9. Your login credentials are your Middlebury email and password.

Enter Middle	ebury Email Enter Password
Middlebury	Middlebury
Sign in	← mmiddleb@middlebury.edu
Email, phone, or Skype	Enter password
Can't access your account?	•••••
Sign-in options	Forgot my password
Back Next	Sign in

4. Select the appropriate term by clicking on the drop down menu and highlight the "Summer 2024-BLSE" link

Select a Term			
Terms Open for Registration Select a term Summer 2024 - BLSE	Q,		Select "Summer 2024-BLSE" Link
Spring 2024 Language Programs			
Spring 2024 - MIIS			
Spring 2024			
Winter 2024			

Then press "Continue"

Select a Term	
Terms Open for Registration Summer 2024 - BLSE	Select "Continue"
Continue	

5. Select the **"Enter CRNs"** tab and enter the CRN (course registration number) of the course(s) for which you would like to enroll. Select **"Add Another CRN "**to enter an additional CRN (maximum of 2 credits) then select **"Add to Summary"**.

Register for Classes	Select "Enter CRN".
Find Classes Enter CRNs Schedule and Options	
Enter Course Reference Numbers (CRNs) to Register	
Term: Summer 2024 - BLSE	Enter CRN of first course.
CRN 70006 Fiction Writing ENGL 7005, A	
CRN (70083)	
+ Add Another CRN Add to Summary	
	- Click on "Add Another CRN" and enter second CRN (if applicable). Select Add to Summary when course selections complete.

6. <u>Summary Window</u>: The Bread Loaf School of English course(s) you have selected will appear in the "Summary" window (A) located on the bottom right corner of your screen. Each course will be marked as "Pending" (B) in the Summary window.

Register for Classes											
Find Classes Enter CRNs Schedule and Options											
Enter Course Reference Numbers (CRNs) to Register Term: Summer 2024 - BLSE											
CRN											
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Sched	tule 💷 S	chedule Details			Summary												
Class Sch	Class Schedule for Summer 2024 - BLSE							Title	Details	Hours	CRN	Schedule Type	Status	Action		-10	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday										
6am									Digital Cultural Rhetoric	ENGL 7113, A	1	70083	Lecture	Pending	**Registered**	*	
7am									Fiction Writing	ENGL 7005, A	1	70006	Lecture	Pending	**Registered**	•	
8am													7				
9am	9am								A. Sun Wir	nmar ndow	ý		\ B. F	Pending			
Displa	ay or hide additi	onal registration ir	nformation using C	trl + Alt + V. Use Ctr	rl + Alt + C to reset	all panels.		-	Total Hours Registered: 0 E	Billing: 0 CEU: 0 Min	n: 0 Max:	0	_]	
Panels	•															Submit	

7. When course selection is complete please click "Submit". Successful submission will result in the "Status" of each course changing from "Pending" to "Registered".

Regis	ter for (Classes																
Find C	lasses	inter CRNs	Schedule and Op	otions														
Ente Term:	Enter Course Reference Numbers (CRNs) to Register Term: Summer 2024 - BLSE																	
CRN	CRN																	
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Class Sch	edule for Sun	nmer 2024 - BLS	E						Title		Details	Hou	CRN	Schedule Type	Shatus	Action	1	*
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		Distal	Outback Distants	5101 7442 4		70000	1				T T
11am		Digital Cultural Rhetoric	Digital Cultural Rhetoric	Digital Cultural Rhetoric	Digital Cultural Rhetoric					Cultural Rifeloric	ENGL / 113, A		70065	Lecture	Registerad	None	,	
12pm									Fiction	Writing	ENGL 7005, A	1	70006	Lecture	Registered	None	•	v
1pm									•								,	
2pm			Fiction Writing		Fiction Writing												\backslash	
3pm								-	Total H	ours Registered: 2	Billing: 2 CEU: 0	Min: 0	Max: 2					
Panels	•																Sut	omit

Thank you very much for registering your Bread Loaf School of English Courses with Banner9.